



Municipality of West Elgin

Agenda

West Elgin Community Centre Board of Management

July 8, 2020, 8:30 a.m.
West Elgin Community Centre

Documents are available in alternate formats upon request. Please contact the Clerk's Department if you require an alternate format or accessible communication support at 519-785-0560 or by email at jnethercott@westelgin.net.

Pages

1. **Call to Order**

2. **Adoption of Agenda**

Recommendation:

Recommendation: That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

3. **Disclosure of Pecuniary Interest**

4. **Minutes**

Recommendation:

Recommendation: That West Elgin Community Centre Board of Management Committee adopt the minutes of May 13, 2020 as circulated and printed.

5. **Business Arising from Minutes**

3

6. New Business

6.1 Arena Painting Quotes

6

Recommendation:

That West Elgin Community Centre Board of Management hereby approves the quote from H.D Painting of \$34,900.00 plus applicable taxes, for the encapsulating painting of the ceiling and beams of the West Elgin Community Centre; and

That West Elgin Community Centre Board of Management hereby approves the quote from H.D. Painting of \$5,990.00 plus applicable taxes for the painting of the walls in the West Elgin Community Centre.

6.2 Scheduling of Ice Time

7. Adjournment

Recommendation:

Recommendation: That the West Elgin Community Centre Board of Management hereby adjourn at _____ a.m. to meet again on



Municipality of West Elgin

Minutes

West Elgin Community Centre Board of Management

May 13, 2020, 9:30 a.m.

Council Chambers, West Elgin Municipal Building

Present: Duncan McPhail
Alphonse Willie
Ken Loveland, Chair
Jim Hathaway

Staff Present: J. Nethercott, Clerk
Lee Gosnell, Manager Operations & Community Services
Adam Ecker, Recreation Supervisor

1. Call to Order

Chair K. Loveland called the meeting to order at 9:29 a.m.

2. Adoption of Agenda

Moved: Jim Hathaway

Seconded: Alphonse Willie

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Moved: Jim Hathaway

Seconded: Alphonse Willie

That West Elgin Community Centre Board of Management Committee adopt the minutes of March 11, 2020 as circulated and printed.

Carried

5. Business Arising from Minutes

5.1 Update on Organizational Changes

Duncan McPhail reported on the organizational changes made by West Elgin and introduced Lee Gosnell as the Manager of Operations & Community Services and Adam Ecker as the Recreation Supervisor.

5.2 Verbal Update on Concession Operator 2020-2021 Season

Lee Gosnell, Manager of Operations & Community Services provided a verbal update on the concession. The current provider has removed all his items from the concession as the mould remediation has begun. Mr. Gosnell reported that he is concerned that the tax payers have been subsidizing the operator as we are not able to meet our costs by the reduced rental fees the current operator have been given. Direction was provided to staff to speak with the current operator about a new agreement.

6. Staff Reports

6.1 Financials as of May 1, 2020

Board received and filed the financials.

6.2 Verbal update on Mould Remediation

Mr. Gosnell provided an update on the mould remediation. With the closure of the facility under the Emergency Order, mould remediation was able to begin earlier than anticipated. It has been discovered however that due to the time the mould was left untreated, the mould is now deeply embedded in the paint, which means the cleaning is going to take much longer than first anticipated and increase the cost. The contractor has agreed to split the cost of the overages. Currently the final testing has been done and with the deep cleaning only 90-95% of the mould will be removed and in order to prevent re-growth an encapsulating paint will need to be applied to the ceiling. Mr. Gosnell will report back to the Board

with quotes on the cost of the painting and include quotes for painting of the walls at the same time, as the preparation work will already be complete.

6.3 Verbal Update on Arena Schedule for 2020-2021 Season

Mr. Gosnell provided handout of Chatham-Kent's booking policies for arena ice time. Mr. Gosnell reported that there have been inquiries about booking of ice time and would like to move forward with booking for the fall of 2020 and into 2021. Mr. Hathaway stated that the Skating Club has submitted their ice time requirements, but would re-submit these to Mr. Gosnell. Mr. Willie reported that Minor Hockey is unable at this time to pin down their needed times due to registration being delayed and the uncertainty with the current pandemic situation.

7. New Business

Mr. Hathaway reported that Skate Canada has issued a letter to all clubs regarding the rules and guidelines to follow during the pandemic.

Mr. Willie reported that at this time West Lorne Minor Hockey has not been able to hold any meetings and are still unsure of the 2020-2021 season.

8. Adjournment

Moved: Duncan McPhail

Seconded: Jim Hathaway

Recommendation: That the West Elgin Community Centre Board of Management hereby adjourn at 10:52 a.m. to meet again at the call of the Chair.

