



Municipality of West Elgin

Agenda

Council Meeting

Date: June 11, 2020, 9:00 a.m., 12:00 p.m.

Location: Electronic Participation Meeting via Zoom

Due to the COVID-19 Pandemic and Emergency Orders Issued by the Province of Ontario under the *Emergency Management & Civil Protection Act*, prohibiting gathering of more than 5 people, this meeting will be held electronically. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at clerk@westelgin.net.

Pages

1. Closed Session - 9 a.m.

Under Section 239(2)(b,c,f) of the *Municipal Act*, consideration will be given to personal matters about an identifiable individual(s) including municipal or local board employee(s); a proposed or pending acquisition or disposition of land by the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

2. Report from Closed Session

3. Call to Order - Not before 12 p.m.

4. Adoption of Agenda

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

5. Disclosure of Pecuniary Interest

6.	Adoption of Minutes	7
	Recommendation: That the Minutes of the Council meeting on May 28, 2020 be adopted as circulated and printed.	
7.	Business Arising from Minutes	
8.	Staff Reports	
8.1	Building	
8.1.1	J. Morgan-Beunen, CBO - Building Activity Report May 2020	15
	Recommendation: That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for May 2020 for information purposes.	
8.2	Emergency Management/ Fire	
8.2.1	Emergency Control Group Minutes - May 29, 2020	31
8.2.2	Emergency Control Group Minutes - June 5, 2020	33
8.2.3	Province of Ontario - Stage 2 of Reopening	35
8.3	Municipal Drains	
8.3.1	T. Mohan, Drainage Superintendent - Award Tender - Smith Drain Reconstruction	39
	Recommendation: That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re: Smith Drain Reconstruction; and That West Elgin Council hereby awards the tender to G.W. Clarke Drainage in the amount of \$96,900.00 plus applicable taxes.	

8.4 Operations & Community Services

8.4.1 L. Gosnell, Manager of Operations & Community Services – Monthly Report 42

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, for information purposes.

8.4.2 L. Gosnell - Manager of Operations & Community Services - Municipal Wide Solid Waste & Recycling Curbside Collection 45

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Municipal Wide Solid Waste & Recycling Curbside Collection; and

That West Elgin Council hereby approves the expansion of solid waste and recycling curbside collection starting August 1, 2020; and

That West Elgin Council hereby approves a prorated flat fee of \$50.00 be added to the final tax bill to all additional Residential and Commercial Properties that will receive solid waste and recycling curbside collection beginning August 1, 2020; and

That West Elgin Council hereby approves the cost of municipal wide solid waste and recycling curbside collection be added to the base tax rate for all properties in West Elgin beginning in the 2021 tax year.

8.5 Planning

8.5.1 H. James, Planner - Zoning Report – 145 Furnival Road 48

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding a zoning report for 145 Furnival Road; and,

That West Elgin Council provides direction to staff to

_____.

8.5.2 H. James, Planner - Update on Acquisition of Laneway between Main and Munroe Streets 53

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding an update on the acquisition of a laneway between Main and Munroe Streets; and,

That West Elgin Council provides direction to staff to proceed with completing the title searches as requested.

8.6 Administration

8.6.1 J. Nethercott, Clerk - Blue Box Program Transition to Full Producer Responsibility 55

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Blue Box Program Transition to Full Producer Responsibility; and

That West Elgin Council authorize the Mayor to advise the Ontario Ministry of the Environment, Conservation and Parks and the Association of Municipalities of Ontario (AMO) that the Corporation of the Municipality of West Elgin would like to transition the collection, processing and marketing of recyclables to full producer responsibility on January 1, 2023; and

That the Municipality of West Elgin has no interest in continuing to provide contract services for the Blue Box Program after the transition date, with the exception of promotion and education.

8.6.2 J. Nethercott, Clerk - Website Analytics 57

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk Re: Website Analytics for information purposes.

8.6.3 J. Nethercott, Clerk - Update on Complaints Policy 58

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Update on Complaints policy for information purposes.

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer for information only; and That Council directs staff to_____.

9. Committee and Board Report

9.1 Elgin County Council

9.1.1 Council Highlights - May 26, 2020

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10. Accounts

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #6 amounting to \$306,629.48 in settlement of General, Road, Water and Arena Accounts (including EFT#2664-2720 Cheque# 25353-25359, online Payments# 442-451 and Payroll PP12).

11. Correspondence

11.1 Take A Bite Restaurant - Request for Letter of Support re: temporary patio extension

67

12. Other Business

12.1 Statements/Inquires by Councillors

12.2 Notice of Motion

12.3 Matters of Urgency

13. By-Laws

13.1 By-Law 2020-44 - Approve Agreement with Juce Connect

77

Recommendation:

That By-law 2020-44 being a by-law to authorize the execution of an agreement between The Corporation of the Municipality of West Elgin and Juce Connect Inc. for the installation of telecommunications equipment on the Rodney Water Tower, be read a first, second and third and final time.

14. Confirming By-Law

Recommendation:

That By-law 2020-45, being a by-law to confirm the proceedings of the regular meeting of Council on June 11, 2020, be read a first, second and third and final time.

15. Adjournment

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at _____ to meet again at 9:30 a.m. on June 25, 2020 or at the call of the Chair.



Municipality of West Elgin

Minutes

Council Meeting

May 28, 2020, 11:00 a.m.

Electronic Participation Meeting

Due to the COVID-19 Pandemic and the Emergency Order Issued by the Province of Ontario under *Emergency Management & Civil Protection Act*, prohibiting gatherings of more than 5 people, this meeting will be held electronically

Present:
Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe

Staff Present:
M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Public Works Superintendent

2. Call to Order

Mayor Duncan McPhail called the meeting to order at 11:32 a.m.

3. Report from Closed Session

Mayor McPhail reported out at 11:32 a.m., that consideration was given to personal matters about identifiable individual(s) including municipal or local board employee(s) and labour relations or employee negotiations and that the following resolution was duly moved, seconded and carried:

That West Elgin Council hereby appoint Mosey & Mosey as Benefits Consultants for the Municipality of West Elgin, effective June 1, 2020; and

That West Elgin Council hereby authorize staff to join the Elgin County Consortium effective June 1st, 2020

4. Adoption of Agenda

Resolution No. 2020-169

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda as presented.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

5. Disclosure of Pecuniary Interest

No disclosures

6. Adoption of Minutes

Councillor Rowe asked that Resolution No 2020-163 in the Minutes of the May 14, 2020 Council meeting be updated to state "when the Province allows, and/or at the call of the chair"

Resolution No. 2020-170

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That the minutes of the Council meeting on May 14, 2020 be amended so that Resolution No. 2020-163 states: "That West Elgin Council hereby approves the use of West Elgin Recreation Centre as a temporary location to host official Meetings of Council, when the Province allows, at the call of the chair."

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

Resolution No. 2020-171

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That the Minutes of the Council meeting on May 14, 2020 be adopted as amended.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail
Carried (4 to 0)

7. Business Arising from Minutes

None.

8. Staff Reports

8.1 Emergency Management/ Fire

8.1.1 Emergency Control Group Minutes - May 15, 2020

8.1.2 Emergency Control Group Minutes - May 22, 2020

8.2 Operations & Community Services

**8.2.1 L. Gosnell, Manager of Operations & Community Services -
Rodney Water Main Replacement Tender Award**

Resolution No. 2020-172

Moved: Deputy Mayor Leatham

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations and Community Services re: Award Tender – Rodney Water Main replacement; and

That West Elgin Council hereby awards the tender for water main replacement in Rodney to the lowest bidder – Cope Construction and Contracting in the amount of \$147,031.60 plus applicable taxes.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

8.3 Administration

**8.3.1 J. Nethercott, Clerk - Integrity Commissioner/Closed Meeting
Investigator/Ombudsman Proposed Contract Extension**

Resolution No. 2020-173

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: proposed contract extension with Independent Resolutions Inc. as Integrity Commissioner/Closed Meeting Investigator/Ombudsman; and

That the County of Elgin be advised that West Elgin Council is supportive of extending the current contract with Independent Resolutions Inc. as Integrity Commissioner/Closed Meeting Investigator/Ombudsman for the Municipality of West Elgin effective January 1, 2021 until December 31, 2022, with the existing terms and conditions as the previous contract and with no change in fees for another two (2) years, if agreed upon by Elgin County, Middlesex County and Elgin's participating municipalities.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe
Abstain (1): Mayor McPhail
Carried (4 to 0)

9. Committee and Board Report

No reports

10. Accounts

Resolution No. 2020-174

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #5A amounting to \$435,840.56 in settlement of General, Road, Water and Arena Accounts (including EFT#2640-2663 & online Payments# 434-441 and Payroll PP11).

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Against (1): Mayor McPhail

Carried (4 to 1)

11. Other Business

11.1 Statements/Inquires by Councillors

Councillor Cammaert stated that she is interested in creating a local contest that utilizes the new submission features of the website and the voting/polling ability and we can give away gift cards for local businesses as prizes to help with our local economy. She would like to use \$500 from the Council Grants in the budget towards the prizes and she will work with staff and other Councillors to finalize this contest. Council supported this and directed that \$500 be re-allocated from Council Grants towards this, with more details to follow.

Councillor Cammaert inquired about the process of Request for Service that are submitted. Are they tracked and is there away that Council could get regular reports on these. The Clerk stated at this time they are dealt with strictly on a paper basis and responses to the request are to be within 3 business days. We are planning on utilizing the call manager feature in our Keystone software to handle this, as this was a recommendation out of the Organizational Review, however with the pandemic this has been put on hold. CAO/Treasurer Magda Badura stated that she feels staff should be up and running with this within 3 months, which would allow for monthly reporting on resolutions of by-law complaints and requests for service.

11.2 Notice of Motion

None

11.3 Matters of Urgency

None

12. Correspondence

12.1 County of Elgin - County Prosecutor Billing Rate

12.2 G. Audet - Waiver of Water Shut off Fee

Resolution No. 2020-175

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council grant a one time exemption of the water shut off fee charge of \$60.00, as requested by Grace Audet.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

12.3 R. King - PGTP Smoker/Campfire Issues

Council provided direction to staff to refer this letter and the Port Glasgow Trailer Park Rules and Regulations to the County Solicitor to review and then report back to Council.

13. By-Laws

13.1 By-Law 2020-40 - Water and Wastewater Rates for 2020

Resolution No. 2020-176

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That By-law 2020-40, being a by-law to set the water and wastewater rates in West Elgin for 2020 and to repeal by-law 2019-101, be read a first, second and third and final time.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

13.2 By-law 2020-41 - Tax Ratio By-law

Resolution No. 2020-177

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That By-law 2020-41 being a by-law to set the 2020 transition ratios and levy taxes for the year of 2020 and to establish special area charges for garbage collection be read a first, second and third and final time.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

13.3 By-Law 2020-43 - Agreement to Install Telecommunications Equipment on Rodney Water Tower

Resolution No. 2020-178

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That By-law 2020-43 being a by-law to authorize the execution of an agreement between The Corporation of the Municipality of West Elgin and North Frontenac Telephone Elgin Corp. for the installation of telecommunications equipment on the Rodney Water Tower, be read a first, second and third and final time.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

15. New Business

Mayor McPhail stated that due to the pandemic there have been less meetings, yet an increase workload for Councillors. West Elgin Councillors are paid by meeting and he would like staff to report back to Council on the council remuneration year to date verses the council remuneration in 2019 at this point.

16. Adjournment

Resolution No. 2020-180

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That the Council of the Municipality of West Elgin hereby adjourn at 12:27 p.m. to meet again at 9:30 a.m. on June 11, 2020 or at the call of the Chair.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

14. Confirming By-Law

Resolution No. 2020-179

Moved: Councillor Cammaert

Seconded: Councillor Tellier

That By-law 2020-42 being a by-law to confirm the Regular Meeting of Council on May 28, 2020, be read a first, second and third and final time.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

Duncan McPhail, Mayor

Jana Nethercott, Clerk



Staff Report

Report To: Council Meeting
From: Jackie Morgan-Beunen, CBO
Date: 2020-06-11
Report: June 2020
Subject: Building Activity Report May 2020

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for May 2020 for information purposes.

Purpose:

The purpose of this report is to provide Council with information regarding the type of permits issued between May 1st to 31st, 2020 in West Elgin, as well as the permit value and permit fees collected.

Background:

Time allocation was spent on new applications, plans examinations, correspondence and inspections,

- | | |
|---|----|
| • Total Number of Building Permits Issued in the months of May: | 14 |
| • Total Number of those being Demolition Permits issued: | 0 |
| • Number of New Residence Building Permits within: | 1 |

Summary of Permits issued Year-To-Date:

- | | |
|---|----------------|
| • 2020: Number of Permits Issued to end of May: | 35 |
| • 2019: Number of Permits Issued to end of May: | 23 |
| • 2020: Total Construction Value to end of May: | \$3,148,356.45 |
| • 2019: Total Construction Value to end of May: | \$1,620,680.00 |
| • 2020: Total Permit Fees to end of May: | \$24,383.61 |
| • 2019: Total Permit Fees to end of May: | \$10,263. |

Financial Implications:

There are no financial implications associated with this report.

Policies/Legislation:

N/A

Report Approval Details

Document Title:	Building Activity Report May 2020.docx
Attachments:	<ul style="list-style-type: none">- May 2020 Permit summary.PDF- May 2020 Permit list.PDF- Jan - May 2020 Permit Summary.PDF- May 2019 Permit Summary.PDF- Jan - May 2019 Permit Summary.PDF
Final Approval Date:	Jun 3, 2020

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

Municipality The Corporation Of The Municipality Of West Elgin
 Phone (519) 785-0560
 Bldg. Dept. Phone (519) 857-9605
 Bldg. Dept. Fax (519) 785-0644

Permit Summary Report

Permits By Issued Date - Between: MAY 1,2020 and MAY 31,2020

Grouped by Structure Type

Structure Type:	Detached Garage Types 1-5	Value	\$11,950.00	
Code:	101	Fees	\$200.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	180.00	Sq. Feet
Structure Type:	Shed Type 1 Wood Type 2 Metal	Value	\$24,706.45	
Code:	102	Fees	\$336.80	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	896.00	Sq. Feet
Structure Type:	Single Family Detached	Value	\$466,000.00	
Code:	301	Fees	\$4,114.90	
		Septic Fees	\$1,000.00	
		Number	5	
		Gross Area:	4,154.00	Sq. Feet
Structure Type:	Swimming Pool Enclosure	Value	\$53,500.00	
Code:	107	Fees	\$400.00	
		Septic Fees	\$0.00	
		Number	3	
		Gross Area:	144.00	Sq. Feet
Structure Type:	Type III Uninsulated Barn	Value	\$94,000.00	
Code:	203	Fees	\$624.92	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	3,968.00	Sq. Feet
Structure Type:	Unspecified Residential Structure	Value	\$2,000.00	
Code:	399	Fees	\$101.20	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	256.00	Sq. Feet
		Total Value	\$652,156.45	
		Total Fees	\$5,777.82	
		Total Number	14	
		Total Area:	9,598.00	Sq. Fee

Municipality The Corporation Of The Municipality Of West Elgin
 Phone (519) 785-0560
 Bldg. Dept. Phone (519) 857-9605
 Bldg. Dept. Fax (519) 785-0644

