



# **Municipality of West Elgin**

## **Agenda**

### **West Elgin Community Centre Board of Management**

**November 17, 2020, 9:00 a.m.**  
**West Elgin Community Centre**

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at [jnethercott@westelgin.net](mailto:jnethercott@westelgin.net).

**Pages**

**1. Call to Order**

**2. Adoption of Agenda**

Recommendation:

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**3. Disclosure of Pecuniary Interest**

**4. Minutes**

**3**

Recommendation:

That West Elgin Community Centre Board of Management Committee adopt the minutes of October 27, 2020 as circulated and printed.

**5. Business Arising from Minutes**

## 6. Staff Reports

### 6.1. *Financials*

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Recommendation:

That West Elgin Community Centre Board of Management receives the Arena financials as of October 31, 2020.

### 6.2. Operational Update

### 6.3. L. Gosnell, Manager of Operations and Community Services - Proposed Fees for 2021

14

Recommendation:

That West Elgin Community Centre Board of Management hereby receives the report from L. Gosnell, Manager of Operations and Community Services re: proposed ice time fees for 2021; and

That the West Elgin Community Centre Board of Management recommends to the West Elgin Council \_\_\_\_\_ the proposed fees with a starting date of September 01, 2021.

## 7. Adjournment

Recommendation:

That the West Elgin Community Centre Board of Management hereby adjourn at \_\_\_\_\_ a.m. to meet again on \_\_\_\_\_



# Municipality of West Elgin

## Minutes

### West Elgin Community Centre Board of Management

October 27, 2020, 9:30 a.m.  
West Elgin Community Centre

**Present:** Alphonse Willie  
Ken Loveland  
Jim Hathaway

**Regrets:** Duncan McPhail

**Staff Present:** Lee Gosnell, Manager of Operations and Community Services  
Emily Jocius  
Adam Ecker, Recreation Supervisor

**1. Call to Order**

Chair K. Loveland called the meeting to order at 9:33a.m.

**2. Adoption of Agenda**

**Moved:** Jim Hathaway

**Seconded:** Alphonse Willie

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Moved:** Jim Hathaway

**Seconded:** Alphonse Willie

That West Elgin Community Centre Board of Management Committee adopt the minutes of September 9, 2020 as circulated and printed.

**Carried**

**5. Business Arising from Minutes**

No new business to report.

**6. Staff Reports**

**6.1 Operational Update**

The West Elgin Community Centre Board of Management received a verbal update from staff on the current operations at the West Elgin Community Centre. L. Gosnell, The Manager of Operations and Community Service reported that since the start of the season October 5, 2020 the arena has been well utilized and all user groups are abiding by the protocols set out by Southwestern Public Health and the Municipality. Mr. Gosnell stated any user group not abiding by the protocols have received a letter of written warning.

E. Jocius, the Administrative Assistant to the Manager of Operations and Community Service reported on the current scheduling since the start of the season. Ms. Jocius reported the West Elgin Community Centre is operating with a 7 day schedule with a majority of the prime time ice allocated to local organized sport and private rentals.

Mr. Gosnell reported the change in public skating times due to enhanced cleaning procedures and current scheduling on Sundays. Discussion ensued on what had happened in the past and suggested that the times should not have changed. A. Ecker the Recreation Supervisor spoke in length on how the enhanced cleaning procedures changed the way scheduling could be completed due to protocols set out by Southwestern Public Health.

**6.2 Fees and Charges**

The West Elgin Community Centre Board of Management received a verbal proposal from Mr. Gosnell regarding fees for the 2021-2022 season. The fees would not be implemented until September 1, 2021. The

motion brought forth was deferred and will be discussed at the next West Elgin Community Centre Board of Management meeting.

**7. Adjournment**

**Moved:** Jim Hathaway

**Seconded:** Alphonse Willie

That the West Elgin Community Centre Board of Management hereby adjourn at 10:52 a.m. to meet again on November 17, 2020.

