



Municipality of West Elgin

Addendum Agenda

Council Meeting

June 25, 2020, 9:30 a.m.

Electronic Participation Meeting via Zoom

Due to the COVID-19 Pandemic and Emergency Orders Issued by the Province of Ontario under the *Emergency Management & Civil Protection Act*, prohibiting gathering of more than 5 people, this meeting will be held electronically. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

Pages

9. Staff Reports

9.3 Clerks

9.3.2 *J. Nethercott, Clerk - Request to Waive Fees for Pavilion Use*

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Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Request to Waive Fees for Miller Park Pavilion and Port Glasgow Pavilion; and

That West Elgin Council hereby approves the waiver of all rental fees for the Miller Park and Port Glasgow Pavilion until September 30, 2020 as a way to promote getting outside and being active during the COVID-19 Pandemic.



Staff Report

Report To: Council Meeting
From: Jana Nethercott, Clerk
Date: 2020-06-25
Report: 2020-11
Subject: Request to Waive Fees for Pavilion Use

Recommendation:

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Request to Waive Fees for Miller Park Pavilion and Port Glasgow Pavilion; and

That West Elgin Council hereby approves the waiver of all rental fees for the Miller Park and Port Glasgow Pavilion until September 30, 2020 as a way to promote getting outside and being active during the COVID-19 Pandemic.

Purpose:

The purpose of this report is to request Council grant a waiver of the \$25.00 rental fee associated with the pavilion rentals for Miller Park and Port Glasgow Pavilions as a way to promote outside activities for the community.

Background:

A request was made from the West Lorne Tai Chi group to use the Miller Park Pavilion to host their Tai Chi three times a week. Staff are able to accommodate this rental request on Tuesdays from 9:30 am to 10:30 am and 7:45 pm to 8:30 pm, however the Friday request from 9:30 am to 10:30 am cannot be accommodated due to the fact the pavilion is being used at 10:30 am by the West Elgin Community Health Centre Senior Fitness Class and with physical distancing requirements, we would need at least a half hour between the two classes. Staff have discussed this timing issue with Ms. Hulls and she said the group would be willing to change from Friday to Thursday morning.

A similar request has been received from Tracey Bradshaw for the use of the Dance Hall at the Port Glasgow Trailer Park. However, as that structure is considered a building and currently indoor recreation classes are not allowed under Stage 2 of the Provincial Re-Opening, Staff would like to suggest that she book the Port Glasgow Pavilion for her yoga classes.

The rental fee for the Miller Park and Port Glasgow Pavilions as per the Fees & Charges By-law (2019-97) is \$25.00 per day, the waiver of such a fee is at Council's discretion. Staff is suggesting as a way to promote getting outside and being active during the pandemic that the waiver of the fee be approved. Community groups would still need to contact the Municipal Office to book the use of the pavilions so that we can ensure that there is at least a 30 minute turn around between bookings to prevent close contact of groups using the pavilions and each group would be

responsible to ensure they meet the restrictions for physical distancing and gathering numbers as set out by the Provincial Orders.

Financial Implications:

Waiver of Fees would be for the months of July, August and September and may also include the odd private booking.

From: noreply@esolutionsgroup.ca
To: [Jana Nethercott](#)
Subject: New Response Completed for Community Grant Application
Date: June 23, 2020 3:37:05 PM

Hello,

Please note the following response to Community Grant Application has been submitted at Tuesday June 23rd 2020 3:36 PM with reference number 2020-06-23-003.

- **Name of Applicant/Organization/Service Club/Community Group**

West Lorne Tai Chi

- **Contact Person Name**

Margaret Hulls

- **Position held in organization/group**

group leader

- **Email Address**

marghulls@gmail.com

- **Phone Number**

519-762-2049

- **Mailing Address**

237 Nancy St, Dutton

- **Municipality**

Dutton Dunwich

- **Postal Code**

NOL 1J0

- **Specifics of Event/Project/ Program funds or in kind support is requested for:**

The West Lorne Tai Chi group is made up of residents of Dutton Dunwich and West Elgin. The request is for waiving of rental fees for us to use the Miller Park Pavilion, three times per week, for the months of July, August and September. If necessary, group may be able to pay a portion of the fees, as members contribute a small fee each month, for expenses/incidentals.

Group classes will be held, maintaining social distance as required by

Public Health guidelines.

If full rental fees is charged, the cost would be \$975.

- **Total Project Budget**

975.00

- **Amount of Funds Requested from Municipality of West Elgin**

975

- **In Kind Support Requested from Municipality (please indicated In Kind request and any monetary value associated with this)**

\$975 is cost of rental for the months of July, August and September

- **Have you applied to the Municipality of West Elgin for Community Funding in the past? if so please detail**

No

- **Do you wish to present your request in person to Council?**

No

- **Are you a non-profit organization?**

No

- **Grant Category**

Youth/Senior Event

- **Please provide a brief history of your organization.**

The group has been providing this service to the community for 30 years. Generally we met indoors, but this is not allowed at present due to COVID19.

- **Is your group able to issue charitable tax receipts on its own?**

No

- **What are the general objectives/services of your organization?**

Basic exercise and health promotion.

- **In what geographical area does your organization operate?**

Members are from both Dutton Dunwich and West Elgin., and one person from SWM.

- **Do Volunteers participate in your organization?**

Yes

- **Number of Volunteers**

5

- **Please Provide a list of Executive Officers of your organization**
no executive; informal group. Marg Hulls is the exercise leader.

- **Please provide a brief description of the event, program or event. Include goals and timelines.**

We will be meeting three times per week, for a one hour session, over the course of the summer. Our preferred dates and times are:
Tuesdays - 9:30 - 10:30. and 7:45 - 8:30p; and Friday 9:30 - 10:30.

- **Is this a new project or initiative?**

No

- **Please describe how the funding will enhance your current program.**

We do not currently have access to an outdoor venue, so meeting at present is very challenging.

- **Describe the specific purpose that the grant funds would be used for.**

In kind payment of pavilion rental to allow us to meet.

- **Does this application include in kind grant requests?**

Yes

- **Please provide details of in kind requests (ex. Materials, equipment, staffing resources**

rental space in Miller Park Pavilion

- **Please list all other funding sources for supporting this event/program/project**

Member do pay a small fee, which could be used to support this rental if absolutely necessary

- **Who will benefit from the proposed Event/Project/Program?**

All members are seniors, over 60 years old.

- **Is your grant request for more than \$500.00?**

Yes

[This is an automated email notification -- please do not respond]

From: [Jana Nethercott](#)
To: [Jana Nethercott](#)
Subject: FW: Yoga at the Lake
Date: June 24, 2020 11:30:59 AM

From: Tracey Bradshaw <yogawithtracey11@gmail.com>
Date: June 23, 2020 at 5:14:25 PM EDT
To: Taraesa Tellier <ttellier@westelgin.net>
Subject: Yoga at the Lake

Good afternoon!

Just checking in to see if the old Dance Pavilion would be safe to have yoga in as all the windows and doors could remain open during the class and if so how many students would be permitted and what stipulations are there?

I was also hoping to set up a time to get my yoga equipment from the arena this week if possible.

Thanks for all your help!

Tracey