Permit List

Permits By Issued Date - Between: MAY 1,2020 and MAY 31,2020

Permit Number	2020-0022	Date Applied	05/05/2020	Date Issued	08/05/2020	Date Completed	
				Date Expires	/ /		
Type	IN GROUND SWIMMING POOLS CONSTRUCT P			Location	25325 CRINAN LINE		
Action	Install			Legal Description	CON 2 ED NW 1/4 LOT 22		
Status	INCOMPLETE			Roll Number	34-34-000-080-07300-0000		
MPAC Structure Code	107	Swimming Pool Enclosure		Value	\$50,000.00	Fee	\$150.00
Stats Can Struct Code	562	Outdoor Recreational Bldg - Go		Gross Area	0		
Stats Can Work Code	14	Swimming pool		Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:	0 0		
				<input type="checkbox"/> Applicant Is Owner	Occupancy Date		
Address	25325 CRINAN LINEWEST LORNE, ON N0L 2P0						
Project Desc	INSTALL NEW IN-GROUND POOL WITH 4' HIGH METAL POOL FENCE ENCLOSURE						

Permit Number	2020-0025	Date Applied	11/05/2020	Date Issued	11/05/2020	Date Completed	
				Date Expires	/ /		
Type	SEWAGE CLASS 4 & 5 CONST. PERMIT			Location	24585 PIONEER LINE		
Action	Install			Legal Description	CON 9 N PT LOT 16		
Status	ISSUED			Roll Number	34-34-000-060-07000-0000		
MPAC Structure Code	301	Single Family Detached		Value	\$20,000.00	Fee	\$500.00
Stats Can Struct Code	110	Single House,sgl det home,bung		Gross Area	0		
Stats Can Work Code	16	Sewage System		Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:	0 0		
				<input type="checkbox"/> Applicant Is Owner	Occupancy Date		
Address	24585 PIONEER LINEWEST LORNE, ON N0L 2P0						
Project Desc	INSTALL NEW CLASS 4 SEWAGE SYSTEM TO ACCOMMODATE 2ND FLOOR						

Permit Number	2020-0010	Date Applied	12/05/2020	Date Issued	12/05/2020	Date Completed	
				Date Expires	/ /		
Type	RESIDENTIAL ADDITION			Location	24585 PIONEER LINE		
Action	Extend			Legal Description	CON 9 N PT LOT 16		
Status	ISSUED			Roll Number	34-34-000-060-07000-0000		
MPAC Structure Code	301	Single Family Detached		Value	\$150,000.00	Fee	\$1,500.00
Stats Can Struct Code	110	Single House,sgl det home,bung		Gross Area	1,200		
Stats Can Work Code	02	Addition to Existing Bldg - Non Residential		Permit Area	1,200	Sq. Feet	/
				Dwelling Units Created/Lost:	0 0		
				<input checked="" type="checkbox"/> Applicant Is Owner	Occupancy Date		
Address	24585 PIONEER LINEWEST LORNE, ON N0L 2P0						
Project Desc	2ND FLOOR ADDITION TO EXISTING 1 STOREY DWELLING						

Permit Number	2020-0024	Date Applied	12/05/2020	Date Issued	12/05/2020	Date Completed	
				Date Expires	/ /		
Type	RESIDENTIAL ACCESSORY BUILDING			Location	24837 PIONEER LINE		
Action	Extend			Legal Description	ALDBOROUGH CON 9 PT LOT 1		
Status	ISSUED			Roll Number	34-34-000-060-07810-0000		
MPAC Structure Code	101	Detached Garage Types 1-5		Value	\$11,950.00	Fee	\$200.00
Stats Can Struct Code	460	Storage Bldg - Warehouse, Indu		Gross Area	180		
Stats Can Work Code	02	Addition to Existing Bldg - Non Residential		Permit Area	180	Sq. Feet	/
				Dwelling Units Created/Lost:	0 0		
				<input type="checkbox"/> Applicant Is Owner	Occupancy Date		
Address	24837 PIONEER LINEWEST LORNE, ON N0L 2P0						
Project Desc	ADDITION OF 180 SF TO EXISTING DETACHED GARAGE STARTED WITHOUT A PERMIT						

Municipality The Corporation Of The Municipality Of West Elgin
 Phone (519) 785-0560
 Bldg. Dept. Phone (519) 857-9605
 Bldg. Dept. Fax (519) 785-0644

Permit List

Permits By Issued Date - Between: MAY 1,2020 and MAY 31,2020

Permit Number	2020-0026	Date Applied	20/05/2020	Date Issued	20/05/2020	Date Completed	
		Date Expires	/ /				
Type	RESIDENTIAL SHEDS, LEAN-TO, ETC			Location	211 FOURTH		
Action	Erect			Legal Description	PLAN 165 BLK P PT LOT 2 RP		
Status	INCOMPLETE			Roll Number	34-34-000-092-17002-0000		
MPAC Structure Code	102	Shed Type	1 Wood Type 2 Metal	Value	\$4,706.45	Fee	\$100.00
Stats Can Struct Code	460	Storage Bldg - Warehouse, Indu		Gross Area	128		
Stats Can Work Code	01	New Construction		Permit Area	128	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/> Applicant Is Owner	Occupancy Date		
Address	211 FOURTH STREET [REDACTED] RODNEY, ON N0L 2C0						
Project Desc	INSTALL NEW WOOD GARDEN SHED 8'X 16'						

Permit Number	2020-0027	Date Applied	20/05/2020	Date Issued	20/05/2020	Date Completed	
		Date Expires	/ /				
Type	FENCE/ POOLS CONSTRUCTION PERMIT			Location	10903 FURNIVAL		
Action	Install			Legal Description	CON 10 N PT LOT 6 RP 11R266:		
Status	ISSUED			Roll Number	34-34-000-030-14601-0000		
MPAC Structure Code	107	Swimming Pool Enclosure		Value	\$2,000.00	Fee	\$75.00
Stats Can Struct Code	110	Single House,sgl det home,bung		Gross Area	0		
Stats Can Work Code	14	Swimming pool		Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/> Applicant Is Owner	Occupancy Date		
Address	[REDACTED]						
Project Desc	INSTALL 15'X 30' ABOVE GROUND SWIMMING POOL WITH 9'X5' DECK INCLUDING 48"						

Permit Number	2020-0028	Date Applied	22/05/2020	Date Issued	22/05/2020	Date Completed	
		Date Expires	/ /				
Type	FENCE/ POOLS CONSTRUCTION PERMIT			Location	13616 GRAHAM RD		
Action	Erect			Legal Description	CON 3 ED N PT LOT 22		
Status	ISSUED			Roll Number	34-34-000-070-03700-0000		
MPAC Structure Code	107	Swimming Pool Enclosure		Value	\$1,500.00	Fee	\$175.00
Stats Can Struct Code	110	Single House,sgl det home,bung		Gross Area	144		
Stats Can Work Code	14	Swimming pool		Permit Area	144	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input checked="" type="checkbox"/> Applicant Is Owner	Occupancy Date		
Address	13616 GRAHAM RD RR 1 WEST LORNE ON N0L 2P0						
Project Desc	CONSTRUCT 12'X 12' DECK WITH POOL FENCE ENCLOSURE FOR ABOVE						

Permit Number	2020-0023	Date Applied	25/05/2020	Date Issued	25/05/2020	Date Completed	
		Date Expires	/ /				
Type	RESIDENTIAL ACCESSORY BUILDING			Location	10288 GRAHAM RD		
Action	Erect			Legal Description	CON 11 S PT LOT 19		
Status	ISSUED			Roll Number	34-34-000-050-02800-0000		
MPAC Structure Code	399	Unspecified Residential Structure		Value	\$2,000.00	Fee	\$101.20
Stats Can Struct Code	450	Maint Bldg - Hangar, Repair Sh		Gross Area	256		
Stats Can Work Code	01	New Construction		Permit Area	256	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/> Applicant Is Owner	Occupancy Date		
Address	10288 GRAHAM ROADWEST LORNE, ON N0L2P0						
Project Desc	CONSTRUCTION OF 16'X 16' GAZEBO						

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Permit List

Permits By Issued Date - Between: MAY 1,2020 and MAY 31,2020

Permit Number	2020-0029	Date Applied	26/05/2020	Date Issued	26/05/2020	Date Completed	
				Date Expires	/ /		
Type	FARM BUILDING NON LIVE STOCK			Location	TALBOT LINE		
Action	Erect			Legal Description	ALDBOROUGH CON 13 PT LOT		
Status	ISSUED			Roll Number	34-34-000-040-13220-0000		
MPAC Structure Code	203 Type III Uninsulated Barn			Value	\$25,000.00	Fee	\$272.40
Stats Can Struct Code	410 Primary Industry Bldg - Farm,H			Gross Area	1,280		
Stats Can Work Code	01 New Construction			Permit Area	1,280	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner	Occupancy Date	
Address							
Project Desc	CONSTRUCT 32'X 40' IMPLEMENT SHED						
Permit Number	2020-0030	Date Applied	26/05/2020	Date Issued	26/05/2020	Date Completed	
				Date Expires	/ /		
Type	RESIDENTIAL PORCHES, DECKS			Location	11060 GRAHAM		
Action	Erect			Legal Description	CON 10 N PT LOT 19 RP		
Status	ISSUED			Roll Number	34-34-000-060-16610-0000		
MPAC Structure Code	301 Single Family Detached			Value	\$30,000.00	Fee	\$200.00
Stats Can Struct Code	110 Single House,sgl det home,bung			Gross Area	544		
Stats Can Work Code	02 Addition to Existing Bldg - Non Residential			Permit Area	544	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner	Occupancy Date	
Address	11060 GRAHAM RD RR 2WEST LORNE, ON N0L 2P0						
Project Desc	CONSTRUCTION OF 16'X 34' REAR COVERED PATIO ADDITION TO HOUSE						
Permit Number	2020-0031	Date Applied	26/05/2020	Date Issued	26/05/2020	Date Completed	
				Date Expires	/ /		
Type	RESIDENTIAL ACCESSORY BUILDING			Location	11060 GRAHAM		
Action	Extend			Legal Description	CON 10 N PT LOT 19 RP		
Status	ISSUED			Roll Number	34-34-000-060-16610-0000		
MPAC Structure Code	102 Shed Type 1 Wood Type 2 Metal			Value	\$20,000.00	Fee	\$236.80
Stats Can Struct Code	520 Office Bldg, Consultant,Doctor			Gross Area	768		
Stats Can Work Code	02 Addition to Existing Bldg - Non Residential			Permit Area	768	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner	Occupancy Date	
Address	11060 GRAHAM RD RR 2WEST LORNE, ON N0L 2P0						
Project Desc	CONSTRUCT 24'X 32' ADDITION TO EXISTING DETACHED STORAGE SHED						
Permit Number	2020-0032	Date Applied	28/05/2020	Date Issued	28/05/2020	Date Completed	
				Date Expires	/ /		
Type	FARM BUILDING NON LIVE STOCK			Location	20674 HOSKINS LINE		
Action	Erect			Legal Description	ALDBOROUGH CON 6 PT LOT 1		
Status	ISSUED			Roll Number	34-34-000-020-04600-0000		
MPAC Structure Code	203 Type III Uninsulated Barn			Value	\$69,000.00	Fee	\$352.52
Stats Can Struct Code	410 Primary Industry Bldg - Farm,H			Gross Area	2,688		
Stats Can Work Code	01 New Construction			Permit Area	2,688	Sq. Feet	/
				Dwelling Units Created/Lost:	0	0	
				<input type="checkbox"/>	Applicant Is Owner	Occupancy Date	
Address							
Project Desc	CONSTRUCT 48'X 56' IMPLEMENT SHED						

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Permits By Issued Date - Between: MAY 1,2020 and MAY 31,2020

Permit Number	2020-0034	Date Applied	28/05/2020	Date Issued	28/05/2020	Date Completed	
				Date Expires	/ /		
Type	RESIDENTIAL NEW CONSTRUCTION			Location	GRAHAM RD		
Action	Erect			Legal Description	ALDBOROUGH CON 13 PT LOT		
Status	ISSUED			Roll Number	34-34-000-050-16101-0000		
MPAC Structure Code	301	Single Family Detached		Value	\$250,000.00	Fee	\$1,414.90
Stats Can Struct Code	110	Single House,sgl det home,bung		Gross Area	2,410		
Stats Can Work Code	01	New Construction		Permit Area	2,410	Sq. Feet	/
				Dwelling Units Created/Lost:		1	0
				<input type="checkbox"/>	Applicant Is Owner	Occupancy Date	
Address							
Project Desc	CONSTRUCTION OF 1428 SF BUNGALOW WITH 2 CAR GARAGE						

Permit Number	2020-0035	Date Applied	28/05/2020	Date Issued	28/05/2020	Date Completed	
				Date Expires	/ /		
Type	SEWAGE CLASS 4 & 5 CONST. PERMIT			Location	GRAHAM RD		
Action	Install			Legal Description	ALDBOROUGH CON 13 PT LOT		
Status	ISSUED			Roll Number	34-34-000-050-16101-0000		
MPAC Structure Code	301	Single Family Detached		Value	\$16,000.00	Fee	\$500.00
Stats Can Struct Code	110	Single House,sgl det home,bung		Gross Area	0		
Stats Can Work Code	16	Sewage System		Permit Area	0	Sq. Feet	/
				Dwelling Units Created/Lost:		0	0
				<input checked="" type="checkbox"/>	Applicant Is Owner	Occupancy Date	
Address							
Project Desc	INSTALL NEW CLASS 4 SEWAGE SYSTEM. INFILTRATOR CHAMBERS SYSTEM						

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Permit List

Permits By Issued Date - Between: MAY 1,2020 and MAY 31,2020

Report Summary

Permit Type	Permit Value	Permit Fee	Permit Count
FARM BUILDING NON LIVE STOCK	94,000.00	624.92	2
FENCE/ POOLS CONSTRUCTION PERMIT	3,500.00	250.00	2
IN GROUND SWIMMING POOLS CONSTRUCT	50,000.00	150.00	1
RESIDENTIAL ACCESSORY BUILDING	33,950.00	538.00	3
RESIDENTIAL ADDITION	150,000.00	1,500.00	1
RESIDENTIAL NEW CONSTRUCTION	250,000.00	1,414.90	1
RESIDENTIAL PORCHES, DECKS	30,000.00	200.00	1
RESIDENTIAL SHEDS, LEAN-TO, ETC	4,706.45	100.00	1
SEWAGE CLASS 4 & 5 CONST. PERMIT	36,000.00	1,000.00	2
Total Value		\$652,156.45	
Total Fees		\$5,777.82	
Total Permits		14	
Total Area		9,598 Sq. Ft.	
		0 Sq. Meters	

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Permit Summary Report

Permits By Issued Date - Between: JAN 1,2020 and MAY 31,2020

Grouped by Structure Type

Structure Type:	Campground Ancillary Building	Value	\$616,200.00	
Code:	461	Fees	\$6,162.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:		Sq. Feet
Structure Type:	Carport	Value	\$2,500.00	
Code:	117	Fees	\$200.00	
		Septic Fees	\$200.00	
		Number	1	
		Gross Area:	430.00	Sq. Feet
Structure Type:	Detached Garage Types 1-5	Value	\$12,950.00	
Code:	101	Fees	\$275.00	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	720.00	Sq. Feet
Structure Type:	Retail Store	Value	\$70,000.00	
Code:	433	Fees	\$100.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	2,688.00	Sq. Feet
Structure Type:	Service Garage	Value	\$3,000.00	
Code:	423	Fees	\$200.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	185.00	Sq. Feet
Structure Type:	Shed Type 1 Wood Type 2 Metal	Value	\$205,706.45	
Code:	102	Fees	\$802.80	
		Septic Fees	\$0.00	
		Number	4	
		Gross Area:	4,236.00	Sq. Feet
Structure Type:	Single Family Detached	Value	\$1,292,500.00	
Code:	301	Fees	\$9,673.75	
		Septic Fees	\$3,727.00	
		Number	14	
		Gross Area:	11,663.00	Sq. Feet
Structure Type:	Standard Industry	Value	\$30,000.00	
Code:	597	Fees	\$300.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	2,250.00	Sq. Feet
Structure Type:	Swimming Pool Enclosure	Value	\$53,500.00	
Code:	107	Fees	\$400.00	
		Septic Fees	\$0.00	
		Number	3	
		Gross Area:	144.00	Sq. Feet