**Carried**

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Ken Loveland, Chair

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Emily Jocius, Recording Secretary

# West Elgin Community Center

## Income Statement

As of October 31, 2020

|              |   | <u>2020 Actuals</u>  | <u>2020 Budget</u>   |
|--------------|---|----------------------|----------------------|
| 01-7600-6121 | DONATIONS - ARENA RENAMING              | - 3,020.00           | -                    |
| 01-7600-6202 | GRANT FROM DUTTON/DUNWICH - Note 1      | -                    | 104,768.51           |
| 01-7600-6501 | ICE RENTAL - Note 2                     | - 46,602.12          | - 109,400.00         |
| 01-7600-6502 | SIGN RENTAL                             | - 3,150.00           | - 3,500.00           |
| 01-7600-6503 | FOOD BOOTH RENTAL                       | - 375.00             | - 900.00             |
| 01-7600-6504 | PUBLIC SKATING                          | - 908.00             | - 1,000.00           |
| 01-7600-6505 | SKATE SHARPENING                        | - 850.00             | - 1,200.00           |
| 01-7600-6506 | VENDING MACHINE REVENUE                 | - 99.49              | - 500.00             |
| 01-7600-7350 | GARBAGE COLLECTION                      | 1,870.81             | 2,600.00             |
| 01-7600-7415 | TRAINING                                | -                    | 2,000.00             |
| 01-7600-7430 | Wages Transfer In                       | 76,905.95            | 114,729.21           |
| 01-7600-7440 | CONFERENCES/SEMINARS/MEETINGS           | -                    | 1,500.00             |
| 01-7600-7441 | MEMBERSHIPS & DUES                      | 250.00               | 250.00               |
| 01-7600-7450 | HEALTH & SAFETY - Note 3                | 1,989.01             | 2,000.00             |
| 01-7600-7452 | UNIFORMS                                | 1,000.00             | 1,000.00             |
| 01-7600-7500 | HYDRO - Note 4                          | 34,265.46            | 70,000.00            |
| 01-7600-7501 | GAS - Note 5                            | 3,603.11             | 6,500.00             |
| 01-7600-7502 | ARENA - WATER                           | 2,876.77             | 3,000.00             |
| 01-7600-7510 | INSURANCE                               | 25,793.64            | 25,793.64            |
| 01-7600-7515 | BUILDING REPAIRS & MAINTENANCE - Note 6 | 122,800.61           | 90,000.00            |
| 01-7600-7516 | JANITORIAL                              | 348.45               | 2,500.00             |
| 01-7600-7529 | ADMINISTRATION EXPENSE - Note 7         | -                    | 2,500.00             |
| 01-7600-7531 | CONTRACTS & AGREEMENTS - Note 8         | 3,620.00             | 3,000.00             |
| 01-7600-7601 | PHONE & INTERNET - Note 9               | 2,880.60             | 2,500.00             |
| 01-7600-7602 | SOFTWARE LICENSE                        | -                    | 200.00               |
| 01-7600-7609 | TOOLS                                   | 7.69                 | 500.00               |
| 01-7600-7611 | EQUIPMENT MAINTENACE - Note 10          | 19,717.10            | 18,000.00            |
| 01-7600-7613 | EQUIPMENT PURCHASE                      | 4,159.99             | 10,000.00            |
| 01-7600-7614 | EQUIPMENT RENTAL                        | 272.40               | 350.00               |
| 01-7600-7618 | SUBSCRIPTIONS - Note 11                 | 428.83               | 800.00               |
| 01-7600-7650 | OFFICE SUPPLIES                         | 257.81               | 1,500.00             |
| 01-7600-7652 | ADVERTISING                             | -                    | 1,000.00             |
| 01-7600-7660 | OTHER SUPPLIES                          | 173.89               | 1,500.00             |
| 01-7600-7701 | FUEL - GAS                              | 50.53                | 100.00               |
| 01-7600-8003 | CAPITAL - DRAIN REPAIR & EAVESTROUGH    | -                    | 10,000.00            |
| 01-7600-8004 | CAPITAL - SECURITY CAMERAS              | -                    | 10,000.00            |
| 01-7600-8005 | CAPITAL - KEYLESS ACCESS CONTROL        | -                    | 15,000.00            |
| 01-7600-8006 | CAPITAL - FLOORING FOR WARMROOM         | -                    | -                    |
| 01-7600-8007 | CAPITAL - BOARDS REPAIR                 | -                    | 10,000.00            |
|              |   | <b>\$ 248,268.04</b> | <b>\$ 187,554.34</b> |

