



Municipality of West Elgin

Agenda

Council Meeting

Date: **November 26 2020, 9:00 a.m.**
Location: **Recreation Centre**
135 Queen Street
Rodney

Due to COVID-19 and physical distancing requirements this meeting is being held in an alternate location to allow the public to attend. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

1. Call to Order

2. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. Delegations

3.1. J. Gonyou, CAO Elgin County and D. Menell, Elgin County Warden - Elgin County Service Review

4. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239(2)(b) of the Municipal Act, consideration will be given to personal matters about identifiable individual(s) including a municipal or local board employee(s).

5. Report from Closed Session

6. Disclosure of Pecuniary Interest

7. Adoption of Minutes

Recommendation:

That the Minutes of the Council meeting on November 12, 2020 and Committee of the Whole on November 19, 2020 be adopted as circulated and printed.

8. Business Arising from Minutes

9. Public Meeting - Not Before 1:00 p.m.

Recommendation:

That Council proceed into a Public Meeting pursuant to Section 34 of the *Planning Act* at ____ p.m.

9.1. Purpose of the Public Meeting

The purpose of this Public Meeting of the Council of The Corporation of the Municipality of West Elgin is to review an application for proposed amendment to the West Elgin Comprehensive Zoning By-Law 2015-36. The proposed Zoning By-law Amendment would facilitate the severance of a surplus farm dwelling (associated County of Elgin Land Division Consent File E 96/19). The lands are legally described as Concession 9, Part of Lot D, in the geographic Township of Aldborough and known municipally as 11149 Blacks Road. The proposed severed parcel will be rezoned from General Agricultural (A1) Zone to Rural Residential (RR) Zone and the retained parcel will be rezoned from General Agricultural (A1) Zone to Agricultural (A2).

Council will not make a decision on the application at this public meeting. Based on the recommendation and information received at this public meeting, an amending by-law will be presented for approval during the regular Council meeting.

There is a public registry located at the entrance to the meeting and if any member of the public would like to be notified in writing of the decision on this application, they are to provide their name and mailing address on the registry. A person or public body may appeal a decision if they have made an oral submission at this public meeting or a written submission to Council prior to the passing of the by-law.

9.2. Planning Report

9.2.1. H. James, Planner - Zoning By-law Amendment Report 12098 Blacks Road

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding the application to amend the Zoning By-law for 12098 Blacks Road, File No. D14 06-2020; and,

That West Elgin Council consider the by-law to amend the Zoning By-law, subject to the conditions on the By-law, as presented in the By-law of the agenda.

9.3. Public Comments

9.4. Council Comments

9.5. Close of Public Meeting

Recommendation:

That West Elgin Council hereby closes the Public Meeting at _____ p.m. and reconvenes the Regular Meeting of Council.

10. Staff Reports

10.1. Planning

10.1.1. H. James, Planner - West Elgin Official Plan Request for Proposal Results

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding the request for proposal results for the West Elgin Official Plan update; and,

That West Elgin Council hereby awards the West Elgin Official Plan update to Dillon Consulting Limited at a cost of \$119,972.65; and,

That West Elgin Council hereby directs staff to proceed with preparing the contract to be entered into between the Municipality and Dillon Consulting Limited.

10.2. Operations & Community Services

10.2.1. L. Gosnell, Manager of Operations & Community Services - Water Meter Reading Technology

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council approves the purchase of Sensus Automatic Meter Reading Technology from KTI Limited at a cost of \$6,989.54 plus applicable tax; and

That this money be taken from the 2020-budgeted amount of \$60,000.00 for water meter replacement.

10.3. Clerk's

10.3.1. J. Nethercott, Clerk - Apportionment of Drainage Assessment for the Government Drain No. 1 North due to Severance of Land, Pursuant to Section 65 (2) of the Drainage Act, R.S.O. 1990

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Apportionment of Drainage Assessment for the Government Drain No. 1 North due to Severance of Land, Pursuant to Section 65 (2) of the *Drainage Act, R.S.O. 1990*; and

That West Elgin Council hereby approves the Apportionment of the Drainage Assessment Agreement for the Government Drain No. 1 North, as part of severance E34/20 as presented.

10.4. Finance/Administration

10.4.1. M. Badura, CAO/Treasurer - Municipal Building Renovations

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer regarding the Municipal building renovations; and

That West Elgin Council hereby direct staff to bring forward revised concept drawings for the Municipal Building renovations along with the cost estimates to the next Regular Council Meeting

10.4.2. M. Badura, CAO/Treasurer - 2021 Employee Remuneration

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer regarding 2021 Employee Remuneration; and

That West Elgin Council hereby direct staff to bring forward a By-law regarding Employee Remuneration at the next Regular Council Meeting.

10.4.3. M. Badura, CAO/Treasurer - Application for Tile Drainage Loan Under Tile Drainage Act – CALVIN SCHOUTEN

Recommendation:

That the application for the loan by Calvin Schouten under the *Tile Drainage Act*, in the amount of up to \$48,500, be approved, with the understanding that the funds shall be provided through a Tile Drainage Debenture with the Province of Ontario, subject to the availability of funding from the Ontario Ministry of Agriculture and Food and Rural Affairs (OMAFRA).

10.4.4. M. Badura, CAO/Treasurer - EI Premium Reduction

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer and;

That Council approves payment from the Premium Employment Insurance Rate reduction to all full-time employees in the total amount of \$1,564.91, being 5/12 of the total savings of \$ 3,755.78 realized by West Elgin in 2020.

10.4.5. M. Badura, CAO/Treasurer - Agreement Renewal Ontario Clean Water Agency

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Agreement Renewal Ontario Clean Water Agency and s

That West Elgin Council hereby approves the Service Agreement between the Municipality of West Elgin and the Ontario Clean Water Agency (OCWA) for a:

a) five-year period (with option of 5-year renewal) or

b) ten-year period; and

That West Elgin Council hereby directs staff to bring forward and adoption by-law at the next regular Council meeting.

11. Committee and Board Report

11.1. Councillor Reports from Committees

11.2. Elgin County Council

11.2.1. Council Highlights November 10, 2020

12. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #11A amounting to \$194,379.84 in settlement of General, Road, Water and Arena Accounts (including EFT#3259-3301 Cheque# 25596-25598, online Payments# 561-568 and Payroll PP24).

13. Correspondence

13.1. Township of East Garafraxa - Assessment of Methodologies for Aggregate Resource Properties

13.2. Service Ontario - Request to Change Hours of Service Ontario Location

13.3. Four Counties Health Services - Fall Newsletter

13.4. Lower Thames Conservation Authority - Impact of Bill 229 Request for Support

14. By-Laws

14.1. By-Law 2020-87 - 2021 Fees and Charges

Recommendation:

That By-law 2020-87 being a by-law to provide for various fees and charges for the Municipality of West Elgin for 2021, be read a first, second and third and final time.

14.2. By-Law 2020-88 - Council Remuneration

Recommendation:

That By-law 2020-88 being a by-law to set rates of remuneration for members of Council, be read a first, second and third and final time.

14.3. By-Law 2020-89 - Rezone 10289 Blacks Road

Recommendation:

That By-law 2020-89 being a by-law to amend the Municipality of West Elgin Comprehensive Zoning By-law No. 2015-36 for the property known as 12089 Blacks Road, be read a first, second and third and final time.

15. Confirming By-Law

Recommendation:

That By-law 2020-90, being a by-law to confirm the proceedings of the Regular Meeting of Council held on November 26, 2020, be read a first, second and third and final time.

16. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on December 17, 2020 or at the call of the Chair.