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Permit Summary Report

Permits By Issued Date - Between: JAN 1,2020 and MAY 31,2020

Grouped by Structure Type

Structure Type:	Type III Uninsulated Barn	Value	\$119,000.00	
Code:	203	Fees	\$931.36	
		Septic Fees	\$0.00	
		Number	3	
		Gross Area:	5.504.00	Sq. Feet
Structure Type:	Type IV Insulated Barn	Value	\$726,000.00	
Code:	204	Fees	\$4,737.50	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	16.179.00	Sq. Feet
Structure Type:	Unspecified Residential Structure	Value	\$17,000.00	
Code:	399	Fees	\$601.20	
		Septic Fees	\$500.00	
		Number	2	
		Gross Area:	256.00	Sq. Feet
		Total Value	\$3,148,356.45	
		Total Fees	\$24,383.61	
		Total Number	35	
		Total Area:	44.255.00	Sq. Fee

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Permit Summary Report

Permits By Issued Date - Between: MAY 1,2019 and MAY 31,2019

Grouped by Structure Type

Structure Type:	Steel Grain Bin	Value	\$155,000.00	
Code:	230	Fees	\$323.71	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	2,290.00	Sq. Feet
Structure Type:	Traditional Church	Value	\$85,000.00	
Code:	730	Fees	\$850.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	110.00	Sq. Feet
Structure Type:	Type III Uninsulated Barn	Value	\$9,000.00	
Code:	203	Fees	\$150.00	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	5,759.00	Sq. Feet
Structure Type:	Unspecified Residential Structure	Value	\$24,500.00	
Code:	399	Fees	\$363.92	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	1,064.00	Sq. Feet
		Total Value	\$273,500.00	
		Total Fees	\$1,687.63	
		Total Number	6	
		Total Area:	9,223.00	Sq. Fee

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Permit Summary Report

Permits By Issued Date - Between: JAN 1,2019 and MAY 31,2019

Grouped by Structure Type

Structure Type:	1, 2 and 3 Storey Broiler Barn	Value	\$535,680.00	
Code:	216	Fees	\$3,298.00	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	28.760.00	Sq. Feet
Structure Type:	N/A	Value	\$10,000.00	
Code:		Fees	\$500.00	
		Septic Fees	\$500.00	
		Number	1	
		Gross Area:		Sq. Feet
Structure Type:	Retail Store	Value	\$10,000.00	
Code:	433	Fees	\$75.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	2.000.00	Sq. Feet
Structure Type:	Single Family Detached	Value	\$705,500.00	
Code:	301	Fees	\$4,113.55	
		Septic Fees	\$1,980.00	
		Number	10	
		Gross Area:	9.555.00	Sq. Feet
Structure Type:	Steel Grain Bin	Value	\$237,000.00	
Code:	230	Fees	\$813.06	
		Septic Fees	\$0.00	
		Number	3	
		Gross Area:	4.105.00	Sq. Feet
Structure Type:	Traditional Church	Value	\$85,000.00	
Code:	730	Fees	\$850.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	110.00	Sq. Feet
Structure Type:	Type III Uninsulated Barn	Value	\$9,000.00	
Code:	203	Fees	\$150.00	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	5.759.00	Sq. Feet
Structure Type:	Unspecified Farm Structure	Value	\$4,000.00	
Code:	299	Fees	\$100.00	
		Septic Fees	\$0.00	
		Number	1	
		Gross Area:	3.520.00	Sq. Feet
Structure Type:	Unspecified Residential Structure	Value	\$24,500.00	
Code:	399	Fees	\$363.92	
		Septic Fees	\$0.00	
		Number	2	
		Gross Area:	1.064.00	Sq. Feet

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Permit Summary Report

Permits By Issued Date - Between: JAN 1,2019 and MAY 31,2019

Grouped by Structure Type

Total Value	\$1,620,680.00
Total Fees	\$10,263.53
Total Number	23
Total Area:	54,873.00 Sq. Fee



**Municipality of West Elgin
Emergency Control Group
Meeting Minutes
May 29, 2020, 1:00 p.m.
Held via Zoom**

Present: Deputy Mayor R. Leatham
CAO/Treasurer M. Badura
CEMC B. Weber
Alternate CEMC L. Gosnell
Fire Chief Al Beer
Utilities M. Kalita
Scribe J. Nethercott
Regrets: Mayor D. McPhail

CAO/Treasurer Magda Badura called the meeting to order at 1:03 p.m.

Magda Badura provided an update on recent announcement that all emergency orders have been extended until June 9th. Magda also provided an update from Southwestern Public Health that there has been an update to the list of symptoms and that the Federal Government is considering providing 10 sick days for all workers.

Magda reported that the opening of the Office has been pushed back until June 15, 2020 in conjunction with Dutton Dunwhich and Newbury. Currently 182 of the 282 Service Ontario Offices are open, with the closest being London and Strathroy. Other Municipal Offices in Elgin County are not planning to reopen until mid July.

Elgin County had a task force group meeting on beaches and at this time they would like all beaches to remain closed until June 9th at least.

All municipal public washrooms are to remain closed at this time as well.

Magda stated that universal masking is recommended, however due to health concerns not mandatory. When the office is open to the public the sign will read wearing a mask is recommended.

Magda reported that during the heat alert a cooling centre was opened at the West Elgin Community Health Centre. Bettina reported that she is seeking clarification from the OFMEM on guidelines for opening a cooling centre during the pandemic. Magda reported that Southwestern Public Health is also working to create guidelines for cooling centres.

Elgin County CAO's group is working towards developing more permanent signage for high use areas and are trying to find discounts with group purchases.

Jana brought forward a request from the West Lorne Lawn Bowlers about opening their facility. It was discussed and even with their guidelines and not opening the Clubhouse the group feels that it would be better left closed for now, but will be re-evaluated on a weekly basis.

Lee provided an update on the Port Glasgow Trailer park that many residents are just visiting for maintenance purposes and not spending the night. There have been more signage put up regarding social distancing and hand washing.

Lee provided an update that Operations & Community Services will be having 4 students start on June 1. Staff are able to maintain distancing and are masked if there is more than 1 person in a vehicle. Public Works staff may start staggered shifts for sign in and sign out times to avoid having more than 5 people in the shop at one time.

Richard brought up the idea of opening the washrooms at the Port Glasgow Marina. He feels that we shouldn't be in a hurry, but the Yacht Club would like them open. Magda reported that signage needs to be developed with input from the insurance company and procedures put into place for cleaning prior to this happening. Lee stated that staff are working on these procedures at this time.

Bettina reported that she was able to host her online introduction to Emergency Management seminar and it went well.

Emergency Control Group Meeting adjourned at 1:42 p.m. to meet again at 1 p.m. on June 5, 2020.

Magda Badura
Chair
CAO/Treasurer

Jana Nethercott
Scribe



**Municipality of West Elgin
Emergency Control Group
Meeting Minutes
June 5, 2020, 1:00 p.m.
Held via Zoom**

Present: Deputy Mayor R. Leatham
CAO/Treasurer M. Badura
CEMC B. Weber
Alternate CEMC L. Gosnell
Fire Chief Al Beer
Utilities M. Kalita
Scribe J. Nethercott
Mayor D. McPhail

CAO/Treasurer Magda Badura called the meeting to order at 1:02 p.m. Mayor McPhail had some technical difficulties and joined the meeting at 1:05 p.m.

Magda Badura provided an update that the office opening procedures have been set and all barriers have been installed and signage made. Hours are not currently set as we may need to adjust as the situation evolves. As the Service Ontario is inside our Municipal Office, we will be the only Municipal Office open in Elgin County on June 15, 2020.

Magda reported that staff have prepared procedures and signage and are ready to open the washrooms at the Marina if the group feels this is a good idea. Signage states the washrooms are not disinfected and are only cleaned once a day, use at own risk. Richard reported that there is a need for this and feels if staff are comfortable with moving forward it is a good service for our community. Lee reported that staff have been given all of the personal protection equipment and the washrooms will be closed to the public for the daily clean in the morning. Bettina suggested that this time be set ahead of time and posted so that the public is aware. Committee agreed to open the washrooms.

Magda brought forward the idea of West Lorne Lawn Bowling Club opening. Committee decided that as long as the club house stays closed and no games are happening, with the guidelines that were provided at this time they are comfortable to allow the club to practice and maintain the greens.

Magda reported that the Elgin County Beach task force is still discussing the idea of opening the beaches, but wants all beaches to open at the same time. Mayor McPhail feels that our beach isn't comparable to the other beaches and that facility openings

should also be a local decision by Council, not an Elgin County decision. Magda agreed that our beach is not comparable and this item will be presented to Council on June 11.

Lee reported that he was told of some campgrounds that have started taking transient camping reservations. He is trying to find out more information.

Emergency Control Group Meeting adjourned at 1:36 p.m. to meet again at 1 p.m. on June 12, 2020.

Magda Badura
Chair
CAO/Treasurer

Jana Nethercott
Scribe

Ontario Permits More Businesses and Services to Reopen in the Coming Days

Restrictions Being Eased in Communities Where It Is Safe to Do So

June 8, 2020 1:15 P.M.

TORONTO — Today, the Ontario government announced that it is getting more people back to work and more recreational activities open by moving forward with a regional approach to Stage 2 of reopening the province.

In consultation with the Chief Medical Officer of Health and local health officials, the government is easing restrictions in communities where it is safe to do so, based on trends of key public health indicators such as lower rates of transmission, increased capacity in hospitals, and progress made in testing.

Effective Friday, June 12, 2020 at 12:01 a.m., the province will increase the limit on social gatherings from five to 10 people across the province, regardless of whether a region has moved to Stage 2. Additionally, all places of worship in Ontario will also be permitted to open with physical distancing in place and attendance limited to no more than 30 per cent of the building capacity to ensure the safety of worshippers.

Public health unit regions allowed to move into Stage 2 on Friday, June 12 at 12:01 a.m. include:

- Algoma Public Health
- Brant County Health Unit
- Chatham-Kent Public Health
- Eastern Ontario Health Unit
- Grey Bruce Health Unit
- Haliburton, Kawartha, Pine Ridge District Health Unit
- Hastings Prince Edward Public Health
- Huron Perth Public Health
- Kingston, Frontenac and Lennox & Addington Public Health
- Leeds Grenville & Lanark District Health Unit
- Middlesex-London Health Unit
- North Bay Parry Sound District Health Unit
- Northwestern Health Unit
- Ottawa Public Health
- Peterborough Public Health
- Porcupine Health Unit
- Public Health Sudbury & Districts
- Region of Waterloo Public Health and Emergency Services
- Renfrew County and District Health Unit
- Simcoe-Muskoka District Health Unit

- Southwestern Public Health
- Thunder Bay District Health Unit
- Timiskaming Health Unit
- Wellington-Dufferin-Guelph Public Health

Details of the Stage 2 reopening were provided by Premier Doug Ford, Christine Elliott, Deputy Premier and Minister of Health, Rod Phillips, Minister of Finance, Vic Fedeli, Minister of Economic Development, Job Creation and Trade, and Monte McNaughton, Minister of Labour, Training and Skills Development.

"We are able to make this announcement today because of the extraordinary effort of our frontline workers and every other person in the province who helped to stop the spread of this deadly virus," said Premier Ford. "Entering Stage 2 means parts of the province will see more people back on the job and an opportunity to get back together with friends and family. Although this is extremely encouraging, I urge everyone to exercise caution and continue to follow public health advice as we are not out of the woods yet."

Businesses and services permitted to reopen with proper health and safety measures in place in regions entering Stage 2 include:

- Outdoor dine-in services at restaurants, bars and other establishments, including patios, curbside, parking lots and adjacent properties;
- Select personal and personal care services with the proper health and safety measures in place, including tattoo parlours, barber shops, hair salons and beauty salons;
- Shopping malls under existing restrictions, including food services reopening for take-out and outdoor dining only;
- Tour and guide services, such as bike and walking, bus and boat tours, as well as tasting and tours for wineries, breweries and distilleries;
- Water recreational facilities such as outdoor splash pads and wading pools, and all swimming pools;
- Beach access and additional camping at Ontario Parks;
- Camping at private campgrounds;
- Outdoor-only recreational facilities and training for outdoor team sports, with limits to enable physical distancing;
- Drive-in and drive-through venues for theatres, concerts, animal attractions and cultural appreciation, such as art installations;
- Film and television production activities, with limits to enable physical distancing; and
- Weddings and funerals, with limits on social gatherings to 10 people.

As more people return to work, the services they rely on will need to be available regardless of the stage a region is in. The province will soon release more details on:

- Child care;
- Summer camps;
- Post-secondary education pilots to help people graduate;
- Training centres; and
- Public transit.

"The health and long-term economic well-being of the people of Ontario has guided every decision we have made in response to COVID-19," said Rod Phillips, Minister of Finance and Chair of the Ontario Jobs and Recovery Committee. "The people and employers of Ontario have demonstrated responsible behaviour throughout the global pandemic. I'm confident that will continue in Stage 2 and beyond. Our collective health and the economic recovery of the province depend on it."

At the beginning of each week, the government will provide an update on the ongoing assessment of these regions, and whether they are ready to move into Stage 2 at the end of the week.

Everyone, regardless of where they live in the province, must continue to follow public health advice, including to practise physical distancing, wear a face covering if physical distancing is a challenge, wash hands frequently and thoroughly, and avoid touching your eyes, nose and mouth. The Chief Medical Officer of Health and health experts will continue to closely monitor the evolving situation to advise when public health restrictions can be gradually loosened or if they need to be tightened.

"As a result of efforts of all Ontarians to stop the spread of COVID-19, many regions have met the criteria to move into the next stage of our reopening plan, including a decrease in new daily cases and sufficient hospital capacity in the event of any spikes in cases or outbreaks," said Minister Elliott. "Our regional approach recognizes that different regions in the province are experiencing COVID-19 differently and can safely and gradually ease restrictions and reopen local businesses. We will continue to monitor any shifts in the spread and take decisive action to contain any outbreaks."

The government, in partnership with health and safety associations, has released more than [100 health and safety guidance documents](#) at [Ontario.ca/COVIDsafety](https://ontario.ca/COVIDsafety) to help employers in multiple sectors – including retail, restaurant and food services and child care – keep spaces safe for workers and customers. As they prepare to reopen, employers are strongly advised to review these guidance documents and implement appropriate measures to help protect their workers and customers.

"Ontario employers have the information and the tools they need to keep workers safe," said Minister McNaughton. "That includes safety guidelines, posters and tip sheets to promote safe workplaces and help stop the spread of COVID-19. I strongly advise everyone to visit [Ontario.ca/COVIDsafety](https://ontario.ca/COVIDsafety) to read, download, print and post them, for your sake and the sake of those around you."

"Since the beginning of this pandemic, our government has worked together with Ontario's business community to mobilize our manufacturing and innovation might to develop made-in-Ontario solutions," said Minister Fedeli. "As we proceed into Phase 2 of the reopening process, we will continue to support both businesses and workers as we move forward on the path to economic recovery together."