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## Notes

### Note 1 Grant from Dutton-Dunwich

Billing will be done at the end of the year;  
as of November 15th Municipality of Dutton-Dunwich contributed \$60,250  
towards their share of deficit.

### Note 2 Ice Rental

A/R Balance has a credit balance of \$41,927.27 as advance payment is required  
before scheduled usage.

|   |                     |
|---|---------------------|
| Lost Revenue due to COVID-19 (Mar 13-22)    | 3,561.73            |
| Lost Revenue due to COVID-19 (Sep - Oct 2 ) | <u>14,658.11</u>    |
|   | <b>\$ 18,219.84</b> |

Hours Booked Summary Comparison 2019/2020 is attached

### Note 3 Health & Safety

Lerners - Review of Arena agreements and wavers  
by the Solicitor.

|  |                    |
|--|--------------------|
|  | <b>\$ 1,971.51</b> |
|--|--------------------|

### Note 4 Hydro

Billed as of Sep-2020

### Note 5 Gas

Billed as of Sep-2020

### Note 6 Building Repairs & Maintenance

|                                     |                      |
|-------------------------------------|----------------------|
| Supply and replace gas monitor      | 3,100.00             |
| Service 2 Doors                     | 488.00               |
| 5 CO2 Detectors                     | 299.95               |
| 2 door closures                     | 968.96               |
| Other miscellaneous supplies        | 489.12               |
| Restoration 1 - Mold remediation    | 67,293.50            |
| Georgian Bay - Fire & Safety        | 755.39               |
| Front Sign repair                   | 2,100.00             |
| Board Repairs                       | 929.00               |
| Restoration 1 - Mold testing        | 3,022.10             |
| General painting and cleaning       | 2,464.59             |
| HD Painting - painting of a ceiling | <u>40,890.00</u>     |
|                                     | <b>\$ 122,800.61</b> |

### Note 7 Administration Expense

Allocation of administration fees done at year-end

**Note 8 Contracts & Agreements**

|                                      |                    |
|--------------------------------------|--------------------|
| Keytech Water Management (\$182/mo.) | 1,820.00           |
| Jutzi Water Technologies (\$200/mo.) | <u>1,800.00</u>    |
|                                      | <b>\$ 3,620.00</b> |

**Note 9 Phone & Internet**

Additional charge of \$50/mo. is for point-to-point connection

**Note 10 Equipment Maintenance**

|                        |                     |
|------------------------|---------------------|
| Zamboni repairs        | 2,247.37            |
| Compressor maintenance | 15,133.46           |
| Compressor start-up    | 1,640.22            |
| Other small repairs    | <u>696.05</u>       |
|                        | <b>\$ 19,717.10</b> |

**Note 11 Subscription**

Shaw Satellite subscription has been cancelled as of Sep-2020



**The Corporation Of The Municipality Of West Elgin**  
Hours Booked Summary - From SEP 1,2019 To OCT 31,2019

**Weekly Paid Rentals - Arena**

| <b>Facility</b> | <b>Sun.</b> | <b>Mon.</b> | <b>Tue.</b> | <b>Wed.</b> | <b>Thur.</b> | <b>Fri.</b> | <b>Sat.</b> | <b>Total</b> |
|-----------------|-------------|-------------|-------------|-------------|--------------|-------------|-------------|--------------|
| Ice Surface     | 37.00       | 22.00       | 31.50       | 26.50       | 29.50        | 7.00        | 38.50       | 192.00       |