Carried

K. Loveland, Chair

Jana Nethercott, Clerk



HD Painting Contractor Ltd
 4 Spackman Blvd.
 St Thomas /Ontario / N5P 4A3
 519 637-0606
www.hdpainting.ca

Proposal and Contract

Project:	Painting Interior Ceiling (Arena)		
Customer:	Municipality of West Elgin	Cell Ph:	519 878-3961
Address:	22413 Hoskins Line	Phone:	519-785-0562 (232)
City,	Rodney ON	Email:	roads@westelgin.net
		Date:	April 20, 2020

Proposal as per attached scope of work:	
Proposed is a quote to supply paint,, equipment to complete painting of metal ceiling at West Elgin Arena at 171 Graham Rd West Lorne ON NOL 1M0	Total
Scope of Work	
Arena Area - Metal Beams and ceiling	
All painting of white pertaining to the ceiling	
HD Painting will provide all lift equipment, protection of surfaces and spray equipment	
Regular working hours apply Monday through Friday	\$ 34,900.00
All certificates, WSIB, Insurance can be provided ensuring safety of everyone	
Paint to be used is PPG Pitt Glaze plus.	
Additional cost is	
1. paint cost from \$15.00 to \$60.00 per gallon	
2. additional labour required to protect surfaces and protection materials	
Thanks for allowing HD Painting quote your project!	
Sub Total for all items listed above:	\$ 34,900.00
Sub Total	\$ 34,900.00
Business Number 12256 3414 RT0001 13% HST	\$ 4,537.00
Total Including Tax, Labour and Materials	\$ 39,437.00
Final payment upon completion of work in the amount of:	\$ 39,437.00

Quote is Valid for 60 days

Acceptance: The signature below signifies acceptance of the proposal as per the attached scope of work and hereby authorizes commencement of the work, and hereby guarantees payment as outlined above.

Henry Dryfhout
 HD Painting Representative

Date: April 20, 2020

Customer Signature

Date:

Customer Printed Name

Date:

Payments can be made by:





HD Painting Contractor Ltd
 4 Spackman Blvd.
 St Thomas /Ontario / N5P 4A3
 519 637-0606
www.hdpainting.ca

Proposal and Contract

Project:	West Elgin Arena Walls		
Customer:	Municipality Of West Elgin	Cell Ph:	
Address:	Graham Rd	Phone:	
City,	West Lorne, ON	Email:	lgosnell@westelgin.net
		Date:	May 25, 2020

Proposal as per attached scope of work:	
Proposed is a quote to supply paint, prep materials and lift equipment for paint walls	Total
Scope of Work	
Paint all walls that are white in arena (2 coats Semi gloss enamel) From top to bottom all one colour (white)	\$ 5,990.00
No doors included in this quote	
Manlifts required for this project and supplied by HD Painting	
Lift Certificates, fit testing, Insurances, WSIB, included in cost	
<i>Thanks for allowing HD Painting quote your project!</i>	
Sub Total for all items listed above:	\$ 5,990.00
Sub Total	\$ 5,990.00
Business Number 12256 3414 RT0001 13% HST	\$ 778.70
Total Including Tax, Labour and Materials	\$ 6,768.70
Final payment upon completion of work in the amount of:	\$ 6,768.70

Quote is Valid for 60 days

Acceptance: The signature below signifies acceptance of the proposal as per the attached scope of work and hereby authorizes commencement of the work, and hereby guarantees payment as outlined above.

Henry Dryfhout

 HD Painting Representative

Date: June 4, 2020

 Customer Signature

Date: _____

 Customer Printed Name

Date: _____

Payments can be made by:   Cheque



LEADERS IN PROTECTIVE COATINGS
80205 5848RT 0001

May 29, 2020.

41 Elora Street North, Box#33.
Alma, Ontario. N0B1A0.
1-226-777-3494 Office
1-226-235-4264 Cell
www.ontarioprotectivecoatings.com
opcontario@yahoo.ca

Lee Gosnell, CRS
Manager of Operations & Community Services
Municipality of West Elgin
519-785-0560 ext. 232
lgosnell@westelgin.net

Scope of Work: West Lorne Community Center/Arena - To encapsulate at Structural Steel and Metal Deck

- Tarp arena floor and bleachers, all glass , boards, walkways ect.
- Grind and clean flash rust
- Prime with a Rust Lock Primer

Option #1:

- Spray 10 mills of Sherwin Williams Pre Cat Epoxy Semi Gloss on all areas listed in Scope of Work

\$49,850.00 + HST

Option #2:

- Spray 10 mills of Cloverdale Cover Coat 100% Extreme Acrylic paint CEVA Approved, Mildicide Properties

\$38,925.00 + HST

Scope of Work for Painting of Walls

- Paint all walls in Urethane Enamel{ No door trim, no window trim included}
- Walls Only

\$9,875.00 + HST

*OPC will provide all safety equipment, product and labour required to complete this project.

Any changes in square footages will be reflected in the final invoice.
Any major change would require a Change Order signed by the client.
OPC Inc. is a Non-Union Company.
All Permits, Parking, Ect. are responsibility of client.
Extra changes may apply for extraordinary safety requirements.
This quotation is valid for 30 days

This project will be subject to all applicable taxes

Upon Acceptance, please sign and return at your convenience.

X _____
Barry Pitman – President O.P.C.

X _____
Customer Signature

Ontario Protective Coatings appreciates you having us quote. We look forward to the future.

Barry Pitman - President