QUICK FACTS

- For questions about what is currently able to open during Stage 1, or what will be open or impacts to your business or employment when we enter Stage 2, call the Stop the Spread Business Information Line at 1-888-444-3659.
- The Ontario Jobs and Recovery Committee wants to hear directly from people and organizations from all regions and sectors to help inform the next steps in Ontario's Action Plan in response to COVID-19. [You can provide your input here.](#)
- Visit [Ontario.ca/reopen](https://ontario.ca/reopen) to learn how you can provide your feedback on the impacts of COVID-19 on personal finances, business supports and government relief measures.
- On April 1, 2020, the government launched the \$50 million Ontario Together Fund to support the development of proposals submitted by businesses and individuals through the [Ontario Together web portal](#) and help businesses retool their operations.
- The government has launched the Workplace PPE Supplier Directory to provide businesses with information on personal protective equipment (PPE) suppliers. The directory can be accessed [here](#).

LEARN MORE

- [Learn more about Stage 2 of reopening Ontario](#)
- [Learn more about A Framework for Reopening our Province](#)
- [Find workplace safety guidance documents to prepare for reopening](#)
- [Information and advice to help your business navigate the economy during COVID-19](#)
- [Provide your input on the economic impacts of COVID-19](#)
- [See how your organization can help fight COVID-19](#)
- [Visit Ontario's website to learn more about how the province continues to protect the people of Ontario from COVID-19](#)
- [Get the facts from Public Health Ontario on how to protect yourself and others](#)

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[Available Online](#)
[Disponible en Français](#)



Staff Report

Report To: Council
From: Tom Mohan, Drainage Superintendent
Date: 2020-06-11
Report: 2020-01
Subject: Award Tender - Smith Drain Reconstruction

Recommendation:

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re: Smith Drain Reconstruction; and

That West Elgin Council hereby awards the tender to G.W. Clarke Drainage in the amount of \$96,900.00 plus applicable taxes.

Purpose:

The purpose of this report is for Council to award the tender for the Reconstruction of the Smith Drain.

Background:

The attached Tender Summary sheet details the tenders received for the above noted drain.

All tenders were reviewed by Drainage Superintendent to verify their accuracy. While G.W. Clarke Drainage is \$7,330.00 more than the lowest bid, their completion date is more suitable to the land owners. I have spoken to the landowners that represent 56% of the assessment for this drain and they do not want to wait up to 2 years to have this done and are willing to pay the increased cost in order to have the work completed sooner.

Related Documents:

Tender summary sheet

Report Approval Details

Document Title:	Smith Drain Tender Results.docx
Attachments:	- Tender Results.pdf
Final Approval Date:	Jun 8, 2020

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

Drain Tender Results

Date: June 04 , 2020

Name Of Drain: Smith Drain

Contractor	Tender Price Plus HST	Insurance	Cert. Chq. Enclosed	Start Date	Completion Date	Rank – Based on Price and Tender Review
Timmermans Drainage & Excavating	\$89,570.00 + 11,644.10 HST	Yes	\$10,200.00	July , 2021	Sept. 2022	
G.W. Clarke Drainage	\$96,900.00 + 12,597.00 HST	Yes	10% Bond	Sept 2020	Dec 2020	
VanBree Drainage & Bulldozing	\$97,550.00 + 12,681.50 HST	Yes	\$11,030.00	Nov. 2020	Mar. 2021	
A.G. Hayter Contracting Ltd.	\$103,550.00 + 13,461.50 HST	Yes	\$11,702.00	Apr. 2021	June. 2021	



Staff Report

Report To: Council Meeting
From: Lee Gosnell, Manager of Operations and Community Services
Date: 2020-06-11
Report: 2020-02
Subject: Operations and Community Services – Monthly Report

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, for information purposes.

Purpose:

To Provide Council with an update on operations carried out in May 2020

Background:

Parks and Recreation – Mold remediation work has been completed at the West Lorne arena and quotes are being obtained to paint the ceiling, as recommended by Restoration 1. New, energy efficient lighting has also been installed in the arena sign which hangs on the front of the building. Hollandia Pools and Spas of London completed installation of the new sand filtration system at the pool. The project went well and came in slightly under the quoted amount due to the fact that West Elgin staff removed the old filter. The grass is growing quickly now with lots of sun and moisture. Much of the staff's time is spent mowing at various locations throughout the municipality. Flower baskets were delivered and hung in Rodney and West Lorne. Watering takes place in the early morning and sponsorship signs will be installed very shortly. New flowerbed walls were erected in front of the recreation center and painting was completed inside.

Public Works – A stretch of dry weather has allowed operators to work at the marina. The remainder of clay was removed from the west end, with some being used to cap the concrete used for erosion control below PGTP while the balance was taken to a storage site for future use. Filter mat was placed after the clay was removed and 'B' gravel was trucked from our municipal pit for use as a base. Once this has been levelled and compacted, 'A' gravel will spread over top to finish the new parking area. Spring grading and dust control began in mid-May due to wet conditions early in the month. This is approx. 2 weeks later than normal, but drier conditions over the second half of the month have allowed crews to begin catching up. Municipal staff also took over steel recycling operations at the landfill last month after the contractor who was looking after it requested permission to cease operations. Two 40 yard bins were brought in, which will be loaded by our landfill attendant and staff, then switched out when full. Crews also kept busy with catch basin repair and culvert installation.

Utilities – Located requests have started to ramp up with the warmer weather and return to work of some construction programs after the COVID-19 shutdown. Staff handled a water service leak on McGregor Street in West Lorne as well as completing multiple curb stop repairs. Generators at the

municipal office and West Lorne complex had their annual service and inspection completed in May. Utilities staff assisted at the PGTP by cutting grass while the park manager was away due to a family emergency. Painting at the complex in West Lorne has been completed and the lighting retrofit/upgrade will be taking place shortly. Minor repairs were made to the septic system down and at the marina and spring start-up operations were completed. Spring water turn-ons were requested by private owners and public facilities such as the Yacht Club and West Lorne Lawn Bowling. A sewer connection project on Walker Street in West Lorne was also carried out in the month of May.

Report Approval Details

Document Title:	Operations and Community Services - Monthly Report.docx
Attachments:	
Final Approval Date:	Jun 9, 2020

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Lee Gosnell, Manager of Operations & Community Services
Date: 2020-06-11
Report: 2020-03
Subject: Municipal Wide Solid Waste & Recycling Curbside Collection

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Municipal Wide Solid Waste & Recycling Curbside Collection; and

That West Elgin Council hereby approves the expansion of solid waste and recycling curbside collection starting August 1, 2020; and

That West Elgin Council hereby approves a prorated flat fee of \$50.00 be added to the final tax bill to all additional Residential and Commercial Properties that will receive solid waste and recycling curbside collection beginning August 1, 2020; and

That West Elgin Council hereby approves the cost of municipal wide solid waste and recycling curbside collection be added to the base tax rate for all properties in West Elgin beginning in the 2021 tax year.

Purpose:

To provide Council with an update and seek approval for the planned expansion of curbside waste collection to all residents of West Elgin.

Background:

At the February 13 Council meeting, staff reported their findings regarding the public information session and surveys conducted to gauge response to municipal wide curbside collection. It was concluded that most people supported the move and understood it was necessary to help extend the life of our municipal landfill. At this time, Council directed staff to enter formal negotiations with the current contractor (Waste Connections Canada) and see what could be done to implement the requested strategies.

Over several months, municipal staff provided the contractor with requested information and, they in turn completed extensive legwork to compile the necessary data to complete this quote. Based on mileage and stops, draft routes were formulated and test runs were completed. The London branch of Waste Connections also took steps to acquire additional resources in order to service

these extra routes. Although there are slightly fewer stops in the rural area, this expansion would take us from 2 day/week (currently) to a five day/week collection cycle due to added distance and increased travel times.

The contractor provided us with a quote on May 21, which stated they are willing to work within the parameters of the current contract, provided the municipality agree to an extended term. The current agreement for collection services officially ends in April of 2022 but does carry two (2) one-year extensions. The contractor would like to see this extended to August 1, 2025 with the same two (2) one-year extensions, providing an optional end date of August 1, 2027. There will also be language included in this amendment, which allows the municipality to cease recycling collection services with Waste Connections on the transition date set out for West Elgin by the Province of Ontario. Although we will be supplying the government with a preferred transition date, it could be any one of three years (2023, 2024 or 2025). This contract extension with Waste Connections provides West Elgin with security during these uncertain times.

Waste Connections originally proposed a July 1, 2020 start date for these new collection services but that was not achievable, as we had to secure recycling bins for all rural residents. Those bins have been ordered and will arrive in early to mid-July; therefore, we have negotiated a start date of August 1, 2020. Bins will be delivered to all rural homes and updated collection schedules will be sent out shortly to reflect the added collection routes. While August 1 is still a tight window to have things in place, this will give the contractor time to work out any inevitable kinks in the new routes before Old Man Winter makes a return to our area.

Financial Implications:

Waste Connections' quote for the additional collection has come in at \$184,296.24 per year. When blended with the current contract, this will represent a small increase of approx. \$0.90 per stop. As collection costs for urban residents have already been calculated for 2020, the suggested method would be to prorate rural residents based on 5 months (Aug – Dec) of the contract increase. This will amount to a one-time fee on the 2020 final tax bill of \$50.00 for properties who are not currently receiving waste collection services. These numbers are in line with projections given during recent reports and the public information session held in January. Staff have also been working on an updated approach to calculating and recording waste collection costs moving forward in 2021. These options will be discussed during 2021 budget deliberations.

Report Approval Details

Document Title:	Waste Collection Update.docx
Attachments:	
Final Approval Date:	Jun 9, 2020

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott



Staff Report

Report To: Council Meeting
From: Heather James, Planner
Date: 2020-06-11
Report: 2020-14
Subject: Zoning Report – 145 Furnival Road

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding a zoning report for 145 Furnival Road; and,

That West Elgin Council provides direction to staff to _____.

Purpose:

The purpose of this report is to provide Council with zoning information pertaining to 145 Furnival Road due to a partially constructed greenhouse.

Background:

It came to my attention via email on April 30, 2020 by Jackie Morgan-Beunen, municipal Chief Building Official (CBO) that she had received a complaint about a greenhouse that had been partially constructed at 145 Furnival Road without a building permit. Specifically, it is located in the tilled earth section that is triangular in shape in front of an existing barn (see Key Map). Upon further review, Ms. Morgan-Beunen also noted that the greenhouse had been constructed in a zone on the lands that does not permit any new buildings and/or structures. The owners were further contacted by Ms. Morgan-Beunen on May 12, 2020 after the Planner and CBO had had an opportunity to comprehensively review the zoning and was asked to contact the Planner to apply for a zoning by-law amendment. The owners contacted the Planner via telephone and the Planner visited the property with the owners present on May 28, 2020.

The subject lands are legally described as Plan 202 Part of Lots 65 and 72 and municipally known as 145 Furnival Road. The lands have an area of 6.7 ha (16.6 ac.), with a frontage of 53.5 m (175.52 ft.) along Furnival Road and an irregular depth.

Financial Implications:

Dependent on the decision of Council.

Policies/Legislation:

Ministry of Environment D-2 Guideline: Compatibility between Sewage Treatment and Sensitive Land Use

The subject lands are adjacent to the Rodney Sewage Treatment Facility which includes a treatment plant and water stabilization pond (lagoon), licensed by the Ministry of Environment. The D-2 guideline recommends separation distances between sewage treatment plants and water stabilization ponds and sensitive land uses, such as residential. A sensitive land use is defined as a building, 'amenity area' or outdoor space where routine or normal activities occurring at reasonably expected times would experience 1 or more 'adverse effect(s)' from contaminant discharges generated by a nearby 'facility'. The 'sensitive land use' may be a part of the natural or built environment. Separation distance is defined as the linear measurement between a 'facility' property/properties and a 'sensitive land use/uses'. The recommended separation distance between the lagoon and the residential area is between 100 m and 400 m, dependent on the type of pond and characteristics of the waste. The separation distance between the partially constructed greenhouse and the lagoon is 175 m (574.15 ft.).

Municipality of West Elgin Official Plan

The subject lands are designated Residential as shown on Schedule 'B' Map No. 4 in the Municipality of West Elgin Official Plan. Residential uses with accessory uses such as a greenhouse for personal use is permitted.

Municipality of West Elgin Zoning By-law

The subject lands are zoned Residential First Density (R1) and Future Residential (FR) in the Municipality of West Elgin Comprehensive Zoning By-law 2015-36. An existing single detached dwelling on the lands is located in the R1 zone (constructed in 2007) and an existing in-ground pool is located in the R1 zone (constructed in 2008). The greenhouse has been constructed in FR zone. An existing former barn that had been located in the R1 zone where the house is now located was moved to the FR zone in either 2006 or 2007.

An excerpt from the preamble for the FR Zone states:

'The Future Residential (FR) Zone applies to large undeveloped parcels in settlement areas designated 'Residential' in the West Elgin Official Plan and intended for future residential purposes. The zoning which would ultimately be applied to these lands would ultimately be determined upon submission of a plan of subdivision or plan of condominium approved by the County of Elgin and a development agreement entered into with the Municipality. In the interim, to prevent premature development, no buildings or structures are permitted.'

The permitted uses in the FR zone are agricultural use with exception of buildings or structures for the keeping or raising of livestock and forestry use. As the subject lands are a large tract of land, the FR zone, which is 5.79 ha (14.31 ac.) in area is an appropriate zone as there are no current large scale development plans for the lands.

The previous zoning by-law, the Village of Rodney Zoning By-law No. 89-10 zoned the lands as Residential First Density (R1) and Open Space (OS). The OS zone only permits a cemetery, forestry use, public park and private park. The zone boundaries have been reviewed between the current zoning map and the previous zoning map and no changes were made. The zone boundaries utilize an existing established rear lot line that is consistent with other residential lots to the north and to the south of the lands.

Next Steps

The owners of 145 Furnival Road have a few options to consider. They could:

1. relocate the greenhouse to the R1 zone and apply for a building permit; or,
2. apply for a zoning by-law amendment to rezone the lands where the greenhouse is located from FR to R1 to permit the use and apply for a building permit.

Alternatively, Council, as the approval authority has the ability to amend the zoning by-law through a site-specific amendment for 145 Furnival Road to permit the use of the greenhouse. The owner would also be required to apply for a building permit. The CBO and Planner are of the opinion that the FR zone needs to be revised to provide greater clarity for interpretation in a future housekeeping amendment.

Regardless of which option Council chooses, consultation with the Ministry of Environment is recommended prior to the circulation of the zoning by-law amendment to ensure that separation distances can be met and potential impacts are mitigated.