**Weekly Unpaid Rentals - Arena**

| <b>Facility</b> | <b>Sun.</b> | <b>Mon.</b> | <b>Tue.</b> | <b>Wed.</b> | <b>Thur.</b> | <b>Fri.</b> | <b>Sat.</b> | <b>Total</b> |
|-----------------|-------------|-------------|-------------|-------------|--------------|-------------|-------------|--------------|
| Ice Surface     | 8.00        | 0.00        | 13.50       | 0.00        | 13.50        | 3.00        | 0.00        | 38.00        |

**Usage Detail**

| <b>Facility</b> | <b>Hours Booked</b> |
|-----------------|---------------------|
|-----------------|---------------------|

**The Corporation Of The Municipality Of West Elgin**  
Hours Booked Summary - From SEP 1,2019 To OCT 31,2019

| <i>Ice Surface</i>      |              |                 |              |
|-------------------------|--------------|-----------------|--------------|
| Customer                | Booking Date | Booking Charges | Hours Booked |
| WEST LORNE MINOR HOCKEY | 2019-09-13   | \$506.20        | 4.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-14   | \$759.30        | 6.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-15   | \$506.20        | 4.00         |
| WEST ELGIN SKATING CLUB | 2019-09-16   | \$253.10        | 2.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-17   | \$506.20        | 4.00         |
| WEST ELGIN SKATING CLUB | 2019-09-18   | \$379.65        | 3.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-19   | \$569.48        | 4.50         |
| WEST LORNE MINOR HOCKEY | 2019-09-21   | \$759.30        | 6.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-22   | \$506.20        | 4.00         |
| WEST ELGIN SKATING CLUB | 2019-09-23   | \$253.10        | 2.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-24   | \$569.48        | 4.50         |
| PRIVATE BOOKING         | 2019-09-25   | \$147.79        | 1.00         |
| PRIVATE BOOKING         | 2019-09-25   | \$59.29         | 1.00         |
| WEST ELGIN SKATING CLUB | 2019-09-25   | \$379.65        | 3.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-26   | \$569.48        | 4.50         |
| PRIVATE BOOKING         | 2019-09-27   | \$59.29         | 1.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-28   | \$632.75        | 5.00         |
| WEST LORNE MINOR HOCKEY | 2019-09-29   | \$442.93        | 3.50         |
| PRIVATE BOOKING         | 2019-09-30   | \$59.29         | 1.00         |
| WEST ELGIN SKATING CLUB | 2019-09-30   | \$253.10        | 2.00         |
| ADULT SKATE             | 2019-10-01   | \$88.94         | 1.50         |
| TOTS                    | 2019-10-01   | \$0.00          | 1.50         |
| WEST LORNE MINOR HOCKEY | 2019-10-01   | \$569.48        | 4.50         |
| PRIVATE BOOKING         | 2019-10-02   | \$147.79        | 1.00         |
| WEST ELGIN SKATING CLUB | 2019-10-02   | \$379.65        | 3.00         |
| ADULT SKATE             | 2019-10-03   | \$88.94         | 1.50         |
| TOTS                    | 2019-10-03   | \$0.00          | 1.50         |
| WEST LORNE MINOR HOCKEY | 2019-10-03   | \$569.48        | 4.50         |
| PRIVATE BOOKING         | 2019-10-04   | \$59.29         | 1.00         |
| WEST LORNE MINOR HOCKEY | 2019-10-05   | \$759.30        | 6.00         |
| PRIVATE BOOKING         | 2019-10-06   | \$295.58        | 2.00         |
| PUBLIC SKATING - CASH   | 2019-10-06   | \$0.00          | 2.00         |
| WEST LORNE MINOR HOCKEY | 2019-10-06   | \$506.20        | 4.00         |
| PRIVATE BOOKING         | 2019-10-07   | \$59.29         | 1.00         |
| WEST ELGIN SKATING CLUB | 2019-10-07   | \$253.10        | 2.00         |
| ADULT SKATE             | 2019-10-08   | \$0.00          | 1.50         |
| TOTS                    | 2019-10-08   | \$0.00          | 1.50         |
| WEST LORNE MINOR HOCKEY | 2019-10-08   | \$569.48        | 4.50         |
| PRIVATE BOOKING         | 2019-10-09   | \$221.69        | 1.50         |
| WEST ELGIN SKATING CLUB | 2019-10-09   | \$379.65        | 3.00         |
| ADULT SKATE             | 2019-10-10   | \$0.00          | 1.50         |
| TOTS                    | 2019-10-10   | \$0.00          | 1.50         |
| WEST LORNE MINOR HOCKEY | 2019-10-10   | \$569.48        | 4.50         |
| WEST LORNE MINOR HOCKEY | 2019-10-12   | \$759.30        | 6.00         |

