



Municipality of West Elgin

Agenda

West Elgin Community Centre Board of Management

October 27, 2020, 9:30 a.m.
West Elgin Community Centre

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at jnethercott@westelgin.net.

Pages

1. **Call to Order**

2. **Adoption of Agenda**

Recommendation:

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

3. **Disclosure of Pecuniary Interest**

4. **Minutes**

3

Recommendation:

That West Elgin Community Centre Board of Management Committee adopt the minutes of September 9, 2020 as circulated and printed.

5. **Business Arising from Minutes**

6. **Staff Reports**

6.1. **Operational Update**

6.2. Fees and Charges

Recommendation:
That West Elgin Community Centre Board of Management hereby approves the proposed fees and charges for the 2021-2022 ice season, taking affect September 1, 2021.

7. Adjournment

Recommendation:
That the West Elgin Community Centre Board of Management hereby adjourn at _____ a.m. to meet again on November 18, 2020.



Municipality of West Elgin

Minutes

West Elgin Community Centre Board of Management

September 9, 2020, 9:30 a.m.
West Elgin Community Centre

Present: Alphonse Willie
Ken Loveland
Jim Hathaway

Regrets: Duncan McPhail

Staff Present: Lee Gosnell, Manager of Operations and Community Services
Emily Jocius
Adam Ecker, Recreation Supervisor

1. Call to Order

Chair K. Loveland called the meeting to order at 9:35 a.m.

2. Adoption of Agenda

Moved: Jim Hathaway

Seconded: Alphonse Willie

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Moved: Jim Hathaway

Seconded: Alphonse Willie

That West Elgin Community Centre Board of Management Committee adopt the minutes of August 12,2020 as circulated and printed.

Carried

5. Business Arising from Minutes

6. Staff Reports

6.1 Advertising Sales Update

Emily Jocius Administrative Assistant to the Manager of Operations and Community Service verbally reported on the advertising sales at the arena. Ms. Jocius reported that the invoices for the wall signs were sent out and there is one space on the Zamboni that is available to be wrapped. Ms. Jocius will be putting more information on the website in regards to open spaces for additional advertising.

6.2 Update on Opening of Arena

Lee Gosnell Manager of Operations and Community Service **reported** on the delaying of the arena opening. Mr. Gosnell recommended that delaying of opening was due user groups not having enough time to prepare due to new health and safety guidelines. The Ice installation will start on September 18, 2020.

Moved: Jim Hathaway

Seconded: Alphonse Willie

That West Elgin Community Centre Board of Management hereby approves the staff recommendation of delaying the opening of the West Elgin Community Centre to October 5,2020.

Carried

6.3 User Numbers

Mr. Gosnell advised The West Elgin Community Centre Board of Management to use the 2019/2020 Seasonal User Numbers to set this years User Percentage for allocating expense due to the delay starting due to COVID-19.

Moved: Jim Hathaway

Seconded: Alphonse Willie

That West Elgin Community Centre Board of Management hereby recommends to the councils of Dutton Dunwich and West Elgin that they approve the use of 2019/2020 Seasonal User Numbers to set the User Percentage for allocating costs for the 2020/2021 season.

Carried

7. New Business Arising

The board members were given information packages from Ms. Jocius. The packages included documents that were reviewed by lawyers. The documents given to the board for information purposes included the waiver, ice rental agreement, seasonal ice user policy and the municipal re-opening guidelines. Mr. Willie raised multiple questions in regards to signing of waiver, and COVID-19 screening. Mr. Willie also raised questions on reopening and how payments are being dealt with this year. These questions were answered by Mr. Gosnell.

8. Adjournment

Moved: Jim Hathaway

Seconded: Alphonse Willie

That the West Elgin Community Centre Board of Management hereby adjourn at 9:30 a.m. to meet again on October 14,2020.

Carried

Ken Loveland, Chair

Emily Jocius, Recording Secretary