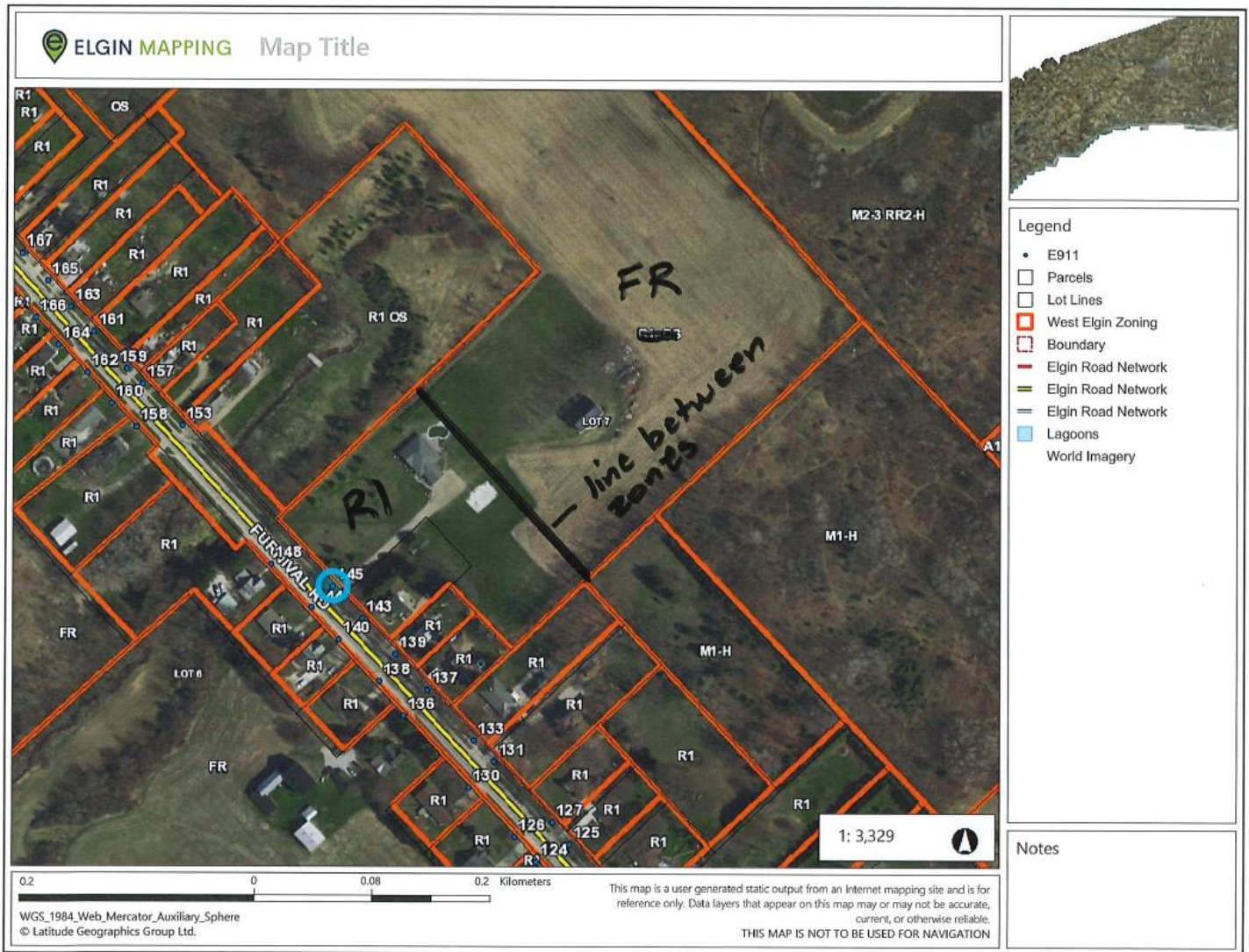
Related Documents:

Ministry of Environment D-1-3 Guideline: Land Use Compatibility Definitions

Key Map



Key Map





Staff Report

Report To: Council Meeting
From: Heather James, Planner
Date: 2020-06-11
Report: 2020-15
Subject: Update on Acquisition of Laneway between Main and Munroe Streets

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding an update on the acquisition of a laneway between Main and Munroe Streets; and,

That West Elgin Council provides direction to staff to _____.

Purpose:

The purpose of this report is to provide Council with an update on the work that has been completed for the acquisition of the laneway between Main and Munroe Streets in former Village of West Lorne.

Background:

On December 19, 2019, West Elgin Council directed staff to proceed with the process of acquiring a privately owned laneway between Main and Munroe Streets in the former Village of West Lorne. An email was received on May 21, 2020 from David M. Woodward, solicitor representing the municipality in the proposed acquisition of the laneway. Mr. Woodward stated the surveyor, Garry McWhirter from AGM has surveyed the proposed laneway and has been reviewing existing registered surveys on the affected properties. As a result of several existing registered surveys on the properties, Mr. Woodward has had to perform extensive title searches in order to establish the municipally owned laneway. Mr. Woodward has also found a registered private easement across this laneway. Due to the preliminary findings by Mr. McWhirter and Mr. Woodward, additional extensive title searches and addressing the easement are required before the transfer can occur.

Currently expenses for this proposed acquisition are \$3,011.96. Mr. Woodward has indicated it will cost \$5,000.00 plus disbursements and HST (plus legal costs from West Elgin Community Health Centre to complete the transfer). As this acquisition has become more complex and costly, I have contacted Andy Kroeker, Executive Director of West Elgin Community Health Centre to see if there is a willingness to cost share in this acquisition. Mr. Kroeker has stated he intends to bring this request forward to his board of directors at their next meeting on June 23, 2020.

In the email, Mr. Woodward stated this laneway which is partly privately owned is a lawsuit waiting to happen and if an accident occurs, West Elgin and all affected private landowners will be parties to that lawsuit. It is in the public interest for these title issues to be resolved and the laneway to be clearly conveyed to West Elgin.

Next Steps

Based upon the information provided by Mr. McWhirter and Mr. Woodward, it is staff's recommendation that the municipality proceed with completing the title searches and addressing the easement to ensure the laneway can be clearly conveyed to the municipality, regardless of whether there is cost sharing with an affected private land owner.

Financial Implications:

Dependent on the decision of Council, there could be a cost of \$5,000.0 plus disbursements and HST, plus the legal costs of West Elgin Community Health Centre to complete the transfer.

Policies/Legislation:

None.

Related Documents:

None.



Staff Report

Report To: Council Meeting
From: J. Nethercott, Clerk
Date: 2020-06-11
Report: 2020-07
Subject: Blue Box Program Transition to Full Producer Responsibility

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Blue Box Program Transition to Full Producer Responsibility; and

That West Elgin Council authorize the Mayor to advise the Ontario Ministry of the Environment, Conservation and Parks and the Association of Municipalities of Ontario (AMO) that the Corporation of the Municipality of West Elgin would like to transition the collection, processing and marketing of recyclables to full producer responsibility on January 1, 2023; and

That the Municipality of West Elgin has no interest in continuing to provide contract services for the Blue Box Program after the transition date, with the exception of promotion and education.

Purpose:

The purpose of this report is to provide information to Council regarding the transition of the Blue Box program to full producer responsibility and receive Council's direction as to a preferred transition date; which needs to be provided to AMO no later than June 30, 2020.

Background:

On August 15, 2019 Minister Yurek announced the next steps for the transitioning of the costs and operations of the Blue Box Program away from municipalities to the producers. This announcement state that the Blue Box Program will be transitioning in phases over a three-year period starting January 1, 2023 and ending December 31, 2025. The Minister has directed Stewardship Ontario to submit a plan outlining how the current program will operate over the three-year phase in, with this plan to receive approval no later than December 31, 2020. Currently the Province is developing regulations and a framework for the transition period as part of the *Resource, Recovery and Circular Economy Act*.

Based on existing information, it is assumed that each year of the transition period 1/3 of municipalities will transition and in order to assist with the coordination of this the Association of Municipalities of Ontario (AMO) has requested that Municipal Council's select a preferred transition date and include a rationale behind the date and submit this to them no later than June 30, 2020.

Currently West Elgin has a contract with Waste Connections to provide curbside pick-up of recycling on a bi-weekly basis. This contract is set to expire on April 1, 2022, with two 1 year contract extensions available at that time. With this date in mind we are in a prime position to

transition in phase 1, with no penalty from our current provider. As we are in negotiations around the possibility of extending curbside garbage collection to the entire municipality, if a contract is negotiated with the provider for that expansion of service, wording will be included in the contract regarding the transition.

West Elgin is a partner municipality in the Municipal Recycling Facility owned and operated by the City of London. On April 21, 2020, the City of London passed a resolution requesting a transition date of January 1, 2023, which included exploring the opportunity to process and market recyclables as part of the new procedure. At the quarterly MRF meeting on May 21, 2020 the partner municipalities decided that it would make a stronger case if we as a group chose to transition at the same time, in order to strengthen the MRF's position as a processor.

Policies/Legislation:

Resource, Recovery and Circular Economy Act.



Staff Report

Report To: Council Meeting
From: J. Nethercott, Clerk
Date: 2020-06-11
Report: 2020-08
Subject: Website Analytics

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk Re: Website Analytics for information purposes.

Purpose:

The purpose of this report is to provide Council and update on the user analytics from the newly re-designed website.

Background:

On March 31, 2020 West Elgin launched the re-designed municipal website. This was a project enabled by the Municipal Modernization Grant.

Between April 1, 2020 and May 31, 2020 the website has seen 9,018 users with the average session time being 1.33 seconds, with a bounce rate (or users who exit after viewing one page) of 63% and an average of 2 pages viewed per visit. In speaking with communications and website specialist in other municipalities, these numbers are all good indications that the website is easy to navigate and find the information required quickly.

The top ten pages viewed are:

1. Main Page
2. Garbage and Recycling
3. Port Glasgow Trailer Park
4. News- Message to Seasonal Cottagers and Trailer Park Residents
5. Municipal Contact
6. Landfill
7. Meetings
8. COVID-19
9. News
10. Job Postings

These page vies are reflective of what is going on in the world with the pandemic and I believe we will see a truer reflection of the popular pages as time goes on. This information will be important for staff as the website evolves, so that the top pages have the information that residents require.

One interesting find is that we have almost an equal split of viewers using a desktop computer (48.48%) and mobile device (45.67%) and only a tiny amount of views from a tablet (5.85%).



Staff Report

Report To: Council Meeting
From: Jana Nethercott, Clerk
Date: 2020-06-11
Report: 2020-09
Subject: Update on Complaints Policy

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Update on Complaints policy for information purposes.

Purpose:

This report is to provide the data to Council regarding the submitted complaints and requests for service and resolving of these complaints.

Background:

In June of 2018 West Elgin approved a Complaints Policy. This policy set out a time frame that all complaints submitted through this process would be dealt with within 2 business days. Council requested a report on this policy and statistics on what has been happening this calendar year and that quarterly reports follow.

In the first quarter of 2020 (Jan1 to Mar 31), a total of 34 requests for service or complaint forms were filled out either by members of the public or staff as a response to phone calls. The majority of these issues were dealt with by the Public Works area and the following is the results:

11 were resolved on the same day as the complaint
17 were resolved within 1-2 business days
6 were not resolved

The 6 that are classified as not resolved include 2 issues that were County of Elgin areas and were directed to the County, 2 issues that needed to be dealt with at a later date (ie burned out street light that gets added to list) and 2 that when investigated were not municipal issues.

With the new website, complaint forms can be submitted directly through the website, by-passing the need to come into the office or call to have an issue dealt with and we have been promoting this on social media. We have had 13 submitted forms through the website. We are hopeful this, along with the use of Keystone for tracking callers will assist us to provide Council with regular updates on how issues are resolved.



Staff Report

Report To: Council Meeting
From: Magda Badura, CAO/Treasurer
Date: 2020-06-11
Report: 2020-15
Subject: Council Remuneration Analysis

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer for information only; and That Council directs staff to_____.

Purpose:

On May 28, 2020 council meeting a last minute item was added to the agenda as there was a need to discuss council's compensation. Some Councillors felt that this year they have been contributing beyond their compensation package, due to the fact that they are paid per meeting only and there has been a lot of meetings cancelled due to the pandemic. It was Council's direction to staff to bring report to the next council meeting with comparisons of Council's compensation between 2018-2020.

Background:

West Elgin's By-Law 2020-03 set rates of remuneration for Members of Council for the calendar year of 2020. Each council member is being paid for attendance at regular and special meeting of council in accordance with Remuneration By-Law. In addition to remuneration, Municipality of West Elgin provide employment benefits, telecommunications equipment (ipads) and reimbursement of other relevant business expenses (mileage, meals, conferences & seminars, etc.)

The role of our local councillor is expanding. Councillors sit on working groups and committees and they are more accessible and expected to be more responsive than in the past. The growth of technology and expansion of social media allows members of the public to contact their representatives through a variety of channels at whatever time is most convenient to them. For many councillors the job has become 24/7, even if they are only compensated as a part-time employee. It was clearly indicated that balancing personal responsibilities and professional commitments is a challenge to some of the Council members.

Evidently, the primary motivation for most local politicians who seek positions on West Elgin council is to serve the community. As you are well aware the services are expanding and becoming more complex, the sources of municipal revenue have not changed significantly. According to AMO research, in order to maintain current service levels municipalities will have to increase property taxes by 4.51% every year for the next ten years just to preserve the status quo (AMO, 2015).

It should be in the best interest of our Municipality to ensure we can attract competent politicians and public servants to our community.

Financial Implications:

2020 Compensation is consistent and comparative with 2018 and 2019 Actuals. Please note 2019 compensation consist of extra Council meetings and training, as the majority of Council were new to these roles. This was budgeted for in 2019, however 2020 these extras were not budgeted for and we are currently right on budget for Council compensation.

Report Approval Details

Document Title:	2020 Council Remuneration.docx
Attachments:	- Council's Compensation Analysis.pdf
Final Approval Date:	Jun 9, 2020

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott

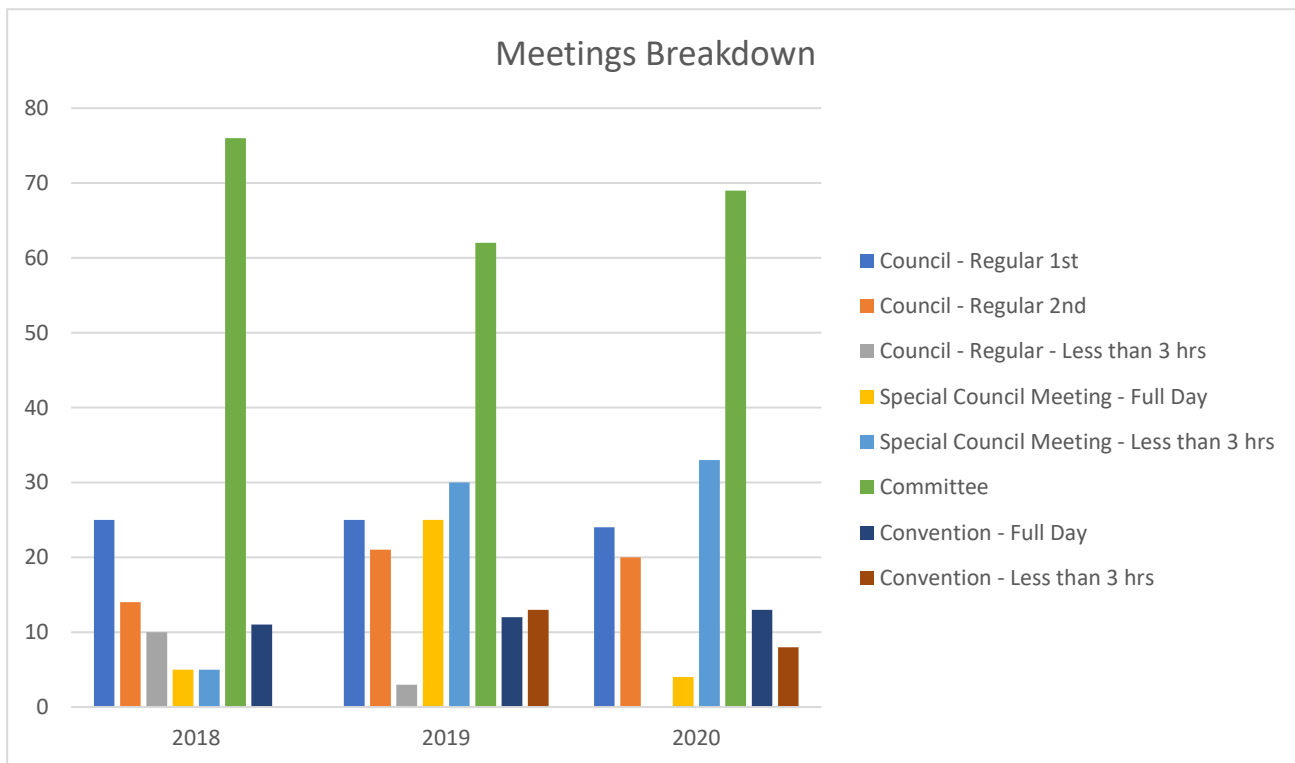
Council Remuneration as of May 31st

	<u>2018 YTD Actuals</u>	<u>2018 Budget</u>		<u>2019 YTD Actuals</u>	<u>2019 YTD Budget</u>		<u>2020 YTD Actuals</u>	<u>2020 YTD Budget</u>	
01-7000-7400 WAGES	25,434.00	23,750.00	*	34,108.00	35,000.00	*	29,696.85	30,245.77	*
01-7000-7401 CPP EXPENSE	263.70	237.50	*	760.30	700.00	*	408.61	1,531.62	*
01-7000-7403 EHT EXPENSE	330.63	308.75	*	665.11	700.00	*	579.09	589.81	*
01-7000-7440 CONFERENCES/SEMINARS/MEETINGS	10,119.97	14,000.00		11,131.21	20,000.00		6,604.36	14,000.00	
01-7000-7442 MILEAGE	1,598.39	2,083.33	*	1,979.61	2,500.00	*	1,401.11	1,458.33	*
01-7000-7443 MEALS	436.45	2,000.00		570.26	1,000.00		306.21	1,000.00	
	38,183.14	42,379.58		49,214.49	59,900.00		38,996.23	48,825.53	