**The Corporation Of The Municipality Of West Elgin**  
Hours Booked Summary - From SEP 1,2019 To OCT 31,2019

|                              |            |          |      |
|------------------------------|------------|----------|------|
| PRIVATE BOOKING              | 2019-10-13 | \$295.58 | 2.00 |
| PRIVATE BOOKING              | 2019-10-13 | \$147.79 | 1.00 |
| PUBLIC SKATING - CASH        | 2019-10-13 | \$0.00   | 2.00 |
| WEST LORNE MINOR HOCKEY      | 2019-10-13 | \$506.20 | 4.00 |
| ADULT SKATE                  | 2019-10-15 | \$0.00   | 1.50 |
| PRIVATE BOOKING              | 2019-10-15 | \$59.29  | 1.00 |
| TOTS                         | 2019-10-15 | \$0.00   | 1.50 |
| WEST LORNE MINOR HOCKEY      | 2019-10-15 | \$569.48 | 4.50 |
| WEST ELGIN SKATING CLUB      | 2019-10-16 | \$379.65 | 3.00 |
| ADULT SKATE                  | 2019-10-17 | \$0.00   | 1.50 |
| TOTS                         | 2019-10-17 | \$0.00   | 1.50 |
| WEST LORNE MINOR HOCKEY      | 2019-10-17 | \$569.48 | 4.50 |
| PRIVATE BOOKING              | 2019-10-18 | \$0.00   | 1.00 |
| WEST LORNE MINOR HOCKEY      | 2019-10-19 | \$569.48 | 4.50 |
| PRIVATE BOOKING              | 2019-10-20 | \$295.58 | 2.00 |
| PUBLIC SKATING - CASH        | 2019-10-20 | \$0.00   | 2.00 |
| PRIVATE BOOKING              | 2019-10-20 | \$147.79 | 1.00 |
| WEST LORNE MINOR HOCKEY      | 2019-10-20 | \$316.38 | 2.50 |
| PRIVATE BOOKING              | 2019-10-21 | \$59.29  | 1.00 |
| WEST ELGIN MENS HOCKEY-EMAIL | 2019-10-21 | \$443.37 | 3.00 |
| WEST ELGIN SKATING CLUB      | 2019-10-21 | \$253.10 | 2.00 |
| ADULT SKATE                  | 2019-10-22 | \$0.00   | 1.50 |
| TOTS                         | 2019-10-22 | \$0.00   | 1.50 |
| WEST LORNE MINOR HOCKEY      | 2019-10-22 | \$442.93 | 3.50 |
| PRIVATE BOOKING              | 2019-10-23 | \$221.69 | 1.50 |
| WEST ELGIN SKATING CLUB      | 2019-10-23 | \$253.10 | 2.00 |
| ADULT SKATE                  | 2019-10-24 | \$0.00   | 1.50 |
| TOTS                         | 2019-10-24 | \$0.00   | 1.50 |
| WEST LORNE MINOR HOCKEY      | 2019-10-24 | \$569.48 | 4.50 |
| ADULT SKATE                  | 2019-10-25 | \$0.00   | 2.00 |
| PRIVATE BOOKING              | 2019-10-25 | \$59.29  | 1.00 |
| WEST LORNE MINOR HOCKEY      | 2019-10-26 | \$632.75 | 5.00 |
| PRIVATE BOOKING              | 2019-10-27 | \$295.58 | 2.00 |
| PUBLIC SKATING - CASH        | 2019-10-27 | \$0.00   | 2.00 |
| PRIVATE BOOKING              | 2019-10-27 | \$147.79 | 1.00 |
| WEST LORNE MINOR HOCKEY      | 2019-10-27 | \$506.20 | 4.00 |
| PRIVATE BOOKING              | 2019-10-28 | \$59.29  | 1.00 |
| WEST ELGIN MENS HOCKEY-EMAIL | 2019-10-28 | \$443.37 | 3.00 |
| WEST ELGIN SKATING CLUB      | 2019-10-28 | \$253.10 | 2.00 |
| ADULT SKATE                  | 2019-10-29 | \$0.00   | 1.50 |
| TOTS                         | 2019-10-29 | \$0.00   | 1.50 |
| WEST LORNE MINOR HOCKEY      | 2019-10-29 | \$442.93 | 3.50 |
| PRIVATE BOOKING              | 2019-10-30 | \$221.69 | 1.50 |
| WEST ELGIN SKATING CLUB      | 2019-10-30 | \$253.10 | 2.00 |
| ADULT SKATE                  | 2019-10-31 | \$0.00   | 1.50 |
| TOTS                         | 2019-10-31 | \$0.00   | 1.50 |

