



# Municipality of West Elgin

## Agenda

### Council Meeting

Date: **September 24 2020, 9:00 a.m.**  
Location: **Recreation Centre**  
**135 Queen Street**  
**Rodney**

Due to COVID-19 and physical distancing requirements this meeting is being held in an alternate location to allow the public to attend. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at [clerk@westelgin.net](mailto:clerk@westelgin.net).

1. **Call to Order**
2. **Closed Session**

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at \_\_\_\_\_ a.m. under Section 239(2)(b) & (c) of the *Municipal Act*, consideration will be to personal matters about identifiable individual(s) including a municipal or local board employee(s) and a proposed or pending acquisition or disposition of land by the municipality or local board.

3. **Report from Closed Session**
4. **Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

5. **Disclosure of Pecuniary Interest**

## **6. Public Meeting - Planning Act- To start at 9:30 a.m.**

Recommendation:

That Council proceed into a Public Meeting pursuant to section 34 of the *Planning Act* at \_\_\_\_\_ a.m.

### **6.1 Purpose of the Public Meeting**

The purpose of this Public Meeting of the Council of the Corporation of the Municipality of West Elgin is to review applications for proposed amendments to the West Elgin Comprehensive Zoning By-Law 2015-36. The first proposed amendment is to facilitate the severance of a surplus farm dwelling at 11149 Blacks Road.

Council will not make a decision on the applications at this public meeting. Based on the recommendation and information received at this public meeting amending by-laws will be presented for approval at a regular Council meeting.

There are Public Registries located at the entrance of the room and if any member of the public would like to be notified in writing of the decision on an application, they are to provide their name and mailing address on the registry. A person or public body may appeal a decision if they have made an oral submission at this public meeting or a written submission to Council prior to the passing of the by-law.

### **6.2 Planning Report**

#### **6.2.1 H. James, Planner - Zoning Report 11149 Blacks Road**

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding the application to amend the Zoning By-law for 11149 Blacks Road, File No. D14 05-2020; and,

That West Elgin Council consider the by-law to amend the Zoning By-law, subject to the conditions on the By-law, as presented in the By-law portion of the agenda.

### **6.3 Close of the Public Meeting**

Recommendation:

That West Elgin Council hereby closes the Public meeting under Section 34 of the *Planning Act* at \_\_\_\_\_ a.m. and reconvenes in Regular Meeting of Council.

**7. Meeting to Consider Engineers Report Under Drainage Act**

**7.1 J.M Spriet, PEng. - Arvai Drain**

**7.1.1 Lower Thames Conservation Authority Comments**

**7.1.2 Public Comments**

**7.1.3 Council Comments**

**7.1.4 Provisional By-law**

Recommendation:

That West Elgin Council receives the Engineers Report on the Arvai Drain as prepared and presented by Mr. J.M Spriet, P.Eng; and

That West Elgin Council authorizes staff to initiate the tender process, if required, for the construction of the Arvai Municipal Drain to be considered by Council following the Court of Revision; and

That West Elgin Council consider the provisional By-law as presented in the By-law portion of the agenda for a first and second reading.

**8. Court of Revision Under Drainage Act**

Recommendation:

That West Elgin Council hereby adjourns to proceed into the Court of Revision under the *Drainage Act* at \_\_\_\_\_ a.m.

**9. Adoption of Minutes**

Recommendation:

That the Minutes of the Council meeting on September 10, 2020 and the Court of Revision for the McColl Drain West on August 27, 2020 be adopted as circulated and printed.

**10. Business Arising from Minutes**

## **11. Staff Reports**

### **11.1 Municipal Drains**

#### **11.1.1 T. Mahon, Drainage Superintendent - Award Tender - McColl Drain West**

Recommendation:

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re:

McColl Drain West; and

That West Elgin Council hereby awards the tender to the lowest bidder McNally Excavating Ltd. in the amount of \$50,869.50 plus applicable taxes.

### **11.2 Fire**

#### **11.2.1 J. McArthur, Fire Chief - End of Life Equipment**

Recommendation:

That West Elgin Council has no objections to donating equipment that has reached it's 'end of life' cycle and is no longer usable to the West Elgin Fire Department.