* Prorated on a monthly basis (used 5/12)

Statistical Information

Meetings Breakdown by Year (January - May)			
Type of Meeting	2018	2019	2020
Council - Regular 1st	25	25	24
Council - Regular 2nd	14	21	20
Council - Regular - Less than 3 hrs	10	3	0
Special Council Meeting - Full Day	5	25	4
Special Council Meeting - Less than 3 hrs	5	30	33
Committee	76	62	69
Convention - Full Day	11	12	13
Convention - Less than 3 hrs	0	13	8
	146	191	171



May 26, 2020

In This Issue

- Warden's Activity Update
- Grant and Festival Events Partnership Allocations
- Tree Commissioner/Weed Inspector Year End Report for 2019
- Elgin-St. Thomas Economic Resiliency and Recovery Taskforce
- Emergency Communications Summary
- April 2020 Budget Performance
- Centennial Road / Elm Line Intersection Improvements – Online Public Information Centre
- Contract Awards - Culvert Sliplining and Culvert Replacement
- Addressing Elgin County's Connectivity Challenges
- Rural Connectivity Conference
- Electronic Meeting Provisions: Post-Pandemic

Contact Us

County of Elgin
(519) 631-1460
ckrahn@elgin.ca
www.elgincounty.ca

Warden's Activity Update

The Warden thanked the many organizations and individuals who have very generously donated supplies, food, and gifts to the County's Long-Term Care Homes during the pandemic. Although plans are being made to gradually re-open the economy and society, the Warden emphasized that everyone must remain diligent and remember that we are all part of the solution.

Grant and Festival Events Partnership Allocations

Councillor Ketchabaw, Chair of the Rural Initiatives and Planning Advisory Committee, provided an overview of the Committee's most recent meeting, held on May 12, 2020. Several events and programs have been cancelled as a result of the COVID-19 pandemic. Eat2Learn submitted a revised grant proposal. With the closure of schools, this organization has partnered with several local food banks to assist families who need food at this time. Elgin County Council granted \$6250 in funding to Eat2Learn and \$150 in funding to support tourism signage for the Aylmer-Malahide Museum through the 2020 Elgin County Tourism Directional Signage Grant Program.

Tree Commissioner/Weed Inspector Year End Report for 2019

The Tree Commissioner/Weed Inspector presented a summary of activity related to the Elgin Woodlands Conservation By-Law for the period of November 1, 2018 to October 31, 2019 and weed inspection activity for the 2019 season. The report can be accessed [here](#).

Elgin-St. Thomas Economic Resiliency and Recovery Taskforce

An Elgin-St. Thomas Economic Resiliency and Recovery Taskforce has been formed as a collaboration between stakeholders within the Elgin-St. Thomas area and the Economic Development Department. The goal of the taskforce is to help

In This Issue

- Warden's Activity Update
- Grant and Festival Events Partnership Allocations
- Tree Commissioner/Weed Inspector Year End Report for 2019
- Elgin-St. Thomas Economic Resiliency and Recovery Taskforce
- Emergency Communications Summary
- April 2020 Budget Performance
- Centennial Road / Elm Line Intersection Improvements – Online Public Information Centre
- Contract Awards - Culvert Sliplining and Culvert Replacement
- Addressing Elgin County's Connectivity Challenges
- Rural Connectivity Conference
- Electronic Meeting Provisions: Post-Pandemic

Contact Us

County of Elgin
(519) 631-1460
ckrahn@elgin.ca
www.elgincounty.ca

Elgin-St. Thomas return to a strong, vibrant economy, and it will provide feedback to local government on how best to respond to the economic crisis that is currently impacting the local business community.

Emergency Communications Summary

The Community and Cultural Services Department has spearheaded COVID-19 related communications under the leadership of the Director of Community and Cultural Services. The team implemented a new Live Chat service to respond to resident questions given the closure of County offices. They also continue to post regular updates on the County's COVID-19 site and through social media. The communications team will remain active throughout the emergency response and recovery period.

April 2020 Budget Performance

The budget comparison for the County shows a favourable performance of \$87,000 for the month of April, primarily the result of favourable wage performance stemming from the COVID-19 shortage-of-work, bringing year-to-date performance to \$294,000.

Centennial Road / Elm Line Intersection Improvements - Online Public Information Centre

The Director of Engineering Services provided an overview of the ongoing online Public Information Centre, which presents background information, evaluation of alternatives, and a Technically Preferred Alternative for intersection improvements at Centennial Road and Elm Line. The intersection is a four-way intersection currently only controlled at its north and south approaches with stop conditions. Existing conditions require significant driver concentration to navigate the intersection during peak vehicular periods, and improvements of this intersection are required prior to full subdivision build-out.

The online Public Information Centre is now available on the County's study webpage <https://www.elgincounty.ca/centennial-elm/>.

Contract Awards - Culvert Sliplining and Culvert Replacement

Gary D. Robinson Contracting submitted the lowest compliant bid for the project at a total price of \$399,900.00 inclusive of a \$25,000 contingency allowance and exclusive of HST. The submitted bid is within budget estimates.

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Addressing Elgin County's Connectivity Challenges

The Chief Administrative Officer addressed the connectivity challenges in Elgin County. Accessible high-speed internet is no longer a luxury, but a basic requirement for everyday economic, social and cultural activities, and effective implementation can result in new and improved online services, including commerce, government, health and education. Through their support of equitable access initiatives and collaborative efforts, including private sector investments, Council is dedicated to helping stimulate a healthy, competitive market.

Rural Connectivity Conference

Information Technology and Economic Development staff will host a rural connectivity conference in the fall. The conference will be part of the Economic Development Department's yearly conference series. Although still in the early planning stages, a key component of this conference would be to have Internet Service Providers (ISPs) present various ideas or solutions for rural communities struggling to provide high speed internet to their residents.

Electronic Meeting Provisions: Post-Pandemic

In light of the pandemic, municipalities were expected to adopt a virtual format for the majority of their meetings and services, to minimize travel and gathering of large crowds. The flexibility afforded to Council through the changes to the Municipal Act during a declared state of emergency would be helpful on a go-forward basis. Council directed the Warden to send a letter to the Minister of Municipal Affairs and Housing, Hon. Steve Clark, requesting that the Province of Ontario amend Section 238 (3.1) of the Municipal Act, to allow Members to participate electronically in a meeting either in full or in part on an ongoing basis as is currently happening during the Provincial and Municipal Declarations.

The complete May 26, 2020 County Council Agenda package can be found [here](#).

**Take A Bite**

Mobile Cuisine
& Restaurant

22354 Talbot Line
New Glasgow, Ontario
N0L 2C0 (519) 702-2483

To: West Elgin Council Members
22413 Hoskins Line
Rodney, Ontario
N0L 2C0

Subject: AGCO Patio Extension

Dated May, 09, 2020

Dear West Elgin Council Members:

My Name is Jeff Ashford and I own the Take A Bite Restaurant in New Glasgow. With the recent announcement from the Ontario Government regarding the opening of licensed patios and the addition of patio extensions for a licensed premises. I wish to request approval from Council to utilize an area on our property currently designated as a licensed event area as a secondary patio extension.

Our current patio attached to the restaurant has a limit of 30 persons allowed based on 1.11 sq/m per person. With social distancing we intend to open the adjacent patio, when allowed, with only 12 seats. The restaurant has an additional licensed area of 40 persons. Unfortunately we are unable to open the restaurant due to current Covid-19 restrictions. This greatly reduces the opportunity to create income from this area. The patio extension is located on the East side of the property and is a fenced area. Please see attached property layout.

It is our intention to open this area as a patio extension with approximate seating for an additional 8 tables of 4 persons each amounting to 36 seats, bringing the total capacity to 48 patrons. This is well below the 70 seats designated by our Liquor License with Catering Endorsement.

The current patio and the extension patio will be set up as a takeout only area where customers can purchase food and alcohol in cans or bottles and allow them to remain on premise to enjoy their food. The areas will have no table service at this time. We will have access to the washrooms within the restaurant for patrons with a limit of one person at a time, abiding with social distancing restrictions.

**Take A Bite**

Mobile Cuisine
& Restaurant

22354 Talbot Line
New Glasgow, Ontario
N0L 2C0 (519) 702-2483

Continued...

I have included a copy of the AGCO requirements along with a copy of our AGCO License for your reference. Please add this to your agenda for this Thursdays Council Meeting As we would like to proceed as soon as possible. If you have any questions regarding this matter please feel free to contact me via email or phone at the following

Email: tab.eatery@gmail.com

Ph: (519) 280-6603

I look forward to a favorable response for our Council Members and hope to hear back soon.

Kindest Regards,

Mr. Jeff Ashford

Owner: Take A Bite Inc.

Information Bulletin: Liquor sales licensees may extend their patios for the duration of 2020 once permitted to open

June 8, 2020

As part of its broader package of relief measures for Ontarians and businesses impacted by the COVID-19 outbreak, the Government of Ontario has introduced new measures to support liquor sales licensees in temporarily extending their patios in order to safely reopen for business.

The Government has amended Regulation 719 under the *Liquor Licence Act* (LLA) to provide flexibility for liquor sales licensees (e.g. licensed bars and restaurants) to temporarily extend their physical premises beyond 14 days provided they have municipal approval and meet the criteria below.

Once they are again permitted to welcome patrons on-site and until January 1, 2021 at 3:00 a.m., liquor sales licensees who wish to temporarily extend the physical size of their existing licensed patio or to temporarily add a new licensed patio within the approved period, are authorized to do so, if the following criteria are met:

1. The physical extension of the premises is adjacent to the premises to which the licence to sell liquor applies;
2. The municipality in which the premises is situated has indicated it does not object to an extension;
3. The licensee is able to demonstrate sufficient control over the physical extension of the premises;
4. There is no condition on the liquor sales licence prohibiting a patio; and,
5. The capacity of any new patio, or extended patio space where the licensee has an existing licensed patio, does not exceed 1.11 square metres per person.

To minimize administrative burden for licensees, those who meet the above criteria are not required to apply to the AGCO or pay a fee to temporarily extend their patio or add a temporary new licensed patio.

Licensees are not required to submit any documentation to the AGCO to demonstrate compliance with the above criteria. However, licensees are required to produce such documentation, if requested by the AGCO.

Licensees that do not meet the above criteria are required to follow the usual application process for a temporary extension of premises and apply through [iAGCO](#). In addition, licensees who wish to maintain the patio extension beyond January 1, 2021, must apply for a permanent modification through iAGCO and must meet all applicable requirements.

Change to Partition Requirements

To provide additional flexibility for licensees, Regulation 719 under the LLA was also amended to remove the requirement that licensed service area boundaries must be defined by at least a 0.9 metre partition. Licensees must continue to ensure that all licensed areas are readily distinguishable from areas to which the licence does not apply. This change will remain in effect beyond the COVID-19 recovery period.

All licensees are expected to comply with physical distancing measures and any other public health guidelines or orders issued by the Ontario Government or by any other applicable level of government.

Licensees may continue to sell alcohol for off-site consumption and delivery to a residence in conjunction with takeout or delivery food orders until December 31, 2020 as prescribed in current regulation.

The AGCO remains committed to protecting public safety and ensuring that alcohol is sold, served, delivered and consumed in a responsible manner. Any conditions on a licence continue to apply and licensees must continue to meet all other existing requirements in the LLA and regulations.

The AGCO continues to work closely with the Government of Ontario to find ways of supporting Ontarians and the sectors we regulate.

Further information on these new measures can be obtained by calling AGCO Customer Service at 1-800-522-2876 or by visiting the AGCO webpage.

Links to electronic versions of the Liquor Licence Act and its regulations are available on our [Acts and Regulations](#) page.

FOR MORE INFORMATION CONTACT:

AGCO Customer Service
Telephone: 416-326-8700
Toll free in Ontario: 1-800-522-2876
Or via the [iAGCO online portal](#)

LINE OF BUSINESS:

[Alcohol](#)

TYPE:

[Information Bulletin](#)

NUMBER:

64

Was this page useful?

Please help us improve the AGCO website by [responding to this survey](#).



jeffrey ashford <tab.eatery@gmail.com>

Ontario amends regulation to support liquor sales licensees

1 message

do-not-reply <do-not-reply@agco.ca>

Mon, Jun 8, 2020 at 9:25 AM

To: tab.eatery@gmail.com



AGCO

Alcohol and Gaming
Commission of Ontario

**Alcohol and Gaming
Commission of Ontario**
90 Sheppard Avenue East
Suite 200
Toronto ON M2N 0A4

Jun 8, 2020

(La version française suit la version anglaise)

Ontario amends Regulation 719 under the *Liquor Licence Act* to support liquor sales licensees in temporarily extending their patios and provide additional flexibility for the location of tied houses

Liquor Sales Licensees may temporarily increase the size of their patios or add a new patio once they are again permitted to welcome patrons on-site and until January 1, 2021, provided that the municipality in which the establishment is located does not object and all other applicable requirements are met. During this temporary period, licensees who meet the eligibility criteria and requirements are not required to apply to the AGCO for a temporary extension of premises or pay any fee.

In addition, liquor manufacturers and other applicants for a tied house licence now have increased flexibility regarding the location of a proposed tied house. Interested applicants may apply through [iAGCO](#).

