



Municipality of West Elgin

Agenda

West Elgin Community Centre Board of Management

November 17, 2020, 9:00 a.m.
West Elgin Community Centre

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at jnethercott@westelgin.net.

Pages

1. **Call to Order**

2. **Adoption of Agenda**

Recommendation:

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

3. **Disclosure of Pecuniary Interest**

4. **Minutes**

3

Recommendation:

That West Elgin Community Centre Board of Management Committee adopt the minutes of October 27, 2020 as circulated and printed.

5. **Business Arising from Minutes**

6. **Staff Reports**

6.1. **Operational Update**

6.2. L. Gosnell, Manager of Operations and Community Services - Proposed Fees for 2021

Recommendation:

That West Elgin Community Centre Board of Management hereby receives the report from L. Gosnell, Manager of Operations and Community Services re: proposed ice time fees for 2021; and

That the West Elgin Community Centre Board of Management recommends to the West Elgin Council _____ the proposed fees with a starting date of September 01, 2021.

7. Adjournment

Recommendation:

That the West Elgin Community Centre Board of Management hereby adjourn at _____ a.m. to meet again on _____



Municipality of West Elgin

Minutes

West Elgin Community Centre Board of Management

October 27, 2020, 9:30 a.m.
West Elgin Community Centre

Present: Alphonse Willie
Ken Loveland
Jim Hathaway

Regrets: Duncan McPhail

Staff Present: Lee Gosnell, Manager of Operations and Community Services
Emily Jocius
Adam Ecker, Recreation Supervisor

1. Call to Order

Chair K. Loveland called the meeting to order at 9:33a.m.

2. Adoption of Agenda

Moved: Jim Hathaway

Seconded: Alphonse Willie

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Moved: Jim Hathaway

Seconded: Alphonse Willie

That West Elgin Community Centre Board of Management Committee adopt the minutes of September 9, 2020 as circulated and printed.

Carried

5. Business Arising from Minutes

No new business to report.

6. Staff Reports

6.1 Operational Update

The West Elgin Community Centre Board of Management received a verbal update from staff on the current operations at the West Elgin Community Centre. L. Gosnell, The Manager of Operations and Community Service reported that since the start of the season October 5, 2020 the arena has been well utilized and all user groups are abiding by the protocols set out by Southwestern Public Health and the Municipality. Mr. Gosnell stated any user group not abiding by the protocols have received a letter of written warning.

E. Jocius, the Administrative Assistant to the Manager of Operations and Community Service reported on the current scheduling since the start of the season. Ms. Jocius reported the West Elgin Community Centre is operating with a 7 day schedule with a majority of the prime time ice allocated to local organized sport and private rentals.

Mr. Gosnell reported the change in public skating times due to enhanced cleaning procedures and current scheduling on Sundays. Discussion ensued on what had happened in the past and suggested that the times should not have changed. A. Ecker the Recreation Supervisor spoke in length on how the enhanced cleaning procedures changed the way scheduling could be completed due to protocols set out by Southwestern Public Health.

6.2 Fees and Charges

The West Elgin Community Centre Board of Management received a verbal proposal from Mr. Gosnell regarding fees for the 2021-2022 season. The fees would not be implemented until September 1, 2021. The

motion brought forth was deferred and will be discussed at the next West Elgin Community Centre Board of Management meeting.

7. Adjournment

Moved: Jim Hathaway

Seconded: Alphonse Willie

That the West Elgin Community Centre Board of Management hereby adjourn at 10:52 a.m. to meet again on November 17, 2020.

Carried

Ken Loveland, Chair

Emily Jocius, Recording Secretary



Staff Report

Report To: West Elgin Community Centre Board of Management
From: Lee Gosnell, Manager of Operations & Community Services
Date: 2020-11-17
Subject: Proposed Fees for 2021

Recommendation:

That West Elgin Community Centre Board of Management hereby receives the report from L. Gosnell, Manager of Operations and Community Services re: proposed ice time fees for 2021; and That the West Elgin Community Centre Board of Management recommends to the West Elgin Council _____ the proposed fees with a starting date of September 01, 2021.

Purpose:

To present the proposed ice time fee options to the West Elgin Community Centre Board of Management for their recommendation to West Elgin Council.

Background:

As discussed at the meeting on October 27, 2020 below is our proposal to eliminate the designated “minor sport” rental fee to offer more user groups the reduced rate for youth:

Prime Time Adult rate – 159.30 + HST = \$180.00/hr (over 18 years old)
Prime Time Youth rate – 135.40 + HST = \$153.00/hr (under 18 years old)
Non-Prime rate (adult & youth) – 75.22 + HST = \$85.00/hr

This would be up from the current rates which I have listed below for your reference.

Prime Time rate – 150.44 + HST = \$170.00
Non Prime rate – 61.95 + HST = \$70.00
Minor Sports rate – 130.00 + HST = \$146.90 (applies to West Lorne Skating Club and Minor Hockey)

The new prices would translate into a \$6.10 increase (after tax) over the minor sports rate, which is less than half of the original proposal and may help eliminate some concern. While this brings our Prime and Non-Prime rates more in line with our neighbouring communities, it keeps youth pricing low, which will help local organizations while possibly generating additional usage in that category.

Report Approval Details

Document Title:	2021 Proposed Fees - 2020-22-Operations Community Services.docx
Attachments:	
Final Approval Date:	Nov 13, 2020

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott