



# Municipality of West Elgin

## Agenda

### Council Meeting

Date: June 11, 2020, 9:00 a.m., 12:00 p.m.

Location: Electronic Participation Meeting via Zoom

Due to the COVID-19 Pandemic and Emergency Orders Issued by the Province of Ontario under the *Emergency Management & Civil Protection Act*, prohibiting gathering of more than 5 people, this meeting will be held electronically. Please contact the Clerk's Department if you require an alternate format or accessible communication support or wish to receive the link to the meeting, at 519-785-0560 or by email at [clerk@westelgin.net](mailto:clerk@westelgin.net).

**1. Closed Session - 9 a.m.**

Under Section 239(2)(b,c,f) of the *Municipal Act*, consideration will be given to personal matters about an identifiable individual(s) including municipal or local board employee(s); a proposed or pending acquisition or disposition of land by the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**2. Report from Closed Session**

**3. Call to Order - Not before 12 p.m.**

**4. Adoption of Agenda**

Recommendation:

That West Elgin Council hereby adopts the Agenda as presented.

**5. Disclosure of Pecuniary Interest**

## **6. Adoption of Minutes**

Recommendation:

That the Minutes of the Council meeting on May 28, 2020 be adopted as circulated and printed.

## **7. Business Arising from Minutes**

## **8. Staff Reports**

### **8.1 Building**

#### **8.1.1 J. Morgan-Beunen, CBO - Building Activity Report May 2020**

Recommendation:

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for May 2020 for information purposes.

### **8.2 Emergency Management/ Fire**

#### **8.2.1 Emergency Control Group Minutes - May 29, 2020**

#### **8.2.2 Emergency Control Group Minutes - June 5, 2020**

#### **8.2.3 Province of Ontario - Stage 2 of Reopening**

### **8.3 Municipal Drains**

#### **8.3.1 T. Mohan, Drainage Superintendent - Award Tender - Smith Drain Reconstruction**

Recommendation:

That West Elgin Council hereby receives the report from Tom Mohan, Drainage Superintendent re:

Smith Drain Reconstruction; and

That West Elgin Council hereby awards the tender to G.W. Clarke Drainage in the amount of \$96,900.00 plus applicable taxes.

## **8.4 Operations & Community Services**

### **8.4.1 L. Gosnell, Manager of Operations & Community Services – Monthly Report**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services, for information purposes.

### **8.4.2 L. Gosnell - Manager of Operations & Community Services - Municipal Wide Solid Waste & Recycling Curbside Collection**

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Municipal Wide Solid Waste & Recycling Curbside Collection; and

That West Elgin Council hereby approves the expansion of solid waste and recycling curbside collection starting August 1, 2020; and

That West Elgin Council hereby approves a prorated flat fee of \$50.00 be added to the final tax bill to all additional Residential and Commercial Properties that will receive solid waste and recycling curbside collection beginning August 1, 2020; and

That West Elgin Council hereby approves the cost of municipal wide solid waste and recycling curbside collection be added to the base tax rate for all properties in West Elgin beginning in the 2021 tax year.

## **8.5 Planning**

### **8.5.1 H. James, Planner - Zoning Report – 145 Furnival Road**

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding a zoning report for 145 Furnival Road; and,

That West Elgin Council provides direction to staff to

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**8.5.2 H. James, Planner - Update on Acquisition of Laneway between Main and Munroe Streets**

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding an update on the acquisition of a laneway between Main and Munroe Streets; and,

That West Elgin Council provides direction to staff to proceed with completing the title searches as requested.

**8.6 Administration**

**8.6.1 J. Nethercott, Clerk - Blue Box Program Transition to Full Producer Responsibility**

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Blue Box Program Transition to Full Producer Responsibility; and

That West Elgin Council authorize the Mayor to advise the Ontario Ministry of the Environment, Conservation and Parks and the Association of Municipalities of Ontario (AMO) that the Corporation of the Municipality of West Elgin would like to transition the collection, processing and marketing of recyclables to full producer responsibility on January 1, 2023; and

That the Municipality of West Elgin has no interest in continuing to provide contract services for the Blue Box Program after the transition date, with the exception of promotion and education.

**8.6.2 J. Nethercott, Clerk - Website Analytics**

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk Re: Website Analytics for information purposes.

**8.6.3 J. Nethercott, Clerk - Update on Complaints Policy**

Recommendation:

That West Elgin Council hereby receives the report from J. Nethercott, Clerk re: Update on Complaints policy for information purposes.

#### **8.6.4 M. Badura, CAO/Treasurer - Council Remuneration Analysis**

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer for information only; and That Council directs staff to\_\_\_\_\_.

### **9. Committee and Board Report**

#### **9.1 Elgin County Council**

##### **9.1.1 Council Highlights - May 26, 2020**

### **10. Accounts**

Recommendation:

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #6 amounting to \$306,629.48 in settlement of General, Road, Water and Arena Accounts (including EFT#2664-2720 Cheque# 25353-25359, online Payments# 442-451 and Payroll PP12).

### **11. Correspondence**

#### **11.1 Take A Bite Restaurant - Request for Letter of Support re: temporary patio extension**

### **12. Other Business**

#### **12.1 Statements/Inquires by Councillors**

#### **12.2 Notice of Motion**

#### **12.3 Matters of Urgency**

### **13. By-Laws**

#### **13.1 By-Law 2020-44 - Approve Agreement with Juce Connect**

Recommendation:

That By-law 2020-44 being a by-law to authorize the execution of an agreement between The Corporation of the Municipality of West Elgin and Juce Connect Inc. for the installation of telecommunications equipment on the Rodney Water Tower, be read a first, second and third and final time.

**14. Confirming By-Law**

Recommendation:

That By-law 2020-45, being a by-law to confirm the proceedings of the regular meeting of Council on June 11, 2020, be read a first, second and third and final time.

**15. Adjournment**

Recommendation:

That the Council of the Municipality of West Elgin hereby adjourn at \_\_\_\_\_ to meet again at 9:30 a.m. on June 25, 2020 or at the call of the Chair.