Please read additional details in:

- [AGCO News Release: Ontario Extending Outdoor Patios to Allow for Social Distancing During COVID-19](#)
- [Info Bulletin: Liquor sales licensees may extend their patios for the duration of 2020 once permitted to open](#)
- [Info Bulletin: Changes to Tied House Liquor Sales Licence Requirement](#)



CAJO

Commission des alcools
et des jeux de l'Ontario

8 juin 2020

L'Ontario modifie le règlement 719 de la *Loi sur les permis d'alcool* afin d'aider les titulaires de permis de vente d'alcool à agrandir temporairement leurs terrasses et d'offrir une plus grande souplesse pour l'emplacement des points de vente

Les titulaires d'un permis de vente d'alcool peuvent temporairement augmenter la taille de leur terrasse ou en ajouter une nouvelle lorsqu'ils seront à nouveau autorisés à accueillir des clients sur place et jusqu'au premier janvier 2021, à condition que la municipalité dans laquelle leur établissement est situé ne s'y oppose pas et que toutes les autres exigences applicables soient respectées. Pendant cette période temporaire, les titulaires de permis qui satisfont aux critères d'admissibilité et exigences ne sont pas tenus de demander à la CAJO l'autorisation d'un agrandissement temporaire des locaux ni de payer des frais.

En outre, les fabricants d'alcool et les autres demandeurs de permis d'établissement du type point de vente bénéficient désormais d'une plus grande souplesse en ce qui concerne

l'emplacement d'un établissement avec point de vente proposé. Les candidats intéressés peuvent présenter une demande par l'intermédiaire de iCAJO.

Veuillez prendre connaissance des détails supplémentaires dans:

- [Communiqué de presse de la CAJO : L'Ontario agrandit les terrasses extérieures pour permettre la distanciation sociale pendant la COVID-19](#)
- [Bulletin d'information : les titulaires de permis de vente d'alcool peuvent agrandir leurs terrasses pour la durée de 2020, une fois qu'ils ont été autorisés à ouvrir](#)
- [Bulletin d'information : Modifications des exigences relatives aux permis de vente d'alcool de type « point de vente »](#)

[View online - www.agco.ca](#) - [Unsubscribe](#)





Alcohol and Gaming Commission of Ontario
90 Sheppard Ave. E. Suite 200
Toronto ON M2N 0A4
Tel.: 416 326-8700 or 1 800 522-2876 toll free in Ontario
Email: licensing@agco.ca • website: www.agco.ca

Licence No. LSL808985

Expiry Date: September 20, 2021

Liquor Sales Licence

FOR THE SALE AND SERVICE OF LIQUOR

Issued to	Take A Bite Inc.	Issue Date	September 9, 2019
Doing Business As	TAKE A BITE INC.	Address	22354 TALBOT LINE RODNEY, ON N0L2C0
Licensed Area(s)		Capacity	
Indoor	Main Level: South/Centre Section	40	
Outdoor	Main Level: West Section Patio	30	
Endorsement	Caterer's Endorsement		

Registrar of Alcohol, Gaming and Racing

This licence must be posted in a conspicuous place in the licensed premises. This licence is not transferable without approval of the Registrar.



WEST
Furnival Road

NORTH

TAKE A BITE RESTAURANT
22354 Talbot Line
New Glasgow, West Elgin. Ontario
N0L 2C0

staff parking
staff parking
staff parking
staff parking

handicap parking
handicap parking

parking
parking
parking
parking

parking
parking

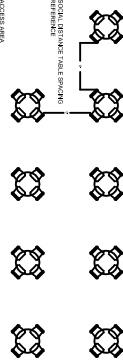
motorcycle parking

Talbot Line SOUTH

motor cycle parking

93'

PROPOSED PATIO EXTENSION AREA
125 SQ/M (39 SQ/M REQUIRED FOR 36 SEATS)



EAST



Commission des alcools et des jeux de l'Ontario
90, avenue Sheppard Est, bureau 200
Toronto (Ontario) M2N 0A4
Tél. : 416 326-8700 ou 1 800 522-2876 (sans frais en Ontario)
Courriel : licensing@agco.ca - Site Web : www.agco.ca

N° de permis : LSL808985

Date

d'expiration : 20 septembre 2021

Permis de vente d'alcool

POUR LA VENTE ET LE SERVICE D'ALCOOL

Délivré à :	Take A Bite Inc.	Date de délivrance :	9 septembre 2019
Faisant affaire sous le nom de :	TAKE A BITE INC.	Adresse :	22354 TALBOT LINE RODNEY, ON N0L2C0
Zones pourvues d'un permis		Capacité	
Intérieur	Main Level: South/Centre Section	40	
Extérieur	Main Level: West Section Patio	30	
Avenant	Avenant relatif au traiteur		

Registreur des alcools, des jeux et des courses

Ce permis doit être affiché bien en vue dans les locaux pourvus d'un permis. Ce permis ne peut être transféré sans l'autorisation du registreur.



**Take A Bite**

Mobile Cuisine
& Restaurant

22354 Talbot Line
New Glasgow, Ontario
N0L 2C0 (519) 702-2483

Continued...

I have included a copy of the AGCO requirements along with a copy of our AGCO License for your reference. Please add this to your agenda for this Thursdays Council Meeting As we would like to proceed as soon as possible. If you have any questions regarding this matter please feel free to contact me via email or phone at the following

Email: tab.eatery@gmail.com

Ph: (519) 280-6603

I look forward to a favorable response for our Council Members and hope to hear back soon.

Kindest Regards,

Mr. Jeff Ashford

Owner: Take A Bite Inc.



MUNICIPALITY OF **West Elgin**

The Corporation of the Municipality of West Elgin

By-Law No. 2020-44

A By-law to Authorize the Execution of an Agreement between The Corporation of the Municipality of West Elgin and Juce Connect Inc. for the installation of Telecommunication Equipment upon Rodney Water tower

Whereas Section 9 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority; and

Whereas it is deemed expedient that The Corporation of the Municipality of West Elgin enters into an Agreement with Juce Connect Inc. for the purposes of installation of Telecommunication Equipment upon Rodney Water tower; and

Now Therefore the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That the Corporation of the Municipality of West Elgin hereby authorizes the agreement with Juce Connect Inc., in the form of an agreement, identified as Schedule "A" attached hereto and forming an integral part of this By-law.
2. That the Mayor and CAO/Treasurer are hereby authorized and directed to execute such agreement and any related documents and affix the Seal of the Corporation of the Municipality of West Elgin thereto.
3. This by-law shall come into force and effect on June 11, 2020.

Read a first, second, and third time and passed this 11th day of June, 2020.

Duncan McPhail
Mayor

Jana Nethercott
Clerk

THIS AGREEMENT made effective the day of June, 2020.

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WEST ELGIN
(hereinafter called "Licensor")

Of The First Part

-and-

JUCE CONNECT INC.
(hereinafter called "Licensee")

Of The Second Part

WHEREAS Licensor owns and operates a certain water tower located upon lands known municipally as 192 Victoria St. in the now Community of Rodney in the Municipality of West Elgin and Province of Ontario;

AND WHEREAS the Licensee provides telecommunication services in the Province of Ontario and proposes to extend such services to residents and other entities within the territorial limits of the Municipality of West Elgin;

AND WHEREAS, in connection with its operations, Licensee desires and seeks permission to install, maintain, and operate specified communications equipment, including antennae, cable, switches, and other items ancillary thereto (hereinafter collectively referred to as "Equipment" and a detailed list of which is attached as Schedule "A" to this Agreement), upon the roof of the Structure to facilitate the provision and operation of high speed internet services within the said territorial limits of the Municipality of West Elgin;

NOW THEREFORE THIS AGREEMENT WITNESSETH that, in consideration of the payment of ONE DOLLAR (\$1.00) by each Party hereto to the other and the mutual premises and covenants herein contained, the sufficiency of which consideration is hereby irrevocably acknowledged, the Parties agree and covenant as follows:

1. Preamble Incorporated

The preamble paragraphs to this Agreement, including any Schedule referenced therein, is incorporated into and forms a part of this Agreement.

2. Grant of Rights to Licensee

Licensor hereby grants to Licensee the right to install, operate and maintain the Equipment upon the Structure subject to the completion and/or performance of the payments, terms, covenants and agreements as hereinafter set forth or incorporated.

Licensor further grants to Licensee, access to the Structure for the purposes incidental to the rights granted to Licensee hereunder including, without limitation, the right to install and maintain the equipment as outlined in Schedule "A" including an antennae, electronics and communication line as Licensee, acting reasonably, may deem necessary or convenient in connection with the operation of its Equipment (hereinafter called the "Lines") but at all times subject to the conditions outlined in section 3.2. below. Subject to the terms of this Agreement, including but not necessarily limited to that set forth in sections 3 and 4 below Licensee, its employees, agents and contractors, shall have the right of ingress and egress, as Licensee, in its reasonable opinion, deems necessary, to carry out the installation and operation of the Equipment.

3. Installation

- 3.1. Licensee shall pay for all direct and indirect costs related to installation of the Equipment and Lines; for purposes of clarity, it is agreed and acknowledged that the Licensor is not responsible for and shall not pay for any costs of installation of the Equipment and Lines.
- 3.2. Prior to installation of the Equipment and Lines, Licensee shall provide its plans and drawings to Licensor, which plans and drawings are subject to the approval of Licensor, acting reasonably, in writing. Approval of the plans and drawings by Licensor shall in no way relieve the Licensee of its obligations and responsibilities contained in this Agreement.
- 3.3. Licensee shall ensure that the Equipment and Lines and the installation and operation of the same are in conformance with applicable federal, provincial or municipal laws, regulations, codes and requirements which are now in effect or which subsequently come into effect. Licensee shall secure, at its sole expense, all licenses, permits and approvals which may lawfully be required by any governmental authority or agency whatsoever for the lawful installation, maintenance, and operation of the Equipment and Lines.
- 3.4. Licensee shall provide and pay for all grounding and lightning protection for the Equipment and Lines, which grounding and lightning protection, including installation thereof, shall be consistent with industry standards and practices.

4. Operation and Maintenance

- 4.1. Subject to section 4.2 hereof, any modification or change made to the location of or any part of the Equipment and Lines and/or any maintenance, servicing or repairs to be undertaken by Licensee to the Equipment and Lines shall be made at the sole expense of Licensee. Any substantial change to the Equipment and Lines upon the Structure shall only be undertaken by Licensee after having received written consent from Licensor, such consent not to be unreasonably withheld. Licensee shall maintain in good order and safe working conditions the Equipment, Lines and all other related items which may be owned or operated by Licensee, its contractors, officers, servants and agents.
- 4.2. The installation, utilization, maintenance, repair or operation of the Equipment and Lines shall not interfere with any of the operations of the Structure as carried out by Licensor from time to time; provided that, for purposes of clarity and without limiting the generality of the foregoing, it is understood and agreed that Licensee shall immediately cease or vary any such installation, utilization, maintenance, repair or operation which interferes with operations of the Structure immediately upon receiving written notice from Licensor to that effect. In the event that, after Licensee has used its best efforts to do so, compliance with this section renders it impossible or economically non-viable for Licensee to operate the Equipment, Licensee shall notify Licensor of such inability to comply as well as provide the Licensor with a detailed explanation thereof. Thereafter, if, within thirty (30) days of the said notice, Licensor is unable or unwilling to reconcile and/or rectify the matter or matters giving rise to the original inability to comply, Licensee may terminate this Agreement by giving Licensor no less than thirty (30) days' written notice thereof and, upon the effective date of such termination, Licensor shall refund the pro rata portion of the Licensee's annual licence fees, if any are paid, which applies to the remainder of the year.
- 4.3. The Licensor shall use its best efforts to ensure that the installation, utilization, maintenance, repair or operation of equipment from time to time carried out by Licensor or its licensees will not and does not interfere with any of the operations of the Licensee. Upon written notice of such interference from the Licensee, Licensor or the other licensees shall immediately use best efforts and take reasonable steps to alleviate the said interference with operations of the Equipment, Accessories and Lines of the Licensee.
- 4.4. The only access to the Structure and to the Equipment and Accessories by Licensee or by its designated contractors, employees, servants or agents shall be by way of existing ladders and stairs or such other means of access as is approved by Licensor, acting reasonably, in writing. Any repairs, installations or maintenance by Licensee to the Lines shall be made by Licensee in such a manner so as not to disturb or cause damage to Licensor or the Structure or to third parties or adjoining lands.

- 4.5. Licensee acknowledges that its personnel shall only have access to the Structure for any purpose if accompanied by the Licensor's personnel or designated representative. Licensee shall use its reasonable efforts to provide Licensor with advance notice of any requirement for access for regular maintenance, but in no event shall such regular maintenance be carried out without less than 48 hours prior notice. In the event that access is required on an emergency basis, Licensor shall use its best efforts to ensure that the Licensee is provided access within a reasonable period after notification.
- 4.6. Licensee and its contractors, employees, servants, agents or representatives upon the Structure shall comply with the reasonable safety regulations of the Licensor, as the same may be communicated to the Licensee by the Licensor, from time to time. A copy of the current Licensor safety regulations have been delivered to Licensee.
- 4.7. Licensee shall have access to, occupy and use the Structure only for the construction associated with and installation, operation and maintenance of its Equipment and Lines as a communication site and the use of such Equipment and Lines shall be for lawful reasonable and usual communications purposes and those activities necessarily related thereto.
- 4.8. The Licensee shall be responsible for and pay for any and all costs and expenses associated with the operation of the Equipment and Lines.

5. Term

- 5.1 This Agreement shall remain in force for a term of five (5) year(s) commencing on the effective date thereof unless sooner terminated in accordance with the provisions hereof. The term of this contract shall automatically renew for succeeding 5-year terms if either party does not, within 180 days of the end of the term, or any renewal, provide written notice to the other of its intention to terminate at the end of such term or renewal, provide written notice to the other of its intention to terminate at the end of such term or renewal, as the case may be. Except as otherwise provided herein and notwithstanding the foregoing, either party may, at any time, terminate this Agreement upon providing to the other not less than one(1) year's written notice.
- 5.2 The effective date of this Agreement shall be the date first set forth above.

6. Licence Fee / Additional Compensation

- 6.1 In consideration of the granting of the Licence and rights associated therewith as contemplated by this Agreement, the Licensee shall pay to the Licensor an annual Licence Fee of One Thousand, Two Hundred Dollars (\$1,200.00), or, in the event as being applicable to only part of a year, the proportional part thereof, such annual

Licence Fee to be paid to and received by the Licensor on the first day of January for each year the within Agreement, or renewal thereof, is in effect, commencing January 1, 2021.

7. Insurance

7.1. During the Term of this Agreement and/or any renewal thereof, Licensee shall at all times secure, maintain and pay for the mutual benefit of Licensor and Licensee respectively, liability insurance against claims for personal injury, death or property damage occurring upon the Structure, as a direct or indirect result of the Licensee's operation and/or presence upon the Structure, such insurance to afford protection to the limit or not less than Five Million (\$5,000,000.00) Dollars per occurrence with respect to injury or death to a single person and to the limit of not less than Five Million (\$5,000,000.00) Dollars per occurrence in respect of property damage; provided that, for purposes of clarity, it is agreed and understood that, at all times, any such policy of insurance as contemplated herein shall specifically name the Licensor as either a named insured or additional insured; and provided further that the said policies of insurance shall be issued by an Insurer acceptable to the Licensor and carrying on business in the Province of Ontario and shall, amongst other things, include an undertaking by the Insurer to notify the Licensor in writing at least thirty (30) days prior to cancellation thereof; and provided further that, upon demand, the Licensee shall furnish to the Licensor certificates in respect of any such policy or policies

8. Indemnification and Reimbursement

8.1. Licensee shall indemnify and save harmless Licensor of and from all loss and damage and all fines, costs, charges, suits, claims, demands, expenses of third parties, solicitor-client costs and actions of any kind of nature ("Damage") for which Licensor shall or may become liable, incur or suffer as a result of granting the Licence contemplated by this Agreement and/or the exercise of any rights granted thereunder by the Licensee, including but not necessarily limited to by reason of:

- a) any breach, violation or non-performance by Licensee of any covenant, term or provision hereof; or
- b) installation, operation or maintenance of the Equipment or Lines; or
- c) any builders or other liens for any work done or materials provided or services rendered for improvements, alterations or repairs made by Licensee to the Equipment or Lines; or
- d) any injury, or death occasioned to or suffered by any person or damage or any property caused directly or indirectly by Licensee, and/or by any of the

Licensee's contractors, employees, servants, agents, invitees or representatives; or

- e) Licensee's activities, omissions or operations (including those of Licensee's contractors, employees, servants, agents, representatives or invitees), whether or not such activities, omissions or operations are in law negligent, in breach of this Agreement, or constitute creation, permission or tolerance of a nuisance;

except to the extent that any such losses or resultant damages are caused by the negligence or wilful misconduct or omission of Licensor or those for whom Licensor is responsible in law.

