



# Municipality of West Elgin

## Minutes

### West Elgin Community Centre Board of Management

May 13, 2020, 9:30 a.m.

Council Chambers, West Elgin Municipal Building

**Present:** Duncan McPhail  
Alphonse Willie  
Ken Loveland, Chair  
Jim Hathaway

**Staff Present:** J. Nethercott, Clerk  
Lee Gosnell, Manager Operations & Community Services  
Adam Ecker, Recreation Supervisor

**1. Call to Order**

Chair K. Loveland called the meeting to order at 9:29 a.m.

**2. Adoption of Agenda**

**Moved:** Jim Hathaway

**Seconded:** Alphonse Willie

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Moved:** Jim Hathaway

**Seconded:** Alphonse Willie

That West Elgin Community Centre Board of Management Committee adopt the minutes of March 11, 2020 as circulated and printed.

**Carried**

## **5. Business Arising from Minutes**

### **5.1 Update on Organizational Changes**

Duncan McPhail reported on the organizational changes made by West Elgin and introduced Lee Gosnell as the Manager of Operations & Community Services and Adam Ecker as the Recreation Supervisor.

### **5.2 Verbal Update on Concession Operator 2020-2021 Season**

Lee Gosnell, Manager of Operations & Community Services provided a verbal update on the concession. The current provider has removed all his items from the concession as the mould remediation has begun. Mr. Gosnell reported that he is concerned that the tax payers have been subsidizing the operator as we are not able to meet our costs by the reduced rental fees the current operator have been given. Direction was provided to staff to speak with the current operator about a new agreement.

## **6. Staff Reports**

### **6.1 Financials as of May 1, 2020**

Board received and filed the financials.

### **6.2 Verbal update on Mould Remediation**

Mr. Gosnell provided an update on the mould remediation. With the closure of the facility under the Emergency Order, mould remediation was able to begin earlier than anticipated. It has been discovered however that due to the time the mould was left untreated, the mould is now deeply embedded in the paint, which means the cleaning is going to take much longer than first anticipated and increase the cost. The contractor has agreed to split the cost of the overages. Currently the final testing has been done and with the deep cleaning only 90-95% of the mould will be removed and in order to prevent re-growth an encapsulating paint will need to be applied to the ceiling. Mr. Gosnell will report back to the Board

with quotes on the cost of the painting and include quotes for painting of the walls at the same time, as the preparation work will already be complete.

### **6.3 Verbal Update on Arena Schedule for 2020-2021 Season**

Mr. Gosnell provided handout of Chatham-Kent's booking policies for arena ice time. Mr. Gosnell reported that there have been inquiries about booking of ice time and would like to move forward with booking for the fall of 2020 and into 2021. Mr. Hathaway stated that the Skating Club has submitted their ice time requirements, but would re-submit these to Mr. Gosnell. Mr. Willie reported that Minor Hockey is unable at this time to pin down their needed times due to registration being delayed and the uncertainty with the current pandemic situation.

## **7. New Business**

Mr. Hathaway reported that Skate Canada has issued a letter to all clubs regarding the rules and guidelines to follow during the pandemic.

Mr. Willie reported that at this time West Lorne Minor Hockey has not been able to hold any meetings and are still unsure of the 2020-2021 season.

## **8. Adjournment**

**Moved:** Duncan McPhail

**Seconded:** Jim Hathaway

Recommendation: That the West Elgin Community Centre Board of Management hereby adjourn at 10:52 a.m. to meet again at the call of the Chair.

**Carried**

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K. Loveland, Chair

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Jana Nethercott, Clerk