**The Corporation Of The Municipality Of West Elgin**  
Hours Booked Summary - From SEP 1,2019 To OCT 31,2019

|                 |                      |                    |                    |               |
|-----------------|----------------------|--------------------|--------------------|---------------|
| PRIVATE BOOKING | 2019-10-31           | \$59.29            |                    | 1.00          |
|                 | Facility Charges     | \$23,922.46        | Facility Hours     | 230.00        |
|                 | <b>Total Charges</b> | <b>\$23,922.46</b> | <b>Total Hours</b> | <b>230.00</b> |

**The Corporation Of The Municipality Of West Elgin**  
Hours Booked Summary - From SEP 1,2020 To OCT 31,2020

**Weekly Paid Rentals - Arena**

| Facility    | Sun.  | Mon.  | Tue. | Wed.  | Thur. | Fri. | Sat.  | Total |
|-------------|-------|-------|------|-------|-------|------|-------|-------|
| Ice Surface | 10.00 | 10.50 | 4.00 | 17.00 | 10.00 | 6.00 | 12.50 | 70.00 |

**Usage Detail**

| Facility                | Hours Booked     |                 |                      |
|-------------------------|------------------|-----------------|----------------------|
| Ice Surface             |                  |                 |                      |
| Customer                | Booking Date     | Booking Charges | Hours Booked         |
| WEST ELGIN SKATING CLUB | 2020-10-03       | \$455.00        | 3.50                 |
| WEST ELGIN SKATING CLUB | 2020-10-05       | \$386.95        | 3.50                 |
| WEST ELGIN SKATING CLUB | 2020-10-07       | \$420.98        | 3.50                 |
| PRIVATE BOOKING         | 2020-10-08       | \$225.66        | 1.50                 |
| WEST ELGIN SKATING CLUB | 2020-10-14       | \$420.98        | 3.50                 |
| PRIVATE BOOKING         | 2020-10-15       | \$225.66        | 1.50                 |
| WEST LORNE MINOR HOCKEY | 2020-10-17       | \$130.00        | 1.00                 |
| WEST LORNE MINOR HOCKEY | 2020-10-18       | \$130.00        | 1.00                 |
| WEST ELGIN SKATING CLUB | 2020-10-19       | \$386.95        | 3.50                 |
| WEST LORNE MINOR HOCKEY | 2020-10-20       | \$130.00        | 1.00                 |
| PRIVATE BOOKING         | 2020-10-21       | \$225.66        | 1.50                 |
| WEST ELGIN SKATING CLUB | 2020-10-21       | \$420.98        | 3.50                 |
| PRIVATE BOOKING         | 2020-10-22       | \$225.66        | 1.50                 |
| WEST LORNE MINOR HOCKEY | 2020-10-22       | \$130.00        | 1.00                 |
| WEST LORNE MINOR HOCKEY | 2020-10-23       | \$130.00        | 1.00                 |
| WEST LORNE MINOR HOCKEY | 2020-10-24       | \$130.00        | 1.00                 |
| PRIVATE BOOKING         | 2020-10-25       | \$150.44        | 1.00                 |
| PRIVATE BOOKING         | 2020-10-25       | \$150.44        | 1.00                 |
| WEST LORNE MINOR HOCKEY | 2020-10-25       | \$130.00        | 1.00                 |
| WEST ELGIN SKATING CLUB | 2020-10-26       | \$386.95        | 3.50                 |
