



Municipality of West Elgin

Agenda

Council Meeting

Date: July 16 2020, 9:30 a.m.

Location: Electronic Participation Meeting via Zoom

Due to the COVID-19 Pandemic and Emergency Orders Issued by the Province of Ontario under the *Emergency Management & Civil Protection Act*, prohibiting gathering of more than 10 people, this meeting will be held electronically. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

1. **Call to Order**

2. **Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

3. **Disclosure of Pecuniary Interest**

4. **Adoption of Minutes**

Recommendation:

That the Minutes of the Council meeting on June 25, 2020 be adopted as circulated and printed.

5. **Business Arising from Minutes**

6. Delegations

6.1 C. Scrimgeour - Audited 2019 Financial Statements & Letter of Independence

Recommendation:

That West Elgin Council hereby approves the 2019 Audited Financial Statements, as presented by Christine Scimgeour, Auditor.

7. Staff Reports

7.1 Building

7.1.1 J. Morgan-Beunen, CBO - Building Activity Report June 2020

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for June 2020 for information purposes.

7.2 Health and Safety Committee

7.2.1 J. Simpson, Heath & Safety Coordinator - 2020 Second Quarter Update

Recommendation:

That West Elgin Council hereby receives the report from the joint Health and Safety Committee re: 2020 Second Quarter Update for information purposes.

7.3 Planning

7.3.1 H. James, Planner - West Elgin Official Plan Update Preliminary Review

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding the West Elgin Official Plan update preliminary review; and,

That West Elgin Council hereby authorizes staff to proceed with request for proposals to update the Official Plan and to commence the update at the same time as the update to the County of Elgin Official Plan.

7.4 Operations & Community Services

7.4.1 L. Gosnell, Manager of Operations & Community Services - Monthly Report

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, for information purposes.

7.5 Clerk

7.5.1 J. Nethercott, Clerk - ATV Legislation Updates

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: ATV Legislation Updates; for information purposes.

7.6 Finance/Administration

7.6.1 M. Badura, CAO/Treasurer - WWTP 20-Year Capital Plan

Recommendation:

That West Elgin Council hereby receives the report from M. Badura CAO/Treasurer re: Rodney WWTP 20-Year Capital Plan; and

That West Elgin Council hereby approves transfer from the Rodney Sewage Reserve to pay for the invoice no. INV00000002441 in the amount of \$34,015.00, which is over the budgeted amount.

8. Committee and Board Report

8.1 Elgin County Council

8.2 West Elgin Community Centre Board of Management

8.2.1 Letter from Board to Minister Yurek

8.3 Four Counties Transit Board

8.3.1 February 3, 2020 Minutes

8.3.2 June 22, 2020 Minutes

8.3.3 Resumption of Transit Services

Recommendation:

That West Elgin Council hereby approves the recommendation of the Four Counties Transit Committee that the Four Counties Transit Service resume services as of August 3, 2020.

8.4 Tri-County Water Board of Management

9. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #7 amounting to \$2,175,341.45 in settlement of General, Road, Water and Arena Accounts (including EFT#2772-2812 Cheque# 25371-25374, online Payments# 462-471 and Payroll PP13/14).

10. Other Business

10.1 Statements/Inquires by Councillors

10.2 Notice of Motion

10.3 Matters of Urgency

11. Correspondence

11.1 Province of Ontario - Economic Recovery Act, 2020

11.2 Elgin County Council - WOWC Appeals for Equitable Broadband Funding

11.3 Elgin County - Notice of Decision extension of Lighthouse

11.4 T. Bradshaw - Request to Reduce Fees

12. Closed Session

Recommendation:

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at _____ a.m. under section 239(2)(b)&(e) of the Municipal Act, consideration will be given to personal matters about identifiable individual(s) including municipal or local board employee(s) and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

13. Report from Closed Session

14. By-Laws

14.1 By-Law 2020-48 - Appoint Jeff McArthur Fire Chief

Recommendation:

That By-law 2020-48, being a by-law to appoint a Fire Chief for the West Elgin Fire Department, be read a first, second and third and final time.

14.2 By-Law 2020-49 - Appoint Al Beer Deputy Fire Chief

Recommendation:

That By-law 2020-49, being a by-law to appoint a Deputy Fire Chief for the West Elgin Fire Department, be read a first, second and third and final time.

14.3 By-law 2020-50 - Shared Services Agreement for Fire Chief

Recommendation:

That By-law 2020-50, being a by-law to authorize the execution of an agreement between The Corporation of the Township of Southwold and The Corporation of the Municipality of West Elgin for the services of Fire Chief, be read a first, second and third and final time.

14.4 By-Law 2020-51 - Agreement to Release and Indemnify

Recommendation:

That By-law 2020-51, being a by-law to authorize the execution of an agreement between The Corporation of the County of Elgin and The Corporation of the Municipality of West Elgin for release and indemnification, be read a first, second and third and final time.

15. Confirming By-Law

Recommendation:

That By-law 2020-52, being a by-law to confirm the proceeding of Council on July 16, 2020, be read a first, second and third and final time.

16. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on August 13, 2020 or at the call of the Chair.