#### **11.2.2 J. McArthur, Fire Chief - Bunker Gear Purchase**

Recommendation:

That West Elgin Council approves the purchase of up to 20 suits of bunker gear at a total cost of \$45,410.00 plus taxes & shipping, with 50% to be invoiced in December 2020 and the remaining 50% to be invoiced in January 2021.

### **11.3 Operations & Community Services**

#### **11.3.1 L. Gosnell, Manager of Operations & Community Services - Landfill Fees**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; And

That West Elgin Council approves the re-instatement of landfill disposal fees, effective Friday October 2, in accordance with the 2020 municipal Fees and Charges By-law.

## **11.4 Finance/Administration**

### **11.4.1 M. Badura, CAO/Treasurer - 2020-2021 Human Resource Consulting Agreement**

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer and renew 2020-2021 Human Resource Consulting Agreement with Robert Bryce for the period of 1 year.

### **11.4.2 M. Badura, CAO/Treasurer & J. Nethercott, Clerk - 2021 Council Remuneration**

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer & Jana Nethercott, Clerk re: 2021 Council Remuneration; and

That West Elgin Council hereby direct staff to \_\_\_\_\_.

## **12. Committee and Board Report**

### **12.1 Elgin County Council**

#### **12.1.1 Elgin County Council Highlights - September 8, 2020**

### **12.2 Four Counties Transit Board**

#### **12.2.1 Minutes of July 13, 2020**

### **12.3 Haven's Lake Road Committee**

### **12.4 Councillor Reports from Committees**

## **13. Accounts**

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #9A amounting to \$717,562.89 in settlement of General, Road, Water and Arena Accounts (including EFT#3031-3084 Cheque# 25400-25101, online Payments# 515-523 and Payroll PP19).

## **14. Councillor Inquires/Announcements**

### **14.1 Notice of Motion**

**14.2 Statements/Inquires by Councillors**

**14.2.1 Councillor Tellier - 2020 Citizenship Awards**

**14.3 Matters of Urgency**

**15. Correspondence**

**15.1 AMO- Land Use Planning Workshop**

**15.2 Ministry of Municipal Affairs and Housing - Parkland Dedication, Development Charges and Community Benefits Charges Authority**

**15.3 Town of Amherstburg - AODA Website Compliance Extension Request**

**15.4 Town of Amherstburg - Request for Consideration of Amendments to Bill 108**

**15.5 West Lorne Lawn Bowlers - Request to re-purpose Council Grant**

**16. By-Laws**

**16.1 By-law 2020-64 - Adopt Advisory Committee Policy**

Recommendation:

That By-law 2020-64, being a by-law to adopt and maintain a policy with respect to Advisory Committees, be read a first, second and third and final time.

**16.2 By-law 2020-65 - Adopt Christmas Hours Policy**

Recommendation:

That By-law 2020-65, being a by-law to adopt and maintain a policy with respect to Christmas Office Hours, be read a first, second and third and final time.

**16.3 By-law 2020-66 - Arvai Municipal Drain**

Recommendation:

That By-law 2020-66 being a by-law to provide for the construction of the Arvai Drain be read a first and second time and be provisionally adopted.

**16.4 By-law 2020-67 - Signing Authority**

Recommendation:

That By-law 2020-67, being a by-law to appoint signing authorities for the Municipal Bank Accounts, be read a first, second and third and final time.

**16.5 By-law 2020-68 - Adopt Short Term Acting Positions Policy**

Recommendation:

That By-law 2020-68, being a by-law to adopt and maintain a policy with respect to Short Term Acting Positions, be read a first, second and third and final time.

**16.6 By-law 2020-69 - Rezone 11149 Blacks Road**

Recommendation:

That By-law 2020-69, being a by-law to Amend the Municipality of West Elgin Comprehensive Zoning By-Law No. 2015-36 for the property known as 11149 Blacks Road, be read a first, second and third and final time.

**16.7 By-law 2020-70 - Agreement for Human Resources Consultant**

Recommendation:

That By-law 2020-70, being a by-law to Authorize the Execution of an Agreement between Robert Bryce and The Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

**17. Confirming By-Law**

Recommendation:

That by-law 2020-71, being a by-law to confirm the proceeding of the Regular Meeting of Council held on September 24, 2020, be read a first, second and third and final time.

**18. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 9:30 a.m. on October 8, 2020 or at the call of the Chair.