| WEST LORNE MINOR HOCKEY | 2020-10-27       | \$130.00        | 1.00                 |
| PRIVATE BOOKING         | 2020-10-28       | \$225.66        | 1.50                 |
| WEST ELGIN SKATING CLUB | 2020-10-28       | \$420.98        | 3.50                 |
| PRIVATE BOOKING         | 2020-10-29       | \$225.66        | 1.50                 |
| WEST LORNE MINOR HOCKEY | 2020-10-29       | \$130.00        | 1.00                 |
| WEST LORNE MINOR HOCKEY | 2020-10-30       | \$130.00        | 1.00                 |
| WEST LORNE MINOR HOCKEY | 2020-10-31       | \$130.00        | 1.00                 |
|                         | Facility Charges | \$8,916.56      | Facility Hours 70.00 |
|                         | Total Charges    | \$8,916.56      | Total Hours 70.00    |



## Staff Report

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**Report To:** West Elgin Community Centre Board of Management  
**From:** Lee Gosnell, Manager of Operations & Community Services  
**Date:** 2020-11-17  
**Subject:** Proposed Fees for 2021

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### **Recommendation:**

That West Elgin Community Centre Board of Management hereby receives the report from L. Gosnell, Manager of Operations and Community Services re: proposed ice time fees for 2021; and That the West Elgin Community Centre Board of Management recommends to the West Elgin Council \_\_\_\_\_ the proposed fees with a starting date of September 01, 2021.

### **Purpose:**

To present the proposed ice time fee options to the West Elgin Community Centre Board of Management for their recommendation to West Elgin Council.

### **Background:**

As discussed at the meeting on October 27, 2020 below is our proposal to eliminate the designated “minor sport” rental fee to offer more user groups the reduced rate for youth:

Prime Time Adult rate –  $159.30 + \text{HST} = \$180.00/\text{hr}$  (over 18 years old)  
Prime Time Youth rate –  $135.40 + \text{HST} = \$153.00/\text{hr}$  (under 18 years old)  
Non-Prime rate (adult & youth) –  $75.22 + \text{HST} = \$85.00/\text{hr}$

This would be up from the current rates which I have listed below for your reference.

Prime Time rate –  $150.44 + \text{HST} = \$170.00$   
Non Prime rate –  $61.95 + \text{HST} = \$70.00$   
Minor Sports rate –  $130.00 + \text{HST} = \$146.90$  (applies to West Lorne Skating Club and Minor Hockey)

The new prices would translate into a \$6.10 increase (after tax) over the minor sports rate, which is less than half of the original proposal and may help eliminate some concern. While this brings our Prime and Non-Prime rates more in line with our neighbouring communities, it keeps youth pricing low, which will help local organizations while possibly generating additional usage in that category.

**Report Approval Details**

|                      |   |
|----------------------|---|
| Document Title:      | 2021 Proposed Fees - 2020-22-Operations Community Services.docx |
| Attachments:         |   |
| Final Approval Date: | Nov 13, 2020  |

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott