



# Municipality of West Elgin

## Agenda

### Council Meeting

Date: **October 22 2020, 9:30 a.m.**  
Location: **Recreation Centre**  
**135 Queen Street**  
**Rodney**

Due to COVID-19 and physical distancing requirements this meeting is being held in an alternate location to allow the public to attend. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at [clerk@westelgin.net](mailto:clerk@westelgin.net).

**1. Call to Order**

**2. Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

**3. Disclosure of Pecuniary Interest**

**4. Public Meeting**

Recommendation:

That Council adjourn and proceed into the Court of Revision pursuant to the *Drainage Act* at \_\_\_\_\_ a.m.

**5. Adoption of Minutes**

Recommendation:

That the Minutes of the Council meeting on October 8, 2020 and the Courts of Revision for the Crabbe and Yauch Drains from September 24, 2020 be adopted as circulated and printed.

**6. Business Arising from Minutes**

## **7. Staff Reports**

### **7.1. Planning**

#### **7.1.1. H. James, Planner - Seaside Waterfronts Inc. Public Meeting Update**

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding the Seaside Waterfronts Inc. public meeting update; and,

That West Elgin Council hereby directs staff to proceed with scheduling the public meeting at the West Elgin Recreation Centre on November 23, 2020 at 7:00 p.m.

### **7.2. Operations & Community Services**

#### **7.2.1. L. Gosnell, Manager of Operations & Community Services - W.L. Community Complex Meeting Room**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services regarding usage of the W.L. Community Complex Meeting Room; and

That West Elgin Council provide direction to staff on how, and by whom, this meeting space should be utilized moving forward.

##### **7.2.1.1. L. Gosnell, Manager of Operations & Community Services - Bag Limits for Household Waste**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That Council approve the lowering of West Elgin's bag limit for household waste from the current six (6) bag limit down to three (3), beginning January 1, 2021.

**7.3. Clerk's**

**7.3.1. J. Nethercott, Clerk - West Elgin Stock Photos**

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: West Elgin Stock Photos; and

That West Elgin Council hereby direct staff to draft a Request for Quotes and to include an amount in the 2021 Budget for these photos.

**7.3.2. J. Nethercott, Clerk - Costs of a Quarterly Newsletter**

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott Clerk, re: Costs of a Quarterly Newsletter for information purposes.

**7.3.3. J. Nethercott, Clerk - Update on Blue Box Transition and Proposed Blue Box Regulation**

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Update on Blue Box Transition and Proposed Blue Box Regulation for information purposes.

**7.4. Finance/Administration**

**7.4.1. M. Badura, CAO/Treasurer - Operating and Capital Budget Review Report as of September 30 2020**

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer and That the operating report for the nine months ending September 30, 2020 along with a projected year end surplus position of \$240,000 be received for information.

**7.4.2. M. Badura, CAO/Treasurer - IT Security Assessment**

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: IT Security Assessment, and

That West Elgin Council hereby approves spending of up to \$15,000 plus HST for the information technology security audit and compliance assessment services; and that the funds be drawn out of the Efficiency Grant funding reserves.

**7.4.3. M. Badura, CAO/Treasurer - Human Resources Policy Revision**

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Human Resources Policy Revisions for review and

That West Elgin Council hereby directs staff to bring forward adopting by-laws at the next Council.

**8. Committee and Board Report**

**8.1. Elgin County Council**

**8.1.1. Elgin County Council Highlights - October 13, 2020**

**8.2. West Lorne Heritage Homes**

**8.2.1. September 21, 2020 Minutes**

**8.3. Councillor Reports from Committees**

**9. Accounts**

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #10A amounting to \$523,318.16 in settlement of General, Road, Water and Arena Accounts (including EFT#3140-3189 Cheque# 25420-25563, online Payments# 534-541 and Payroll PP21).

**10. Councillor Inquires/Announcements**

**10.1. Notice of Motion**

**10.2. Statements/Inquires by Councillors**

**10.3. Matters of Urgency**

**10.3.1. Mayor McPhail - West Elgin Community Health Centre and COVID-19 Testing**

**11. Correspondence**

**11.1. Ontario Fire Marshall - Staffing Levels and Fire Safety**

**11.2. Loyalist Township - Community Groups & Service Clubs**

- 11.3. **Asphodel Norwood - Cannabis Production**
- 11.4. **Township of Blanford-Blenheim - Cannabis Grow Operations**
- 11.5. **Township of North Glengarry - Safe Restart Funding**
- 11.6. **County of Wellington - Aggregate Resource Property Valuation**

**12. By-Laws**

**12.1. By-Law 2020-59 - Final Reading of Crabbe Drain**

Recommendation:

That By-Law 2020-59, being a By-law to provide for the Crabbe Drain reconstruction be read for a third and final time.

**12.2. By-Law 2020-60 - Final Reading of Yauch Drain**

Recommendation:

That By-Law 2020-60, being a By-law to provide for the Yauch Drain reconstruction and extension be read for a third and final time.

**12.3. By-Law 2020-74 - Animal Control By-law**

Recommendation:

That By-law 2020-74, being a by-law to put in place regulations associated with the control, licensing and regulations of animals within the Municipality of West Elgin, be read a first, second and third and final time.

**12.4. By-Law 2020-75 - Appoint CEMC**

Recommendation:

That By-law 2020-75, being a by-law to appoint Community Emergency Management Coordinators (CEMC) for the Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

**13. Confirming By-Law**

Recommendation:

That By-law 2020-76 being a by-law to confirm the proceedings of the Regular Meeting of Council held on October 22, 2020, be read a first, second, third and final time.

#### 14. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 9:00 a.m. on November 12, 2020 or at the call of the Chair.