



Municipality of West Elgin

Minutes

Special Meeting of Council

June 18, 2020, 9:00 a.m.

Electronic Participation Meeting via Zoom

Present:

Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe

Staff Present:

M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 9:00 a.m.

2. Adoption of Agenda

Resolution No. 2020-196

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda as presented.

For (5): Mayor McPhail, Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Carried (5 to 0)

3. Disclosure of Pecuniary Interest

No disclosures

4. Announcement

Mayor issued an apology and stated that at the last meeting some personal information was inadvertently discussed in a public meeting. He further stated that, was not done intentionally and that he sincerely apologizes.

5. Staff Reports

5.1 M. Badura - COVID-19 Policies

Mayor stated that staff have worked hard at ensuring our workplace is operation and all staff are comfortable. Staff are constantly working to ensure that all protection is there for staff and the public. Our office is currently open and a lot of work has gone into getting the office ready. The Province has just in the last couple of days released their guidelines for the workplace and at this time I believe the information that has been provided are more guidelines than policies as they are ever changing and I will leave it to Magda to present what staff have been doing.

Magda Badura, CAO/Treasurer stated that in her opinion at this time these policies should remain in draft format until such time as the situation stabilizes and then we adopt them as infectious disease policies.

Council agreed that these are guidelines and feel that keeping them used as guidelines and Council would like to commend the Administration on their good work.

5.2 L. Gosnell - Miller Park Washrooms

Lee Gosnell, Manager of Operations & Community Services reported that there have been requests to open the washrooms in Miller Park now that the Splash pad is open. Staff have been monitoring the washroom at the Marina and found that the daily cleaning has been sufficient. Currently the fountains are still closed as part of the Provincial Orders.

Lee provided an update on the flooding at the Port Glasgow Marina. There was a large area of flooding from 16 mile creek and the LTCA granted emergency flood relief to allow for drainage of this flooded area.

5.3 J. Nethercott - West Lorne Lawn Bowlers Request to Open Clubhouse Washroom

Jana Nethercott, Clerk reported that West Lorne Lawn Bowling Club has requested to be able to use their clubhouse and washrooms now that the

Province has given them the go ahead to hold games as long as they can be physically distanced.

Council agreed that as long as they follow safety guidelines as published by Southwestern Public Health the washrooms can be used.

5.4 J. Nethercott, Clerk - Use of Technology for Council Meetings

West Elgin Council received a report from J. Nethercott, Clerk re: Use of Technology for Council Meetings for information purposes and at this time decided that to stick with status quo of using Zoom and they will revisit this issue once the Province allows for larger gatherings.

5.5 Summer Contest

Resolution No. 2020-197

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby approve the purchase of \$25 gift cards and/or product from local businesses, as prizes for the Summer Contests to be held in July and August to promote local businesses, to a maximum of \$500 from Council Grants Account.

For (5): Mayor McPhail, Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Carried (5 to 0)

6. New Business

CAO Magda Badura provided an update on the opening of the Office. Staff have advertised on Social Media and Website. IN the last 3 days 115 customers for Service Ontario, average of 83% of users are West Elgin and the rest from outside of our Municipality. Numbers are increasing on a daily basis.

Lee Gosnell provided an update on the position of Administrative Assistant for Operations and Community Services. Emily Joicus hired effective June 22.

Mayor McPhail reported that the Ridgetown Kiwanis Clubs would like to place bins for a charity can and bottle drive in the parking lots of Recreation Centre and West Elgin Community Centre. The local Kiwanis Clubs are in favour with this request. Mayor asked if any member of Council knows of local organization that is hosting a bottle drive. Councillor Tellier stated that the Agricultural Society has an on going bottle drive. Councillor Cammaert stated that in West Lorne Minor Hockey usually run a bottle drive as well. We will leave this issue for now and

put it on the agenda for the next meeting so that we can find out if there are any other bottle drives before approving this type of request.

Mayor commended the Public Works Staff for all their clean up efforts after the big storm last week.

7. Confirming By-law

Resolution No. 2020-198

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That By-law 2020-46, being a by-law to confirm the proceeding of the Special Council Meeting on June 18, 2020, be read a first, second and third and final time.

For (5): Mayor McPhail, Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Carried (5 to 0)

8. Adjournment

Resolution No. 2020-199

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby adjourn the Special Meeting of Council at 10:13 a.m. to meet again at 9:30 a.m. on June 25, 2020 or at the call of the Chair.

For (5): Mayor McPhail, Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Carried (5 to 0)

Duncan McPhail, Mayor

Jana Nethercott, Clerk