Under no circumstances shall either party be liable to the other party for any special, indirect, incidental or consequential damages, including without limitation, business or economic loss of anticipated profits.

- 8.2. Licensor shall not be liable nor responsible in any way for any personal or consequential injury of any nature whatsoever that may be suffered or sustained by Licensee or by any employee, agent, customer, licensee, contractor or invitee of Licensee or any other person who may be upon the Structure or for any loss or damage however caused to any property belonging to the Licensee or to its employees, agents, customers, licensees, contractors, invitees or any other person while such property is in or about the Structure. Without limiting the generality of the foregoing Licensor shall not be liable to Licensee, or to anyone claiming through Licensee, for:

- a) any damage or damages for any nature whatsoever to any property caused by reason of breakdown or other cause, by failure to supply adequate drainage, snow or ice removal, or by interruption of any public utility or other service, or by steam, water, rain, snow or other substances leaking into, issuing or flowing from any place or quarter and causing damage to the Equipment or the Lines; or
- b) any act, omission, theft, malfeasance or negligence on the part of any agent, contractor or person from time to time employed by Licensor to perform janitor services, security services, supervision or any other work in or about the Structure; or
- c) any and all liability for loss or damage cause by any of the perils against which Licensee shall have insured or pursuant to the terms of this Agreement is obligated to insure and whether or not such loss or damage may have arisen out of the negligence of Licensor or of any Licensor's employees, contractors, agents, customers, licensees or invitees.

- 8.3. Licensee shall not demand, claim or bring action against Licensors for any damage, loss, costs changes or expenses which Licensees, its contractors, officers, servants, agents or invitees may suffer in the course of the Licensee's operations on the Structure, whether or not such damage, loss, costs, charges or expenses are the result of any act of negligence, or breach of this Agreement by, or nuisance created, permitted or tolerated by Licensors or any of its contractors, officers, servants, agents or invitees.
- 8.4. Licensee shall promptly reimburse Licensors for any damage, loss, costs, charges or expenses which Licensors may suffer as a result of Licensee's operations or activities on the Structure, or as a result of any acts or omissions of Licensee's contractors, officers, servants, agents or invitees, whether or not such acts or omissions are in law negligent, or in breach of this Agreement, or constitute creation, permission or tolerance of a nuisance.

9. Early Termination

(A) By Licensors In Event of Default by Licensee

9.1. As events of default hereunder and if and whenever:

- a) any payment to be paid by Licensee to Licensors or any part thereof be not paid when due, and such default shall continue after seven (7) days written notice by Licensors to Licensee requiring Licensee to rectify the same; or
- b) the term hereby granted or the Equipment and/or the Lines shall be taken or exigible in execution or in attachment, or if a Writ of Execution shall issue against Licensee; or
- c) Licensee shall become insolvent or commit an act of bankruptcy or become bankrupt or take the benefit of any Act that may be in force for bankrupt or insolvent debtors or become involved in voluntary or involuntary winding up of proceedings or if a receiver shall be appointed for the business, property, affairs or revenues of Licensee; or
- d) save and except for that provided for in section 10.1 (a) above, Licensee shall not observe, perform and/or keep each and every covenant, agreement, provision, stipulation and/or condition herein contained to be observed, performed and kept by Licensee,

then and in such event the Licensee shall be in default hereunder and if such default shall persist after fifteen (15) days notice by Licensors requiring that Licensee remedy, correct, desist or comply (or in the case of such default which reasonably would require more than fifteen (15) days to rectify, unless Licensee shall commence rectification within the fifteen (15) day notice period

and thereafter promptly and diligently and continuously proceeds with and actively pursues the rectification of the said default), then and in any such cases, at the option of the Licensor, this Agreement shall immediately be terminated without further notice; and provided at all time that if and whenever Licensor shall be so entitled to and does so terminate this Agreement as a result of any such default as aforesaid by Licensee, Licensee shall forthwith vacate the Structure, including removal of the Equipment and Lines as otherwise provided for in this Agreement.

- 9.2. No reference to or exercise of any specific right or remedy by Licensor shall prejudice or preclude Licensor from any other remedy in respect thereof, whether allowed at law or in equity or expressly provided for herein. No such remedies shall be exclusive or dependent upon any other such remedy but Licensor may from time to time exercise any one or more of such remedies independently or in combination.

(B) By Licensee

- 9.3. Notwithstanding anything in the Agreement to the contrary, should: (a) Licensee be required to effect changes to or relocate Equipment as a result of interference by Equipment as contemplated in Section 4.2; (b) Licensee wish to upgrade Equipment and Licensor refuses to give its consent as contemplated in Section 4.1; (c) ability of Licensee to operate Equipment be impaired due to damage or destruction of the Structure, as contemplated in in Section 11 or due to interference by Licensor or its licensees, as contemplated in Section 4.3, then and in each and every such event, should Licensee determine, in its discretion, that the costs to effect any change to or relocation of Equipment is excessive, that any inability to operate Equipment due to damage to or destruction of the Structure results in unacceptable service outage, then Licensee may, upon no less than fifteen (15) days written notice to Licensor, terminate this Agreement and the Licence contemplated hereunder.

10. Consequences of Expiry or Early Termination – Removal of Equipment / Lines

At the expiry or earlier termination of this Agreement, Licensee shall immediately remove the Equipment and Lines associated with this Agreement and shall make good any damage caused by such removal and/or installation and maintenance of the same to the Structure, thereby leaving the Structure in as good a condition as existed immediately prior to the installation of the Equipment and Lines reasonable wear and tear excepted. At the expiry or earlier termination of this Agreement, all grounding and lightning protection provided by Licensee for the Equipment in accordance with the terms hereof shall in the sole discretion Licensor to be exercised by written notice given by Licensor to Licensee within two (2) months prior to such expiry or termination, either remain and become the

property of the Licensor, at a mutually agreed upon price, or be removed by Licensee immediately upon such expiry or earlier termination of this Agreement thereby leaving the Structure in as good a condition as existed immediately prior to the installation of the said grounding and lightning protection, reasonable wear and tear excepted.

Save and except for grounding and lightning protection measures as provided for above and in the event that Licensee does not remove any Equipment, Accessories and/or Lines as aforesaid, then, at the sole option of Licensor and without prejudice to any other rights it may have at law or in equity, the same shall become the property of Licensor without further notice or payment for the same.

11. Damage or Destruction of Structure

In the event of damage to the Structure that renders continued use by the Licensee of the Equipment impossible, the Licensor shall, as soon as possible, but not more than five (5) days following the event, advise the Licensee of the expected period for which the Equipment is unlikely to be available for use as a result of such damage (the "Repair Period"). Licensee may, upon notice given to the Licensor, elect to terminate this Agreement, and as applicable, remove the Equipment and Accessories. If the Licensee has not terminated the Agreement, Licensor shall, from time to time, advise the Licensee of any changes in the expected Repair Period.

12. Condemnation or Expropriation

If at any time during the term of this Agreement, title is taken to the whole or a portion of the Structure by right or exercise by any competent authority of powers of condemnation or expropriation, Licensor may, at this option, give notice to Licensee terminating this Agreement on the date stated in the notice. Upon such termination, or upon termination by operation of law, as the case may be, the payments hereunder shall abate and apportioned to the date of termination and Licensee or Licensor, as the case may be, may either pay or refund payment as applicable. In such case of condemnation or expropriation Licensee shall have no claim upon Licensor for any reason whatsoever but the parties shall each be entitled to separately advance their claims for compensation for the loss of their respective interest and the parties shall each be entitled to receive and retain such compensation as may be awarded to each respectively.

13. Assignment

Licensee may assign all or any part of this Agreement to any related company, provided that the assignee agrees to be bound by the terms hereof, without the prior written consent of Licensor. Furthermore, Licensee may assign all or any part of this Agreement without the prior written consent of Licensor if such assignment relates to the sale or disposition of the Licensee's wireless internet business, provided that the

assignee agrees to be bound by the terms hereof. Any other assignment, in whole or in part, of this Licensee shall only be effective upon the consent of the Licensor which consent will not be unreasonably withheld. Any assignment or purported assignment of all or part of this Agreement by Licensee without Licensor's written consent as herein provided shall be null and void and of no force or effect. In no event will any assignment of all or part of this Agreement by the Licensee terminate the Licensee's obligations hereunder.

14. Licensee Not to Encumber the Structure

Notwithstanding the provisions hereof, Licensee shall not register a caveat or any other instrument against title to the lands on which the Structure is located. This Agreement does not grant the Licensee any interest, either equitable or legal, in the lands on which the Structure is located.

15. Rates of Insurance Increased

Licensee will not do or permit to be done, committed or omitted upon the Structure anything which shall cause the rate of insurance upon the Structure or any part thereof held by Licensor to be increased.

16. Repairs by Licensor

Licensor shall have the right to make repairs, replacements, changes or additions to the Structure or to any equipment of Licensor located upon the Structure at any time and if the Equipment or the Accessories have to be relocated for such purpose, Licensee shall, upon ninety (90) days written notice, at its own expense, immediately move the same to facilitate such activities by Licensor provided that such action will not result in an interruption of service of the Licensee. The Licensee has the right to reinstall the Equipment and Accessories at its own expense. In the event that the repairs, replacements, changes or additions to the Structure or to any equipment of Licensor result in the interruption of service of the Licensee, the Licensee, at its sole discretion, shall have the right to terminate this agreement without penalty.

17. Taxes, etc.

Licensee shall pay all taxes, rates, duties, charges, assessments, fees and licenses whatsoever imposed by any governmental authority in respect of the Equipment or Accessories or in respect to any business or other activity of Licensee carried on upon or in connection with the Structure.

18. Notices

Any notice to be given hereunder shall be in writing and may be either delivered or sent by prepaid registered mail and in the latter case shall be deemed to have been given three (3) business days following the date upon which it was mailed. If

delivered, receipt is deemed to occur on the date of delivery. The addresses of the parties for the purposes hereof shall respectively be:

- a) Municipality of West Elgin
22413 Hoskins Line
Rodney ON N0L 2C0
Attention: CAO/Treasurer
- b) Juce Connect Inc.
4109 Petrolia Line
Petrolia, Ontario
N0N 1R0
Attention: Jeff Clouse

Any notice or service required to be given or effected from time to time shall be sufficiently given or served if mailed to or delivered to the address as aforesaid or, in the event of a postal disruption or threatened postal disruption, notices shall only be delivered.

19. Miscellaneous

- 19.1. Entire Agreement – This Agreement (including schedules) supersedes all other agreements and understandings between the parties hereto and contains a complete statement of all the arrangements made between the parties with respect to its subject matter. Any agreements or verbal representations or warranties made by either party prior to the date hereof, are hereby rendered null and void.
- 19.2. Amendments – This Agreement may only be amended by an instrument in writing executed by each of the parties hereto.
- 19.3. Waiver – The failure of a party to insist upon strict adherence to any term of this Agreement on any occasion shall not be considered a waiver of deprive that party of the right thereafter to insist upon strict adherence to that term, or any other term of this Agreement. No waiver shall be valid unless evidenced by writing signed by the party against whom such waiver is sought to be enforced.
- 19.4. Unenforceability, Invalidity or Illegality of Provision – In case any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision or provisions had never been contained herein.

- 19.5. Further Assurances – Each of the parties agree that each shall with reasonable diligence proceed to take all action and to do all things and provide reasonable assurances as may be required to consummate the transaction contemplated herein, and each party hereto agrees to provide such further documents or instruments required by the other party as may be necessary or desirable to effect the purpose of this Agreement and carry out its provisions.
- 19.6. Headings – The headings in this Agreement and Schedule(s) are solely for the convenience of reference and shall not affect the interpretation of this Agreement.
- 19.7. Law of the Agreement – This Agreement shall be deemed to be made pursuant to the laws of the Province of Ontario and shall be construed, interpreted, performed and enforced in accordance therein.
- 19.8. Time – Time shall be of the essence of this Agreement.
- 19.9. Enurement – This Agreement shall enure to the benefit of and be binding upon the parties hereto, and upon successors and assigns of Licensor and upon the successors and permitted assigns of Licensee.

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- 19.10. Merger – The covenants, terms and conditions of this Agreement evidencing obligations of a part to be performed at or after the expiry or earlier termination of this Agreement, shall not merge with such expiry or earlier termination of this Agreement but shall survive for the benefit of the other party.

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement by the hands of their duly authorized officers under corporate seal as of the date first written above.

Signed, Sealed, and Delivered)

**The Corporation of the Municipality of
West Elgin**

per: _____

Name: Duncan McPhail

Position: Mayor

per: _____

Name: Magda Badura

Position: CAO/Treasurer

We have authority to bind the Corporation.

Juce Connect Inc.

per: _____

Name: Jeff Clouse

Position: President

I have authority to bind the Corporation.

SCHEDULE "A"

The Equipment to be Installed

The following equipment will be installed at the top of the structure:

- 1 – Ubiquiti Outdoor Edge Switch
- 3 - 2Ghz Rocket Prism AC Wi-Fi Radio & 3 – AirMAX 2G 15DBi 120-degree antennas
- 3 – 5Ghz Rocket Prism AC Wi-Fi Radio & 3 – AirMAX 5G 19DBi 120-degree antennas

The following equipment will be installed and grounded at the bottom of the structure:

- 1 – Ubiquiti Edge Router
- 1 – 8 Port Edge Switch
- 1 – Edge Power 54V – 140W DC Power Supply
- Battery Backups as necessary
- 1 – Small Form Factor workstation for monitoring network

An outdoor carrier grade cat5 cable and a carrier-grade outdoor electrical cable will be run from bottom to top to power and provide networking to the outdoor Ubiquiti Edge Switch at top of structure.

Note: If existing racking cannot be used in association with the above Equipment, the Licensee shall purchase and install requisite new racking.



MUNICIPALITY OF **West Elgin**

The Corporation Of The Municipality Of West Elgin

By-Law No. 2020-45

Being a By-Law to confirm the proceedings of the Regular Meeting of Council held on June 11, 2020.

Whereas Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, the powers of a municipality shall be exercised by council; and

Whereas Section 5(3) of the Municipal Act, the powers of Council shall be exercised by by-law; and

Whereas it is deemed expedient that proceedings of Council of the Corporation of the Municipality of West Elgin as herein set forth be confirmed and adopted by by-law;

Now therefore the Council of the Municipality of West Elgin enacts as follows:

1. That the actions of the meeting of Council held on June 11, 2020, in respect of each recommendation, motion and resolution and other action taken by the Council at this meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of West Elgin are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. The Mayor and Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of West Elgin.

Read a first, second, and third time and finally passed this 11th day of June, 2020.

Duncan McPhail
Mayor

Jana Nethercott
Clerk