



Municipality of West Elgin

Agenda

Council Meeting

Date: **September 10 2020, 9:00 a.m.**
Location: **Recreation Centre**
135 Queen Street
Rodney

Due to COVID-19 and physical distancing requirements this meeting is being held in an alternate location to allow the public to attend. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

1. **Call to Order**
2. **Closed Session**

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239(2)(i) of the *Municipal Act*, consideration will be given to a trade secret or scientific, technical, commercial, financial or labour relations information supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization.

3. **Report from Closed Session**
4. **Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

5. **Disclosure of Pecuniary Interest**

6. Delegations

6.1 S. Steckley - Animal Controls in West Elgin

6.2 M. McDonald, Independent Resolutions - Council/Staff Training Not Before 11 am

7. Adoption of Minutes

Recommendation:

That the Minutes of the Council meeting on August 27, 2020 be adopted as circulated and printed.

8. Business Arising from Minutes

9. Staff Reports

9.1 Water - S. Smith OCWA

Recommendation:

That West Elgin Council hereby approves the Mayor and CAO/Treasurer sign the Operational Plan for the West Elgin Distribution System as prepared by OCWA.

9.2 Building

9.2.1 J. Morgan-Beunen, CBO - Building Activity Report July - August 2020

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for July and August 2020 for information purposes.

9.3 Planning

9.3.1 H. James, Planner - 2020 West Elgin Zoning By-law Introduction to the Housekeeping Amendment

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding the introduction to the 2020 West Elgin Zoning By-law Housekeeping Amendment; and,

That West Elgin Council provides preliminary approval on the proposed amendment and provides direction to staff to proceed with the public meeting for the housekeeping amendment.

9.4 Fire

9.4.1 J. McArthur, Fire Chief - Monthly Report – August

Recommendation:

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief re: August Monthly Report for information purposes.

9.5 Operations & Community Services

9.5.1 L. Gosnell, Manager of Operations & Community Services - August 2020 – Monthly Report

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

9.6 Clerk's

9.6.1 J. Nethercott, Clerk - Appoint Court of Revision – Yauch Drain and Crabbe Drain

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Appoint Court of Revision – Yauch Drain and Crabbe Drain; and

Whereas Courts of Revision have been scheduled on September 24, 2020 at 9:30 a.m. for the Yauch Drain and Crabbe Drain;

Be it resolved that West Elgin Council hereby appoints the following members to the Court of Revision for the Yauch Drain:

- Be it resolved that West Elgin Council hereby appoints the following members to the Court of Revision for the Crabbe Drain:

9.6.2 J. Nethercott, Clerk - Update on Call Manager Implementation

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Update on Call Manager for information purposes.

9.6.3 J. Nethercott, Clerk - Boards and Committees Review

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Boards and Committees Review; and

That West Elgin Council here by directs staff to bring forward a by-law adopting the Advisory Committee Policy at the next Council Meeting;

9.6.4 J. Nethercott, Clerk - Appoint Engineer – Request for Drainage Works

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Appoint Drainage Engineer – Request for Drainage Works; and

That West Elgin Council hereby appoints GM BluePlan Engineering to prepare a report for the improvement of the Voros Municipal Drain; and

That West Elgin Council hereby appoints GM BluePlan Engineering to prepare a report for the improvements of the Thompson Municipal Drain

9.7 Finance/Administration

9.7.1 M. Badura, CAO/Treasurer - Update on Utilities Receivable

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Update on Utilities Receivable for information only.

10. Committee and Board Report

10.1 Elgin County Council

10.2 West Elgin Community Centre Board of Management

10.3 Tri-County Water Board of Management

10.3.1 Minutes from June 30, 2020

10.4 Councillor Committee Reports

11. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #9 amounting to \$242,980.78 in settlement of General, Road, Water and Arena Accounts (including EFT#2985-3030 Cheque# 25391-25399, online Payments# 503-514 and Payroll PP18).

12. Councillor Inquires/Announcements

12.1 Notice of Motion

12.2 Statements/Inquires by Councillors

12.3 Matters of Urgency

13. Correspondence

13.1 Ministry of Agriculture, Food and Rural Affairs -Security from Trespass and Protecting Food Safety Act

13.2 County of Elgin - Community Grant Program

14. Closed Session # 2

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under Section 239(2)(b) & (c) of the *Municipal Act*, consideration will be given to personal matters about identifiable individual(s) including a municipal or local board employee(s) and a proposed or pending acquisition or disposition of land by the municipality or local board.

15. Report from Closed Session

16. Confirming By-Law

Recommendation:

That By-law 2020-63, being a by-law to confirm the proceedings of the regular meeting of Council held on September 10, 2020, be read a first, second and third and final time.

17. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on September 24, 2020 or at the call of the Chair.